

## **Provision of extra waste capacity**

### **Purpose and Scope**

To confirm the size, type, and number of refuse and recycling containers provided by the Council to those households requiring extra capacity and the procedure which must be followed in order for these to be provided.

Applicable to:

ALL ( X ) Officers of Council ( ) Management Contractor ( ) Members ( )

### **Policy**

1. To confirm that a larger wheeled bin may be provided by the Council for residential properties within North Hertfordshire for households fulfilling the eligibility criteria.
2. **Eligibility criteria for extra capacity**
  - A. If there are six or more persons permanently residing at the address or
  - B. If there are 2 or more children in disposable nappies under the age of 36 months permanently residing at the property (with any number of adults in the household) or
  - C. If waste classified in accordance with the definition of 'non-infectious' waste is created regularly at the property e.g. incontinence wear, or
  - D. Other 'exceptions' deemed as reasonable under our duty to collect waste, based on personal circumstances of an individual's (or household's) ability to deal with the waste created as approved by Head of Leisure & Environmental Services.

### **3. Procedure**

Residents must complete an 'Application for extra waste capacity form' requesting a larger bin, stating the details of all residents permanently residing at the address. This form is available from our contractor, NHDC or via NHDC's website.. The householder must agree to the terms of the waste bin audit by completing and returning the form, upon the understanding that extra capacity for waste will be provided based upon the outcome of the audit and not on the application form alone. The audit will determine whether the household is recycling the majority of its recyclable waste and therefore cannot accommodate its refuse within the standard 180 litre wheeled bin capacity. Households found not to be recycling will not be provided with the larger capacity residual waste bin.

Upon receipt of the completed form an NHDC/Contractor Officer will contact the resident to book in the waste audit.

After the waste audit the resident will be informed of the outcome, the reasons supporting this outcome and a bin will or will not be provided on this basis.

Full details of the waste audit procedure are in the document Waste Audit Procedure.

For households applying under criterion B (nappies) the householder must complete the application form as above but send in copies of the children's birth certificates to prove their age. Copies of birth certificates will be securely destroyed after recording the children's dates of births. No waste audit will be required in these cases.

For households applying under criterion C, a referral form from your healthcare professional should be attached to the application form. This information will be kept confidential and will only be used to confirm eligibility.

All larger waste bin provision will be reviewed annually regardless of which criterion the applicant applied under, in order to ensure capacity provision is managed and monitor the correct disposal route for criterion B and C waste.

#### 4. Non recyclable (residual/rubbish) waste.

Where the householder is successful in applying for additional capacity a purple 240 litre bin for residual waste will be provided. In some exceptional circumstances for criterion C waste, additional capacity may be provided based on information from the healthcare professional. The household should still be recycling their waste and may be subject to ad hoc inspections of their purple waste bin.

#### 5. Recyclable waste

Additional recycling can be placed next to the grey bin on collection day in suitable containers, e.g. boxes or bags (not black sacks) next to this bin provided they are clearly identifiable as recycling. Additional recycling bin capacity will only be provided under criterion A and in exceptional circumstances. Criteria B and C are applicable for refuse bins only. Where the householder is successful in applying for additional recycling capacity under the larger family criteria, the standard containers provided for the household shall be:

- a) One 55 litre blue box for paper.
- b) One 360 litre grey bin for mixed recyclables: Glass, cans, plastics, cartons, cardboard (textiles to be placed in a carrier bag next to the bin) c) Extra recycling can be presented for collection if in suitable boxes or bags (not black sacks) as per other households.

#### 6. Compostable waste

The standard container provided for each household regardless of fulfilling or not fulfilling the criteria is a brown 240 litre wheeled bin. No larger containers are provided for this material. If a brown bin cannot be accommodated in line with standard household provision, a 23 litre kerbside caddy for food waste only will be provided.

#### 7. Ownership

All containers provided remain the property of North Hertfordshire District Council and should be left at the property when the occupier vacates the premises.

#### 8. Definitions

Recyclable materials are as per the current acceptable definitions for collection detailed within the Segregation of Waste policy.

#### Links to relevant information:

Waste Audit Procedure document  
Policies:  
Collections  
Segregation of Waste  
Provision of containers

For further advice contact :  
Service Manager - Waste  
Last Updated: February 2015  
To be reviewed no later than: February 2016

Policy Sponsor :  
**Head of Leisure & Environmental Services**