

11 November 2016

Ref: Cabinet 22.11.16  
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To: Members of the Cabinet:

Councillor Mrs L.A. Needham (Chairman) (Leader of the Council);  
Councillor David Levett (Executive Member for Planning and Enterprise);  
Councillor P.C.W. Burt (Executive Member for Waste Management, Recycling and Environment);  
Councillor T.W. Hone (Executive Member for Finance and IT);  
Councillor Tony Hunter (Executive Member for Community Engagement and Rural Affairs);  
Councillor Jane Gray (Executive Member for Leisure);  
Councillor Julian Cunningham (Executive Member for Policy, Transport and Green Issues);  
Councillor Bernard Lovewell (Executive Member for Housing and Environmental Health).

You are invited to attend a

## **MEETING OF THE CABINET**

to be held in

**COUNCIL CHAMBER, COUNCIL OFFICES,  
GERNON ROAD, LETCHWORTH GARDEN CITY**

On

**TUESDAY, 22 NOVEMBER 2016, at 7.30p.m.**

Yours sincerely,



David Miley  
Democratic Services Manager

## AGENDA

<b>ITEM</b>	<b>PAGE</b>
<b>1. APOLOGIES FOR ABSENCE</b>	-
<b>2. MINUTES – 26 SEPTEMBER 2016</b> To take as read and approve as a true record the Minutes of the meeting of Cabinet held on 26 September 2016.	
<b>3. MINUTES – 27 SEPTEMBER 2016</b> To take as read and approve as a true record the Minutes of the meeting of Cabinet held on 27 September 2016.	
<b>4. NOTIFICATION OF OTHER BUSINESS</b> Members should notify the Chairman of other business that they wish to be discussed by the Cabinet at the end of either Part I or Part II business set out in the agenda. They must state the circumstances that they consider justify the business being considered as a matter of urgency.  The Chairman will decide whether the item(s) raised will be considered.	-
<b>5. CHAIRMAN'S ANNOUNCEMENTS</b> Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest which requires they leave the room under Paragraph 7.4 of the Code of Conduct, can speak on the item, but must leave the room before the debate and vote.	-
<b>6. PUBLIC PARTICIPATION</b> To receive petitions, comments and questions from the public.	-
<b>7. ITEMS REFERRED FROM OTHER COMMITTEES</b>	
<b>7A - Item Referred from Finance, Audit &amp; Risk Committee: 22 September 2016 – Updated Contract Procurement Rules [Background papers only – referral to be tabled]</b>	<b>1</b>
<b>7B - Item Referred from Finance, Audit &amp; Risk Committee: 21 November 2016 – Appointment of External Auditors for 2018/19 Onwards [Background papers only – referral to be tabled]</b>	<b>51</b>
<i>Any other referred items will also be tabled at the meeting.</i>	
<b>8. STRATEGIC PLANNING MATTERS</b> REPORT OF THE STRATEGIC DIRECTOR OF PLANNING, HOUSING AND ENTERPRISE <i>To inform Cabinet of the current positions regarding:</i> <ul style="list-style-type: none"><li>• <i>Duty to Co-operate with neighbouring authorities;</i></li><li>• <i>Other Local Plans and Examinations;</i></li><li>• <i>North Hertfordshire Local Plan and Community Infrastructure Levy;</i></li><li>• <i>Neighbourhood Plans;</i></li><li>• <i>Hertfordshire County Council Local Transport Plan; and</i></li><li>• <i>Government announcements.</i></li></ul>	<b>59</b>

<b>ITEM</b>	<b>PAGE</b>
<p><b>9. SECOND QUARTER REVENUE MONITORING 2016/17</b>  REPORT OF THE STRATEGIC DIRECTOR OF FINANCE, POLICY AND GOVERNANCE  <i>To consider the Second Quarter Revenue Budget Monitoring Report 2016/17.</i></p>	<b>77</b>
<p><b>10. TREASURY MANAGEMENT SECOND QUARTER 2016/17</b>  REPORT OF THE STRATEGIC DIRECTOR OF FINANCE, POLICY AND GOVERNANCE  <i>To consider the Second Quarter Treasury Management Monitoring report 2016/17.</i></p>	<b>85</b>
<p><b>11. SECOND QUARTER CAPITAL MONITORING 2016/17</b>  REPORT OF THE STRATEGIC DIRECTOR OF FINANCE, POLICY AND GOVERNANCE  <i>To consider the Second Quarter Capital Programme Monitoring Report 2016/17.</i></p>	<b>105</b>
<p><b>12. DESIGNATION OF AN AIR QUALITY MANAGEMENT AREA</b>  REPORT OF THE HEAD OF HOUSING AND PUBLIC PROTECTION  <i>To consider the designation of an Air Quality Management Area in Hitchin.</i></p>	<b>121</b>
<p><b>13. REVIEW OF GREEN SPACE MANAGEMENT STRATEGY</b>  REPORT OF THE HEAD OF LEISURE AND ENVIRONMENTAL SERVICES  <i>To consider a review of the Green Space Management Strategy.</i></p>	<b>129</b>
<p><b>14. LAND AND PROPERTY REVIEW</b>  REPORT OF THE HEAD OF FINANCE, PERFORMANCE AND ASSET MANAGEMENT  <i>To consider an update on land and property disposals between 2011 and 2016; an update on other sites identified for disposal; and three potential new sites.</i></p>	<b>157</b>

**Future Meetings:**

Tuesday, 20 December 2016;  
Tuesday, 24 January 2017; and  
Tuesday, 28 March 2017.