

18 March 2016

Ref: Cabinet 30.3.16
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To: Members of the Cabinet:

Councillor Mrs L.A. Needham (Chairman) (Leader of the Council);
Councillor David Levett (Executive Member for Planning and Enterprise);
Councillor P.C.W. Burt (Executive Member for Waste Management, Recycling and Environment);
Councillor T.W. Hone (Executive Member for Finance and IT);
Councillor Tony Hunter (Executive Member for Community Engagement and Rural Affairs);
Councillor Jane Gray (Executive Member for Leisure);
Councillor Julian Cunningham (Executive Member for Policy, Transport and Green Issues);
Councillor Bernard Lovewell (Executive Member for Housing and Environmental Health).

You are invited to attend a

MEETING OF THE CABINET

to be held in

**COUNCIL CHAMBER, COUNCIL OFFICES,
GERNON ROAD, LETCHWORTH GARDEN CITY**

On

WEDNESDAY, 30 MARCH 2016, at 7.30p.m.

Yours sincerely,



David Miley
Democratic Services Manager

AGENDA

ITEM	PAGE
1. APOLOGIES FOR ABSENCE	-
2. MINUTES – 26 JANUARY 2016 To take as read and approve as a true record the Minutes of the meeting of Cabinet held on 26 January 2016.	
3. NOTIFICATION OF OTHER BUSINESS Members should notify the Chairman of other business that they wish to be discussed by the Cabinet at the end of either Part I or Part II business set out in the agenda. They must state the circumstances that they consider justify the business being considered as a matter of urgency. The Chairman will decide whether the item(s) raised will be considered.	-
4. CHAIRMAN'S ANNOUNCEMENTS Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest which requires they leave the room under Paragraph 7.4 of the Code of Conduct, can speak on the item, but must leave the room before the debate and vote.	-
5. PUBLIC PARTICIPATION To receive petitions, comments and questions from the public.	-
6. ITEMS REFERRED FROM OTHER COMMITTEES <i>Any items referred from other committees will be circulated as soon as they are available.</i>	-
7. STRATEGIC PLANNING MATTERS REPORT OF THE STRATEGIC DIRECTOR OF PLANNING, HOUSING AND ENTERPRISE <i>To inform Cabinet of the current positions regarding:</i> <ul style="list-style-type: none">• <i>Luton Housing Market Area Growth Study;</i>• <i>Responses to neighbouring authorities local plans;</i>• <i>Government announcements and consultation responses;</i>• <i>North Hertfordshire Local Plan; and</i>• <i>Duty to co-operate.</i>	1
8. THIRD QUARTER REVENUE MONITORING 2015/16 REPORT OF THE STRATEGIC DIRECTOR OF FINANCE, POLICY AND GOVERNANCE <i>To consider the Third Quarter Revenue Monitoring report for 2015/16.</i>	33
9. TREASURY MANAGEMENT THIRD QUARTER 2015/16 REPORT OF THE STRATEGIC DIRECTOR OF FINANCE, POLICY AND GOVERNANCE <i>To consider the Treasury Management Third Quarter Monitoring report for 2015/16.</i>	51

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<p>10. THIRD QUARTER CAPITAL MONITORING 2015/16 REPORT OF THE STRATEGIC DIRECTOR OF FINANCE, POLICY AND GOVERNANCE <i>To consider the Third Quarter Capital Monitoring report for 2015/16.</i></p>	71
<p>11. LAND AT THE SNIPE AND HITCHIN ROAD, WESTON REPORT OF THE SENIOR ESTATES SURVEYOR <i>To consider a report on Land at The Snipe and Hitchin Road, Weston.</i></p>	89
<p>12. PERFORMANCE MANAGEMENT MEASURES FOR 2016/17 REPORT OF THE STRATEGIC DIRECTOR OF FINANCE, POLICY AND GOVERNANCE <i>To consider the Performance Indicators (PIs) and associated targets for 2016/17.</i></p>	97
<p>13. DISTRICT WIDE SURVEY 2015 – KEY FINDINGS AND ACTIONS REPORT OF THE STRATEGIC DIRECTOR OF COMMUNITY SERVICES <i>To consider the key findings and actions points arising from the 2015 District Wide Survey.</i></p>	103
<p>14. REVIEW AND REVISION OF GRAFFITI MANAGEMENT POLICY REPORT OF THE HEAD OF LEISURE AND ENVIRONMENTAL SERVICES <i>To consider the review and revision of the Council's Graffiti Management Policy.</i></p>	119
<p>15. ANTI-BRIBERY POLICY REVIEW 2015/16 REPORT OF THE ACTING SENIOR LAWYER <i>To consider the Anti-Bribery Policy Review 2015/16.</i></p>	141
<p>16. WHISTLEBLOWING POLICY REVIEW 2015/16 REPORT OF THE ACTING SENIOR LAWYER <i>To consider the Whistleblowing Policy Review 2015/16.</i></p>	165
<p>17. PROPOSED CAR PARKING TARIFF INCREASES FOR 2016/17 REPORT OF THE HEAD OF DEVELOPMENT AND BUILDING CONTROL <i>To consider proposed off-street car parking tariff increases for 2016/17.</i></p>	193
<p>18. COMMUNITY CENTRE LEASES AND AUDIT OUTCOMES REPORT OF THE HEAD OF POLICY AND COMMUNITY SERVICES <i>To consider the final report and two recommendations arising from the Shared Internal Audit Service (SIAS) review of Community Centre Lease renewals, examining officers ability to implement the Council's adopted policy; and to consider a summary of the current position reached in negotiations for renewal of leases of NHDC owned properties, in order to seek Cabinet direction how they wish officers to progress.</i></p>	203

Future Meetings:

Tuesday, 14 June 2016; Tuesday, 26 July 2016; Tuesday, 27 September 2016; Tuesday, 22 November 2016; Tuesday, 20 December 2016; Tuesday, 24 January 2017; and Tuesday, 28 March 2017.