

CAPITAL INVESTMENT PROPOSALS

Ref No	Service	Responsible Head of Service / Corporate Manager	Description of Proposal	Total Estimated Project Cost	Anticipated Funding from Grants or Other Contributions	Score *	Rank **	Link to the Priorities	Investment in 2016/17	Investment in 2017/18	Investment in 2018/19	Investment in 2019/20	Other Revenue costs	Anticipated Impact of Proposal (on Public/ Customers/ Staff/ Members/ Reputation/Revenue Budget etc)	Conservative Councillors Workshop	Labour Councillors Workshop	Liberal Democrat Councillors Workshop
				£'000	£'000				£'000	£'000	£'000	£'000	£'000				
Projects highlighted in green already in Capital Programme.																	
Invest To Save Proposals																	
C1	Waste	Head of Leisure & Environmental Services	Waste and Street Cleansing Vehicle Procurement	3,600	0				200	3,400	0	0	-200	To reduce revenue spend on the waste and street cleansing contract over contract life by procuring vehicle assets. Vehicle prices have risen significantly over recent years with lighter emission standards, average vehicle costs can be anticipated to be in the region of £180,000 with a vehicle life of 7 years. This will be subject to financial evaluation at the time of tender evaluation and award of the contract will require Member approval.	-	-	-
C2	Waste	Head of Leisure & Environmental Services	Waste and Street Cleansing Data Mgmt	60	0				60	0	0	0	tbc	To improve service delivery, contract monitoring and data and statistical management of the waste and street cleansing contract over contract life by procuring new or upgrading IT software. There is the possibility of small revenue savings. This will be subject to financial evaluation at the time of tender evaluation and award of the contract will require Member approval.	-	-	-
C3	Burial Services	Head of Leisure & Environmental Services	Wilbury Hills Crematorium	-	0				tbc	tbc	0	0	tbc	To generate income to help off set future financial pressures and meet the diverse needs of the community and conclude the development of Wilbury Hills Cemetery as a fully encompassing facility for the deceased and their families. Subject to full business case to be approved by the Portfolio Holder prior to coming forward for formal approval.	-	-	-
C4	Estates	Head of Finance, Performance & Asset Mgmt	Provide housing at market rents. This proposal is dependant on the approval of R4 Revenue Investment proposal	3,000	0				0	550	2,300	150	tbc	This project follows on from the revenue investment proposal that explores the feasibility. This is an "invest to earn" proposal to utilise NHDC capital and land to generate revenue income. Under this scheme, the land and properties would remain in NHDC ownership. Phase 1 (as dealt with by the revenue investment bid): form investment mechanism to own houses built for market rent. Phase 2: identify appropriate partnership model to achieve build and/or purchase. Phase 3: contract with a property management company. Phase 4: acquire/build properties. Phase 5 (beyond scope of this bid): identify other sites where this model could be applied	Accepted in principle as a tentative bid only. Final approval would be subject to a business case.	Ok with this proposal.	Ok with this proposal.
C5	Building Control	Head of Planning & Building Control	Building Control - new service delivery model - procurement and implementation of a single IT platform	53	0				53	0	0	0	TBC	7 Hertfordshire local authorities have been working since 2013 to create a new service delivery model for the statutory building control service. The model sees the creation of a single local authority owned company undertaking the statutory building control function for the 7 LAs. This capital investment request is primarily NHDCs share for the procurement and implementation of a single IT platform including home/mobile working. The investment within the current financial model is proposed to be paid back within 5 years. Initially soft market testing has commenced therefore specific project costs and timescales are unknown at this time.	Ok to progress.	Ok with this proposal.	Ok with this proposal.
Sub-Total: Invest to Save:				6,713	-	-	-	-	313	3,950	2,300	150	-200				
Leisure Centres																	
C6	Hitchin Swim Centre	Head of Leisure & Environmental Services	Replace main pool grating and overflow gullies at Hitchin Swim Centre	50	0				50	0	0	0	0	The grating and overflow gullies around the main pool are over twenty years old. They have started to wear away and cannot be repaired, therefore require replacing.	Ok to progress.	Ok with this proposal.	Ok with this proposal.
