

NORTH HERTFORDSHIRE DISTRICT COUNCIL

MINUTES

Annual Meeting of the Council held in the Council Chamber, Council Offices, Gernon Road, Letchworth on Thursday, 15 May 2008 at 7.30pm

PRESENT: *Councillors Mrs A.G. Ashley (Chairman), D. Miller (Vice-Chairman), A. Bardett, D.J. Barnard, Liz Beardwell, David Billing, Judi Billing, Simon Bloxham, Clare Body, John Booth, Tom Brindley, Paul Clark, J.M. Cunningham, Melissa Davey, Lee Downie, Jane Gray, Gary Grindal, Ms F.R. Hill, T.W. Hone, A.F. Hunter, Robert Inwood, Sal Jarvis, Steve Jarvis, Lorna Kercher, Joan Kirby, Marilyn Kirkland, Ian Knighton, David Levett, Bernard Lovewell, H.M. Marshall, Alan Millard, M.R.M Muir, Elliot Needham, Mrs L.A. Needham, Lawrence Oliver, Michael Paterson, Deepak Sangha, R. Shakespeare-Smith, F.J. Smith, Mrs C.P.A. Strong, Martin Stears, R.A.C. Thake, Michael Weeks and A.D. Young.*

IN ATTENDANCE: *Chief Executive, Strategic Director of Financial and Regulatory Services, Strategic Director of Customer Services, Head of Legal and Democratic Services, Democratic Services Manager and Senior Committee and Member Services Officer.*

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors John Bishop, P.C.W. Burt, Tricia Gibbs, David Kearns and Paul Marment.

2. ELECTION OF CHAIRMAN OF THE COUNCIL

Nominations were invited by the retiring Chairman (Councillor Alan Bardett) for the election of the Chairman of the Council to hold office until the next annual meeting of the Council in 2009.

It was proposed by Councillor F.J. Smith, seconded by Councillor T.W. Hone, and

RESOLVED: That Councillor Mrs A.G. Ashley be elected Chairman of the Council to hold office until the next Annual Meeting of the Council in 2009.

Councillor Mrs Ashley then read and signed the Statutory Declaration of Acceptance of Office and the retiring Chairman (Councillor Alan Bardett) placed the chain of office upon her. Councillor Mrs Ashley thanked the Council for her election as Chairman and took the Chair. She informed the Council that her consort for the year would be her husband, Derrick, and she invested him with his chain.

3. COUNCILLOR ALAN BARDETT - PAST CHAIRMAN

The Chairman paid tribute to Councillor Alan Bardett for his service as Chairman during his term of office.

Councillor Bardett expressed his appreciation for the support that had been given to him during his term as Chairman of the Council. He had thoroughly enjoyed his year and had learned a great deal about the geography and history of North Hertfordshire. He wished to record his thanks to his wife Patricia, his consort for the year, and to Councillor Ashley for her support as Vice-Chairman. He wished to record his particular thanks to the Chairman's Secretary, Susanne Gow, for her help during the Civic Year, and presented her with a bouquet of flowers.

It was moved by the Chairman, Councillor Mrs A.G. Ashley, seconded by Councillor F.J. Smith, and

RESOLVED: That the Council places on record its sincere thanks and appreciation to Councillor Alan Bardett for his services as Chairman of the Council during the past year.

4. APPOINTMENT OF VICE-CHAIRMAN OF THE COUNCIL

The Chairman asked for nominations for the appointment of Vice-Chairman of the Council to hold office until the next Annual Meeting of the Council in 2009.

It was moved by Councillor F.J. Smith, seconded by Councillor T.W. Hone, and

RESOLVED: That Councillor David Miller be appointed Vice-Chairman of the Council to hold office until the next Annual meeting of the Council in 2009.

Councillor Miller then read and signed the Statutory Declaration of Acceptance of Office and the Chairman placed the Vice-Chairman's chain upon him. Councillor Miller thanked the Council for his appointment as Vice-Chairman. He informed the Council that his consort for the year would be his wife, Pauline, and he invested her with her chain.

5. MINUTES

It was moved by Councillor F.J. Smith, seconded by Councillor T.W. Hone, and

RESOLVED: That the Minutes of the meeting of the Council held on 10 April 2008 be approved as a true record and signed by the Chairman.

6. DECLARATIONS OF INTEREST

The Chairman reminded Members that, in line with the new Code of Conduct, any Declarations of Interest now needed to be declared immediately prior to the item in question.

7. CHAIRMAN'S ANNOUNCEMENTS

(1) Chairman's Charities 2008/09

The Chairman advised the Council that her chosen charities for 2008/09 would be North Hertfordshire Sanctuary and the Hertfordshire Young Homeless Group.

(2) North Hertfordshire Youth Games 2008

The Chairman was delighted to announce that the North Hertfordshire Team had won the Boys' Competition, the Girls' Competition and the Overall Competition at the Hertfordshire Youth Games held over the weekend 10/11 May 2008. She was pleased that some of the representatives of the winning team were in attendance, and she joined them to present the trophies.

