

18 September 2015

Ref: Cabinet 29.9.15
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To: Members of the Cabinet:

Councillor Mrs L.A. Needham (Chairman) (Leader of the Council);
Councillor David Levett (Executive Member for Planning and Enterprise);
Councillor P.C.W. Burt (Executive Member for Waste Management, Recycling and Environment);
Councillor T.W. Hone (Executive Member for Finance and IT);
Councillor Tony Hunter (Executive Member for Community Engagement and Rural Affairs);
Councillor Jane Gray (Executive Member for Leisure);
Councillor Julian Cunningham (Executive Member for Policy, Transport and Green Issues);
Councillor Bernard Lovewell (Executive Member for Housing and Environmental Health).

You are invited to attend a

MEETING OF THE CABINET
to be held in

**COUNCIL CHAMBER, COUNCIL OFFICES,
GERNON ROAD, LETCHWORTH GARDEN CITY**
On

TUESDAY, 29 SEPTEMBER 2015, at 7.30p.m.

Yours sincerely,



David Miley
Democratic Services Manager

AGENDA
PART I

ITEM	PAGE
1. APOLOGIES FOR ABSENCE	-
2. MINUTES – 28 JULY 2015 To take as read and approve as a true record the Minutes of the meeting of Cabinet held on 28 July 2015.	
3. NOTIFICATION OF OTHER BUSINESS Members should notify the Chairman of other business that they wish to be discussed by the Cabinet at the end of either Part I or Part II business set out in the agenda. They must state the circumstances that they consider justify the business being considered as a matter of urgency. The Chairman will decide whether the item(s) raised will be considered.	-
4. CHAIRMAN'S ANNOUNCEMENTS Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest which requires they leave the room under Paragraph 7.4 of the Code of Conduct, can speak on the item, but must leave the room before the debate and vote.	-
5. PUBLIC PARTICIPATION To receive petitions, comments and questions from the public.	-
6. ITEMS REFERRED FROM OTHER COMMITTEES <i>Any items referred from other committees will be circulated as soon as they are available.</i>	-
7. STRATEGIC PLANNING MATTERS REPORT OF THE STRATEGIC DIRECTOR OF PLANNING, HOUSING AND ENTERPRISE <i>To inform Cabinet of the current positions regarding:</i> <ul style="list-style-type: none">• <i>Luton and Central Bedfordshire progress on Local Plans;</i>• <i>Hertfordshire Minerals Local Plan: Initial Consultation Document;</i>• <i>Government Announcements;</i>• <i>North Hertfordshire Local Plan; and</i>• <i>New Settlement work.</i>	1
8. FIRST QUARTER REVENUE MONITORING 2015/16 REPORT OF THE STRATEGIC DIRECTOR OF FINANCE, POLICY AND GOVERNANCE <i>To consider the First Quarter Revenue Monitoring report 2015/16.</i>	7
9. TREASURY MANAGEMENT FIRST QUARTER 2015/16 REPORT OF THE STRATEGIC DIRECTOR OF FINANCE, POLICY AND GOVERNANCE <i>To consider the First Quarter Treasury Management Monitoring report 2015/16.</i>	21

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<p>10. FIRST QUARTER CAPITAL MONITORING 2015/16 REPORT OF THE STRATEGIC DIRECTOR OF FINANCE, POLICY AND GOVERNANCE <i>To consider the First Quarter Capital Monitoring report 2015/16.</i></p>	41
<p>11. MANAGING ORGANISATIONAL CONFLICTS IN COUNCIL ROLES AND DUTIES – DRAFT GUIDANCE REPORT OF THE ACTING SENIOR LAWYER <i>To comment on the attached draft Guidance “Managing Organisational Conflicts in Council roles and duties”.</i></p>	55
<p>12. CONSULTATION STRATEGY 2016-2020 REPORT OF THE STRATEGIC DIRECTOR OF CUSTOMER SERVICES <i>To outline the Council’s obligations and proposed approach for consultation and engagement activity for the five year period from 2016-2020; and to highlight the different approaches and methodologies for consultation according to individual circumstance and requirements.</i></p>	67
<p>13. ECONOMIC DEVELOPMENT STRATEGY REPORT OF STRATEGIC DIRECTOR OF PLANNING, HOUSING AND ENTERPRISE <i>To consider the proposed Economic Development Strategy and associated Action Plan.</i></p>	81
<p>14. COUNCIL TAX REDUCTION SCHEME 2016/17 REPORT OF THE HEAD OF REVENUES, BENEFITS AND IT <i>To update Cabinet on progress on the Council Tax Reduction Scheme and to consider whether or not any changes should be made for 2016/17.</i></p>	157
<p>15. INFORMATION TECHNOLOGY STRATEGY 2015-2020 REPORT OF THE HEAD OF REVENUES, BENEFITS AND IT <i>To consider the proposed Information Technology Strategy 2015-2020.</i></p>	169
<p>16. COMMUNITY RIGHT TO CHALLENGE PROTOCOL REPORT OF THE ACTING CORPORATE LEGAL MANAGER <i>To consider the adoption of a Protocol for how the Council deals with Community Right to Challenge Expression of Interest applications for Council services.</i></p>	219
<p>17. LAND AT RADBURN WAY / BALDOCK ROAD, LETCHWORTH GARDEN CITY REPORT OF THE HEAD OF FINANCE, PERFORMANCE AND ASSET MANAGEMENT <i>To consider the potential disposal of land at Radburn Way/Baldock Road, Letchworth Garden City.</i></p>	243

Future Meetings:

Tuesday, 10 November 2015;
Tuesday, 15 December 2015;
Tuesday, 26 January 2016;
Tuesday, 16 February 2016; and
Tuesday, 29 March 2016.