

# Knebworth Parish Council

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Chairman: Mr A Sleator

CLERK TO THE COUNCIL

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11 April 2016

Clare Skeels  
Senior Planning Officer  
NHDC Offices  
Gernon Road  
Letchworth  
Hertfordshire  
SG6 3JF

Dear Clare,

## Designation of Neighbourhood Plan Area Application

Knebworth Parish Council would like to formally apply to North Hertfordshire District Council for a Designated Neighbourhood Plan Area in compliance with a resolution made at the Parish Council meeting held on Wednesday 9 March 2016.

The creation of a Knebworth Neighbourhood Plan will be co-ordinated by a Steering Group formed in the next few months.

We submit the following:

1. A map identifying the area we would like designated as the Neighbourhood Plan Area which is the current boundary of the parish of Knebworth, see attached.
2. The Designated Neighbourhood Area is an appropriate area for the Neighbourhood Plan as it is the whole administrative area of Knebworth Parish Council, served by the current Parish Councillors.
3. Under the Localism Act 2011, Schedule 9, paragraph 2, Knebworth Parish Council is a Qualified Body to establish a Steering Group leading to the creation of a Neighbourhood Plan.
4. Knebworth Parish Council is a relevant body for the purposes of section 61G of the Town and Country Planning Act 1990.

We kindly request that you process this application of Knebworth Parish Council's Designated Neighbourhood Plan Area. Please get in touch if you need further information.

Yours sincerely

*Claire Graham*

Claire Graham  
Clerk to the Council