C7	Hitchin Swim Centre	Head of Leisure & Environmental Services	Relay concrete slabs that surround the Hitchin outdoor pool.	60	0				60	0	0	0	0	Over the years the concrete slabs that surround the outdoor pool have become uneven causing potential trip hazards to users of the pool.	Ok to progress.	Ok with this proposal.	Ok with this proposal.
Sub-Total: Hitchin Swim Centre:				110	-	-	-	-	110	-	-	-	-				
Other Asset Management Proposals																	
C8	Property Services	Head of Finance, Performance & Asset Mgmt	To carry out essential capital improvements to the council's premises determined by ongoing condition surveys.	900	0				300	300	300	0	0	Condition surveys have been carried out on a substantial number of the Authority's premises (substantially consists of Community Centres and Pavilions). This bid relates to 29 of those premises which are not currently subject to separate plans or review. The surveys have identified necessary works within priority bands required to ensure the continued use of the premises and to maintain premises in a reasonable condition. Enhancement works of this nature will reduce reliance on reactive maintenance repairs. The level of 'backlog' maintenance is also proposed as a national performance indicator by Central Government. An amount of £150k was approved to undertake the urgent works in 2014/15, based upon surveys carried out to date. In following years a full 5 year programme will be applied, based upon completed condition surveys or the whole estate. This is complementary to the Community Halls strategy (CHS), although covers a larger number of properties than those subject to CHS, i.e., it puts in place funds to allow works to be done that may assist in progressing that strategy (e.g. full repairing/partial repair leases).	-	To carry out essential capital improvements to the council's premises determined by ongoing condition surveys.	To carry out essential capital improvements to the council's premises determined by ongoing condition surveys.
C9	Property Services	Head of Finance, Performance & Asset Mgmt	DCO Improvements (additional requirements identified)	-	0				TBC	TBC	0	0	0	The FRAM DCO Refurbishment was approved by Full Council in July 2013. A £3.5m refurbishment of the premises was approved following a 25 year Life Cycle cost review, and includes replacement of end of life finishes and services installations and a conversion to open plan offices. Following consultation with staff, Cllrs, and senior officers, further requirements have been identified. These items numbered below, which are not related to the replacement of services and finishes, were not costed within the original budget approval, have since been identified via the consultation processes, and are an additional requirement. 1) To increase the usability of the Council Chamber and associated meeting rooms by sub division with moveable partitions. 2) To increase the civic functionality of the civic meeting rooms. 3)To provide accommodation for the print service within the DCO. 4) To improve the external appearance of the premises, comply with planning conditions. Works to be undertaken to coincide with the DCO refurbishment project.	Accepted as a "holding bid" only, subject to confirmation of costs and report to project board.	Ok with this proposal. It will be what it will be.	Ok with this proposal.
C10	Careline	Head of Housing & Public Protection	Refurbishment of Harkness Court	43	0				43	0	0	0	0	The refurbishment of Harkness Court should deliver the following benefits to the Careline service; - liberate additional space to accommodate growth in Careline's operations. - provide a positive impression to corporate clients and partners of Careline. - improve working conditions	Some discussion about relocating the Careline service into DCO instead and using Harkness court as a hostel.	Ok with this proposal.	Ok with this proposal, but emphasised need for a long term plan for Harkness Court.
