

4 December 2015

Ref: Cabinet 15.12.15  
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To: Members of the Cabinet:

Councillor Mrs L.A. Needham (Chairman) (Leader of the Council);  
Councillor David Levett (Executive Member for Planning and Enterprise);  
Councillor P.C.W. Burt (Executive Member for Waste Management, Recycling and Environment);  
Councillor T.W. Hone (Executive Member for Finance and IT);  
Councillor Tony Hunter (Executive Member for Community Engagement and Rural Affairs);  
Councillor Jane Gray (Executive Member for Leisure);  
Councillor Julian Cunningham (Executive Member for Policy, Transport and Green Issues);  
Councillor Bernard Lovewell (Executive Member for Housing and Environmental Health).

You are invited to attend a

**MEETING OF THE CABINET**  
to be held in

**COUNCIL CHAMBER, COUNCIL OFFICES,  
GERNON ROAD, LETCHWORTH GARDEN CITY**

On

**TUESDAY, 15 DECEMBER 2015, at 7.30p.m.**

Yours sincerely,



David Miley  
Democratic Services Manager

## AGENDA

ITEM	PAGE
<b>1. APOLOGIES FOR ABSENCE</b>	-
<b>2. MINUTES – 10 NOVEMBER 2015</b> To take as read and approve as a true record the Minutes of the meeting of Cabinet held on 10 November 2015.	
<b>3. NOTIFICATION OF OTHER BUSINESS</b> Members should notify the Chairman of other business that they wish to be discussed by the Cabinet at the end of either Part I or Part II business set out in the agenda. They must state the circumstances that they consider justify the business being considered as a matter of urgency.  The Chairman will decide whether the item(s) raised will be considered.	-
<b>4. CHAIRMAN'S ANNOUNCEMENTS</b> Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest which requires they leave the room under Paragraph 7.4 of the Code of Conduct, can speak on the item, but must leave the room before the debate and vote.	-
<b>5. PUBLIC PARTICIPATION</b> To receive petitions, comments and questions from the public.	-
<b>6. ITEMS REFERRED FROM OTHER COMMITTEES</b>  <i>Any items referred from other committees will be circulated as soon as they are available.</i>	-
<b>7. STRATEGIC PLANNING MATTERS</b> REPORT OF THE STRATEGIC DIRECTOR OF PLANNING, HOUSING AND ENTERPRISE <i>To inform Cabinet of the current positions regarding:</i> <ul style="list-style-type: none"><li>• <i>Luton and Central Bedfordshire progress on Local Plans;</i></li><li>• <i>Uttlesford Local Plan;</i></li><li>• <i>Government Announcements;</i></li><li>• <i>North Hertfordshire Local Plan; and</i></li><li>• <i>Neighbourhood Plans.</i></li></ul>	1
<b>8. NORTH HERTFORDSHIRE LOCAL PLAN – NEXT STEPS AND REVISED LOCAL DEVELOPMENT SCHEME</b> REPORT OF THE STRATEGIC DIRECTOR OF PLANNING, HOUSING AND ENTERPRISE <i>To consider the next steps in respect of the North Hertfordshire Local Plan and a revised Local Development Scheme.</i>	7

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<p><b>9. 0.33 HECTARE SITE, MEADOW WAY, THERFIELD</b>  REPORT OF THE HEAD OF FINANCE, PERFORMANCE &amp; ASSET  MANAGEMENT  <i>To update Cabinet on the disposal of 0.33 hectares of land at Meadow  Way, Therfield.</i></p>	<b>29</b>
<p><b>10. UPDATE ON THE CURRENT POSITION REGARDING THE PROPOSED  RESETTLEMENT OF SYRIAN REFUGEES</b>  REPORT OF THE HEAD OF HOUSING AND PUBLIC PROTECTION  <i>To consider an update report on the current position regarding the  proposed resettlement of Syrian refugees.</i></p>	<b>37</b>
<p><b>11. SECOND QUARTER REVENUE MONITORING 2015/16</b>  REPORT OF THE STRATEGIC DIRECTOR OF FINANCE, POLICY AND  GOVERNANCE  <i>To consider the Second Quarter Revenue Monitoring report for 2015/16.</i></p>	<b>45</b>
<p><b>12. TREASURY MANAGEMENT SECOND QUARTER 2015/16</b>  REPORT OF THE STRATEGIC DIRECTOR OF FINANCE, POLICY AND  GOVERNANCE  <i>To consider the Treasury Management Second Quarter Monitoring report  for 2015/16.</i></p>	<b>59</b>
<p><b>13. SECOND QUARTER CAPITAL MONITORING 2015/16</b>  REPORT OF THE STRATEGIC DIRECTOR OF FINANCE, POLICY AND  GOVERNANCE  <i>To consider the Second Quarter Capital Monitoring report for 2015/16.</i></p>	<b>79</b>
<p><b>14. CORPORATE BUSINESS PLANNING - DRAFT BUDGET 2016/17</b>  REPORT OF THE STRATEGIC DIRECTOR OF FINANCE, POLICY AND  GOVERNANCE  <i>To consider the Draft Budget for 2016/17.</i></p>	<b>91</b>
<p><b>15. NORTH HERTS LEISURE CENTRE – PARKING</b>  REPORT OF THE HEAD OF LEISURE AND ENVIRONMENTAL  SERVICES  <i>To consider North Herts Leisure Centre – parking.</i></p>	<b>134</b>
<p><b>16. NORTH HERTS LEISURE CENTRE CAPITAL PROJECT</b>  REPORT OF THE HEAD OF LEISURE AND ENVIRONMENTAL  SERVICES  <i>To consider the North Herts Leisure Centre Capital Project.</i></p>	<b>142</b>
<p><b>17. COUNCIL TAX REDUCTION SCHEME 2016/17</b>  REPORT OF THE HEAD OF REVENUES, BENEFITS AND IT  <i>To consider the Council Tax Reduction Scheme for 2016/17.</i></p>	<b>154</b>
<p><b>18. BUILDING CONTROL – 7 HERTFORDSHIRE AUTHORITIES PROJECT</b>  REPORT OF THE HEAD OF DEVELOPMENT AND BUILDING  CONTROL  <i>To consider the 7 Hertfordshire Authorities Building Control Project.</i></p>	<b>168</b>

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<b>19. EXCLUSION OF PRESS AND PUBLIC</b> To consider passing the following resolution:  That under Section 100A of the Local Government Act 1972, the Press and Public be excluded from the meeting on the grounds that the following report will involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the said Act.	<b>174</b>
<b>20. BUILDING CONTROL – 7 HERTFORDSHIRE AUTHORITIES PROJECT</b> <b>REPORT OF THE HEAD OF DEVELOPMENT AND BUILDING CONTROL</b> <i>To consider the 7 Hertfordshire Authorities Building Control Project.</i>	<b>176</b>

**Future Meetings:**

Tuesday, 26 January 2016; and  
Wednesday, 30 March 2016.