Councillors I.J. Knighton (Cabinet Portfolio Holder for Leisure & E-Government) and D. Barnard both expressed their congratulations to the Team on an exceptional achievement, and commended the hard work of the athletes, the schools, the volunteer helpers and the NHDC Sports Development Team.

(3) Civic Service 2008/09

The Chairman announced that her Civic Service would take place on Sunday, 7 December 2008 at St. Mary's Church, Hitchin.

(4) Civic Reception 2008/09

The Chairman announced that her Civic Reception would take place on Friday, 6 February 2009 at Hitchin Priory.

(5) New Councillors

The Chairman congratulated and welcomed Councillor Paul Marment following his election success at the District Council Elections on 1 May 2008.

(6) Former Councillors re-elected

The Chairman congratulated and welcomed back to the Council Councillors Elliot Needham and Michael Paterson following their election success at the recent District Council Elections.

(7) Re-elected Councillors

The Chairman congratulated those existing Councillors who had been successful in seeking re-election at the District Council Elections.

(8) Councillors unsuccessful in seeking re-election

The Chairman thanked for all their work and effort over the past year those standing Councillors who had been unsuccessful at the District Council Elections, namely former Councillors Arthur Jarman and Ian Mantle.

8. REPORT OF THE RETURNING OFFICER

The Council received the report of the Returning Officer on the results of the District Council Elections held on 1 May 2008.

RESOLVED: That the report of the Returning Officer be noted.

9. ELECTION OF LEADER OF THE COUNCIL

The Chairman invited nominations for the position of Leader of the Council.

It was moved by Councillor T.W. Hone, seconded by Councillor Mrs C.P.A. Strong, and

RESOLVED: That Councillor F.J. Smith be elected Leader of the Council for the ensuing year.

Councillor Smith thanked the Council for his re-appointment as Leader, and expressed his congratulations to Councillor Martin Stears, who had succeeded Councillor David Kearns as Leader of the Labour Group, and welcomed Councillor Steve Jarvis (Leader of the Liberal Democrat Group) to the front bench opposite him. Councillor Smith, supported by Councillors Stears and Steve Jarvis, paid tribute to Councillor Kearns and placed on record their thanks to him for his years served as Leader of the Council and Leader of the Opposition.

10. APPOINTMENT OF DEPUTY LEADER OF THE COUNCIL

The Chairman invited nominations for the position of Deputy Leader of the Council.

It was moved by Councillor F.J. Smith, seconded by Councillor Mrs C.P.A. Strong, and

RESOLVED: That Councillor T.W. Hone be appointed as the Deputy Leader of the Council for the ensuing year.

11. APPOINTMENT OF MEMBERS OF THE CABINET

The Leader of the Council presented a report which was tabled at the meeting, and which advised the Council of the proposed Cabinet Portfolio Holders for 2008/09.

The report also contained details of the delegation arrangements for Portfolio Holders, which would be incorporated into the Council's Constitution.

It was moved by Councillor F.J. Smith, seconded by Councillor T.W. Hone, and

RESOLVED: That it be noted that the following Members be appointed as Portfolio Holders and Members of the Cabinet for 2008/09 responsible for the following areas, and with the delegations for inclusion in the Council's Constitution as detailed in the report tabled at the meeting:

Cabinet Member	Portfolio
Councillor F.J. Smith	Leader and Cabinet Chairman
Councillor T.W. Hone	Finance and Cabinet Vice-Chairman
Councillor Tricia Gibbs	Community Engagement & Rural Affairs
Councillor I.J. Knighton	Leisure & E-Government
Councillor Bernard Lovewell	Housing & Environmental Health
Councillor Mrs L.A. Needham	Waste, Recycling & Environment
Councillor Mrs C.P.A. Strong	Policy & Green Issues
Councillor R.A.C. Thake	Planning & Transport

12. LOCAL INITIAL ASSESSMENT OF ALLEGATIONS OF MISCONDUCT BY A MEMBER

The Monitoring Officer presented a report on the "local filter" mechanism, established under the Local Government and Public Involvement in Health Act 2007, and seeking approval of various Constitutional changes to bring into effect the provisions of the Standards Committee (England) Regulations 2008.

The report highlighted the fact that previous complaints of misconduct by Members had to be submitted to the Standards Board for England (SBE), and the Referrals Unit of the SBE determined whether or not the allegation appeared to disclose a failure by a Member to comply with the Authority's Code of Conduct, and then whether the allegation merited investigation. From 8 May 2008, the Local Government and Public Involvement in Health Act 2007 required that all such complaints must be made to the Standards Committee of the Authority, and a sub-committee of the Standards Committee would be required to decide whether or not the complaint should be investigated. The introduction of this new system would in practice require that the Standards Committee be increased in size to comprise a minimum of four Independent Co-opted Members, eight elected Members of the Council (including one Executive Member) and four Parish and Town Council representatives.

The report set out what the changes would be to the system of handling complaints against Members, and the issues which the Authority needed to address in order to meet these new requirements.

It was noted that the new rules would apply only to complaints received from 8 May 2008 onwards. It would require each allegation to be assessed at an initial assessment sitting of a sub-committee of the Standards Committee, within 20 working days of receipt. Accordingly, it was proposed to hold a meeting of the Standards Committee shortly after the Annual Meeting of Council to set up the sub-committees and to take other actions outlined in the report in order to implement the new system.