Sub-Total: Other Asset Management				943	-	-	-	-	343	300	300	-	0				

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				£'000	£'000				£'000	£'000	£'000	£'000	£'000				
Grants to Third Parties																	
C11	Housing Services	Head of Housing & Public Protection	Grant towards Housing Development at John Barker Place, Hitchin.	548	0				548	0	0	0	0	Cabinet agreed to the commitment to the John Barker Place regeneration scheme in January 2013, subject to the availability of funds.	-	-	-
C12	Housing Services	Head of Housing & Public Protection	Increase in annual investment in Home Repair Assistance Grants	180	0				60	60	60	0	0	HRAGs are a discretionary form of assistance specifically designed to provide practical help through a grant for small-scale works. This grant provides cash limited assistance up to £5K within any three-year period, for minor works for owner / occupiers and private tenants who meet certain criteria. HRAGs are means tested and help to eradicate CAT1 Hazards, such as excess cold. Recommendation: increase the level of funding from £35k to £60k pa for 2015/6 and future years so the grant can be publicised further as well as providing some scope to link with other projects.	-	-	-
C13	Housing Services	Head of Housing & Public Protection	Continuation of the Disabled Facility Grants scheme at the current level of investment	2,235	287				745	745	745	0	0	DFGs are available to owner/occupiers and tenants towards the cost of providing adaptations and facilities to assist older people and people with disabilities. It enables them to remain independent within their own home. Part of the funding for DFGs is provided to local authorities by the Department of Communities and Local Government (DCLG). This was £287k in 2014/15. From the fiscal year 2015/16, this funding will be included in the Better Care Fund, which will be overseen by the Hertfordshire Health and Well Being Board (HHWBB). As the intentions of the HHWBB are currently unknown, the future arrangements concerning this funding are unclear. There is a county wide DFG review underway with aim of examining opportunities for joined up working / sharing of services and to develop options for service improvement. A decrease in the budget could undermine the Council's position when negotiating with other authorities and there is also no guarantee the DCLG funding will be pass-ported by the county after 2015/16. Recommendation: maintain same level of funding for 2015/6 whilst a review on longer term options is undertaken.	-	-	-
C14	Community Facilities	Head of Community Services	Refurbishment and improvement of community facilities	1,120	0				250	250	250	250	0	To provide a five year fund toward the refurbishment and improvement of community facilities in both rural and urban areas of North Hertfordshire. £120k additional expenditure is anticipated in 2020/21, hence the total project cost stated of £1,120,000.	Ok to progress.	Ok with this proposal.	Ok with this proposal.
Sub-Total: Grants to Third Parties:				4,083	287	-	-	-	1,603	1,055	1,055	250	0				
Green Space Strategy - Hitchin																	
C15	Parks & Countryside Development	Head of Leisure & Environmental Services	Hitchin Cemetery, Roadways - Reconstruction of roadways and footpaths	40	0				0	40	0	0	0	Listed as a project for 2017/18 in the Council's adopted Green Space Management Strategy 2014 - 2019. Current roadways and footpaths are in poor condition and require replacing. Now the Council's Green Space Strategy has been adopted requests will be made for Section 106 contributions and other grants.	-	-	-
C16	Parks & Countryside Development	Head of Leisure & Environmental Services	King George V Recreation Ground, Hitchin - Relay car park, provide signage, improve main entrance, provide electric supply to garages.	60	3				60	0	0	0	0	Listed as a project for 2016/17 in the Council's adopted Green Space Management Strategy 2014 - 2019. Current car park and signage is in poor condition and requires improving. There is no power supply for lighting to garages. Now the Council's Green Space Strategy has been adopted requests will be made for Section 106 contributions and other grants.	-	-	-
C17	Parks & Countryside Development	Head of Leisure & Environmental Services	King George V, Hitchin, Pavilion - Grant aid to a 3rd party to refurbish pavilion.	50	0				0	50	0	0	0	Listed as a project for 2017/18 in the Council's adopted Green Space Management Strategy 2014 - 2019. Current building is in poor condition and requires refurbishment.	-	-	-
