

ADDENDUM

TITLE OF REPORT: PROPOSED CAR PARKING TARIFF INCREASES FOR 2016/17

REPORT OF THE HEAD OF DEVELOPMENT & BUILDING CONTROL

EXECUTIVE MEMBER: COUNCILLOR JULIAN CUNNINGHAM

1. SUMMARY

1.1 This report forms an addendum to the Proposed Car Parking Tariff Increases Report for 2016/17 in relation to introducing proposed tariffs at the Norton Common Car Parks, Letchworth.

2. Proposals

2.1 Full Council on 11 February 2016 agreed as part of its Corporate Business Planning Budget for 2016/17 to introduce charging at the Norton Common car parks as a revenue efficiency proposal. These being the car parks adjacent to the outdoor swimming pool and to the bowling green and tennis courts at Norton Common, both accessed off Icknield Way.

2.2 At present these car parks are free and allow parking without restriction on duration of stay. Consequently the car parks are frequently used by commuters and local businesses, restricting the availability of parking for those people wishing to use the facilities at Norton Common, in particular the outdoor swimming pool and bowling clubs during the summer months.

2.3. The introduction of such parking restrictions requires the preparation of an Off Street Parking Traffic Regulation Order (TRO), in accordance with the Local Authorities Traffic Orders (Procedures) England and Wales) Regulations 1996. In mid February 2016, the Council pre-consulted on introducing proposed parking restrictions and tariffs in the two car parks at Norton Common. In light of the comments received and following discussions with Senior Officers and the Executive Member for Policy, Transport and Green Issues it was agreed to proceed with the proposed restrictions in principal and to formally consult on a draft TRO.

2.4 The Draft (Off-street Parking Places) (Norton Common, Letchworth) Traffic Regulation Order is currently out for formal consultation until 15 April 2016 and includes the following proposed tariffs:

Monday to Saturday between 6:30am and 5:30pm

Up to 2 Hours	Free
Up to 4 hours	£1.50
Up to 5 Hours	£4.50

Sundays and Bank Holidays - Free

- 2.5 Following the formal consultation process, a Delegated Officer Report is prepared, summarising any objections/comments submitted to the draft TRO along with the officer's suggested recommendations for consideration by the Chief Executive acting as Strategic Director for Planning, Housing and Enterprise. The Strategic Director for Planning Housing and Enterprise, under the Council's constitution (approved 16 July 2015) has the delegated powers in relation to Traffic Management including the creation of on and off street parking orders. (Paragraph 14.6.8 (b) (i) D)
- 2.6 Of relevance to this Report is Paragraph 5.6.30 of the Council's Constitution (approved 16 July 2015), which states '*it is for cabinet to determine charges for car parking*'.
- 2.7 The proposed tariffs charges at paragraph 2.4 are for noting given that the charges form part of a schedule to the draft TRO which is currently the subject of formal consultation.
- 2.8 Subject to their being no unreasonable adverse comments received to the proposed parking tariffs in the draft Traffic Regulation Order, it is proposed that Cabinet agree to delegate authority to the Head of Development and Building Control in consultation with the Executive Member for Policy, Transport and Green Issues to consider and determine the proposed tariffs. This would then form part of the Delegated Officer Report for consideration of the TRO as a whole by the Chief Executive under his delegated powers.

3. RECOMMENDATIONS

- 3.1 That two additional recommendations be added at 2.5 and 2.6 to the main report:
- 2.5 *That Cabinet note the proposed tariffs at paragraph 2.4 of the addendum report and delegate authority to the Head of Development and Building Control, in consultation with the Executive Member for Policy, Transport and Green Issues, to consider any tariff related comments to the formal consultation on the draft (Off-street Parking Places) (Norton Common, Letchworth) Traffic Regulation Order and determine the proposed parking tariffs (if implemented).*
- 2.6 *That where any significant changes are proposed to the tariffs at paragraph 2.4 of the addendum report the matter is referred back to Cabinet for consideration.*