C18	Parks & Countryside Development	Head of Leisure & Environmental Services	Walsworth Common, Hitchin, Pavilion - Provide grant aid to 3rd party to provide new football changing pavilion	300	250				300	0	0	0	0	Listed as a project for 2016/17 in the Council's adopted Green Space Management Strategy 2014 - 2019. Current pavilion is in poor condition and requires refurbishing. Subject to external funding being available.	-	-	-
C19	Parks & Countryside Development	Head of Leisure & Environmental Services	Walsworth Common, Pitch Improvements - levelling of site to create three new football pitches	103	83				103	0	0	0	0	Listed as a project for 2016/17 in the Council's adopted Green Space Management Strategy 2014 - 2019. The recreation ground was constructed over a landfill site and settlement has resulted in a very uneven surface which requires to be levelled to allow for the construction of football pitches. This project has the support of the Football Foundation who may be able to provide grant funding. In addition now the Council's Green Space Strategy has been adopted requests will be made for Section 106 contributions and other grants.	-	-	-
C20	Parks & Countryside Development	Head of Leisure & Environmental Services	Walsworth Common, Hitchin, Reconstruction of Car Park	30	0				0	30	0	0	0	Listed as a project for 2017/18 in the Council's adopted Green Space Management Strategy 2014 - 2019. Current car park is in a poor condition and requires reconstruction. Now the Council's Green Space Strategy has been adopted requests will be made for Section 106 contributions and other grants.	-	-	-
C21	Parks & Countryside Development	Head of Leisure & Environmental Services	Swinburne, Playing Fields, Hitchin - Improve disability access, add pathway to Oughtonhead Common, enhance biodiversity and replace field gate.	30	0				30	0	0	0	0	Listed as a project for 2016/17 in the Council's adopted Green Space Management Strategy 2014 - 2019. Current access arrangements and biodiversity are poor and require improving. Now the Council's Green Space Strategy has been adopted requests will be made for Section 106 contributions and other grants.	-	-	-
C22	Parks & Countryside Development	Head of Leisure & Environmental Services	Walsworth Common Enhancements to wheeled sports provision	20	0				20	0	0	0	0	Listed as a project for 2016/17 in the Council's adopted Green Space Management Strategy 2014 - 2019. The existing skate park requires updating and it is proposed to work with local users to undertake improvements.	Ok to progress. Like to see evidence of need	Ok with this proposal.	Ok with this proposal.
Sub-Total: Green Space Strategy - Hitchin:				633	336	-	-	-	513	120	-	-	-				
Green Space Strategy - Letchworth																	
C23	Parks & Countryside Development	Head of Leisure & Environmental Services	Jackmans Central, Letchworth, Play Area. - Renovation of Play Area.	75	0				0	75	0	0	0	Listed as a project for 2017/18 in the Council's adopted Green Space Management Strategy 2014 - 2019. Current play equipment is in poor condition and requires refurbishment. Now the Council's Green Space Strategy has been adopted requests will be made for Section 106 contributions and other grants.	-	-	-
C24	Parks & Countryside Development	Head of Leisure & Environmental Services	Icknield Way Cemetery, Letchworth - Reconstruction of pathways and roadways	40	0				40	0	0	0	0	Listed as a project for 2016/17 in the Council's adopted Green Space Management Strategy 2014 - 2019. Current pathways and roads are in a poor condition and require to be replaced. Now the Council's Green Space Strategy has been adopted requests will be made for Section 106 contributions and other grants.	-	-	-
C25	Parks & Countryside Development	Head of Leisure & Environmental Services	Norton Common Enhancements to wheeled sports provision	154	154				154	0	0	0	0	Previous agreed project included in the Green Space Management Strategy was to use £23K secured section 106 contributions to enhance the existing skate park at Norton Common. An additional £131K section 106 money has now also been secured towards a skate park at Norton Common. The proposal is now to provide a new larger skate park on the site using the combined section 106 contributions.	Ok to progress. Like to see evidence of need	Ok with this proposal.	Ok with this proposal.
Sub-Total: Green Space Strategy - Letchworth:				269	154	-	-	-	194	75	-	-	-				

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				£'000	£'000				£'000	£'000	£'000	£'000	£'000				
Green Space Strategy - Royston																	
C26	Parks & Countryside Development	Head of Leisure & Environmental Services	Serby Ave Play Area, Royston - Renovate play area	75	0				75	0	0	0	0	Listed as a project for 2016/17 in the Council's adopted Green Space Management Strategy 2014 - 2019. Current play equipment is in poor condition and requires refurbishing.	-	-	-
C27	Parks & Countryside Development	Head of Leisure & Environmental Services	Newmarket Road Wheeled Sports Provision, Royston - Engage with local users to enhance existing provision.	20	15				0	20	0	0	0	Listed as a project for 2017/18 in the Council's adopted Green Space Management Strategy 2014 - 2019. Current skate park is small and not meeting the needs of current users. Now the Council's Green Space Strategy has been adopted requests will be made for Section 106 contributions and other grants.	-	-	-
Sub-Total: Green Space Strategy: Royston				95	15				75	20	0	0	0				
Green Space Strategy - Other																	
C28	Parks & Countryside Development	Head of Leisure & Environmental Services	Great Ashby District Park, Pathways - Reconstruction of pathways, entrance enhancements and additional planting.	45	0				0	45	0	0	0	Listed as a project for 2017/18 in the Council's adopted Green Space Management Strategy 2014 - 2019. Current entrance and some current paths in poor condition and additional planting is required. Now the Council's Green Space Strategy has been adopted requests will be made for Section 106 contributions and other grants.	-	-	-
Parking Related Proposals																	
C29	Parking Services	Head of Finance, Performance & Asset Mgmt	Off Street Car Parks Resurfacing and Enhancement - To undertake a planned programme of car park resurfacing and enhancement derived from ongoing condition surveys.	220	0				90	130	0	0	-10	A review of car parking arrangements has recently been commissioned as part of the Challenge Board process which will consider the Council's current approach to Parking Strategy implementation and management. Members are asked to note that this proposal is subject to change following that review. Condition surveys have identified the need for a proactive programme of resurfacing for the council's off street car parking. Resurfacing, re-lining and enhancing the lighting enables the car parks to be used safely, reducing insurance claims for trips and falls, and allows the continued enforcement of the relevant traffic regulation orders. A. Planned maintenance programme should enable reduction in reactive repairs and therefore reduces revenue budgets by around £10K pa in 15/16 onwards. B. No programme of repairs will require additional revenue maintenance funds for responsive repairs, and loss of income as Traffic regulation orders will become unenforceable.	-	-	-
C30	Parking Services	Head of Leisure & Environmental Services	Introduce a Traffic Regulation Order and Car park ticket machines into the 2 car parks at Norton Common	12	0				12	0	0	0	-25 16/17, -50 17/18 onwards - see E3	In recent years commuters and local businesses have been using the car park, therefore reducing the amount of parking spaces for users of the common and outdoor pool. By providing a TRO the Council will be able to improve the availability for these users.	Ok to progress. Queries raised about type of technology used	Ok with this proposal.	Ok with this proposal.
Sub-Total: Parking Related				232	0				90	130	0	0	-35				
IT Schemes:																	
C31	IT	Head of Revenues & Benefits & IT & MSU	Alternative to safeword tokens for staff/members working remotely	12	0				12	0	0	0	0	The technology has changed considerably since we first starting using the Safeword Tokens 7-8 years ago. With the changes in personal technology such as Smart/IOS Phones there are now products on the market that are PSN approved for getting Access Keys delivered for 2 Layer Authentication such as Texts or App's on Smart Phones etc. This enables Members, Staff and Support Agencies to gain access to the remote login site from anywhere with no need to have a physical hardware device to hand	Ok to progress.	Ok with this proposal.	Ok with this proposal.
C32	Environmental Health	Head of Housing & Public Protection	Replacement or upgrade of the environmental health and licensing administration system (ACOLAID)	40	8				40	0	0	0	0	Current package (ACOLAID) cannot support mobile working, publish data to the internet, or assist with workflow management. £8k contribution is revenue contribution to capital.	Ok to progress.	Ok with this proposal.	Ok with this proposal.
Sub-Total: IT				52	8	0	0	0	52	0	0	0	0				
TOTAL				13,175	800	0	0	0	3,293	5,695	3,655	400	-235				