The Independent Chairman of the Standards Committee (Mr Nicholas Moss) supported the comments made by the Monitoring Officer in the report, and asked Members to advise him of the names of any potential additional Independent Members who may wish to serve on the Committee.

It was moved by Councillor F.J. Smith, seconded by Councillor T.W. Hone, and

RESOLVED:

- (1) That a Standards Committee be appointed comprising four Independent Co-opted Members, eight elected members of Council (of whom one must be a member of the Executive) and four Parish or Town Council representatives, and that its Terms of Reference be amended to reflect this new membership;
- (2) That the potential for joint working with other District Council authorities be explored;
- (3) That the Monitoring Officer be instructed to arrange appropriate publicity in accordance with the Regulations and Guidance, after consultation with the Chairman of the Standards Committee and in collaboration with the Head of Communications;
- (4) That the Standards Committee establish and appoint the Members of a Referrals Sub-Committee comprising two Independent Co-opted Members, four elected Members of the Council and two Parish or Town Council representatives with the Terms of Reference set out in Appendix 1 to the report;
- (5) That the Standards Committee establish and appoint a Review Sub-Committee comprising one Independent Co-opted Member and two elected Members of the Council and one Parish or Town Council representative where required with the terms of reference set out in Appendix 2 to the report;
- (6) That Hearings Sub-Committees be established as and when required for particular hearings, comprising Members who have not been involved on the referral or review of the particular matter;
- (7) That the Monitoring Officer be instructed to notify the Member of receipt of a complaint and provide a written summary of the allegation at the same time as acknowledging receipt of the allegation to the person making the allegation and no later than sending the agenda for the meeting of the Referrals Sub-Committee to Members of that sub-committee, unless after consultation with the Chairman of the Standards Committee he/she considers it appropriate to defer notification in order to enable a proper investigation to take place, in which case notification should be made as soon as the reasons for the deferral no longer apply;
- (8) That the Authority should adopt a local protocol, to be devised for approval by the Standards Committee, authorising the Monitoring Officer to seek such local resolution in appropriate cases;
- (9) That the Standards Committee be requested to take a policy decision that anonymous complaints should not be entertained, but that the Monitoring Officer be authorised to keep the identity of the complainant confidential where he/she is of the opinion that this is in the public interest;
- (10) That the Monitoring Officer be instructed, as set out in the protocol to be agreed, where practicable, to obtain and inform the Referrals Sub-Committee of any publicly available information which would facilitate their task of determining whether a complaint merits investigation;
- (11) That the Monitoring Officer be instructed to make arrangements for a meeting of the Referrals Sub-Committee once every calendar month, but that he/she be instructed only to call actual meetings if there is business to be discharged;
- (12) That the Referrals and Review Sub-Committees should be recommended to hold their meetings in camera unless the relevant sub-committee determine otherwise in any particular instance;

- (13) That the Standards Committee be requested to approve a protocol setting out the responsibilities and discretions of the Monitoring Officer in the provision or withholding of information relating to complaints;
- (14) That, rather than set up four different sub-committees, the functions of determining whether to accept the Monitoring Officer's finding of no breach, to go to a local hearing, or to refer the matter to a Case Tribunal should be delegated to a Hearings Sub-Committee;
- (15) That the Monitoring Officer be instructed to arrange appropriate publicity in accordance with the Regulations and Guidance, after consultation with the Chairman of the Standards Committee.

REASON FOR DECISION: To comply with new legislative duties.

13. AMENDMENTS TO THE CONSTITUTION

The Chairman advised that this item had been withdrawn.

14. APPOINTMENT OF MEMBERS OF COMMITTEES FOR 2008/2009

The Democratic Services Manager reported on the proposed allocation of places on the Council's Committees and other bodies for 2008/2009. He also tabled details of the political balance of Committees as required under the provisions of Section 15 of the Local Government and Housing Act 1989 which imposed a duty for the Council to review the representation of the different political groups on the Council's committees. He indicated the bodies to which the section applied and set out the proposed numbers of seats on these bodies and the suggested allocation of places that complied with the requirements of the law.

It was moved by Councillor F.J. Smith, and seconded by Councillor T.W. Hone, that the details of the political balance of Committees, as per the report of the Democratic Services tabled at the meeting, be approved.

Upon the motion being put to the vote, it was

RESOLVED:

- (1) That the seats allocated to each political party on the Committees to which Section 15 of the Local Government and Housing Act 1989 applied and the seats allocated to each political party on the bodies to which Section 15 of the Local Government and Housing Act 1989 did not apply be as set out in Appendix A to these Minutes;
- (2) That Members be appointed to the various Committees and other bodies in accordance with the wishes of the individual groups as detailed in Appendix B to these Minutes.

15. APPOINTMENT OF CHAIRMEN AND VICE-CHAIRMEN OF COMMITTEES FOR 2008/09

The Council gave consideration to the appointment of Chairmen and Vice-Chairmen of Committees (with the exception of Area Committees) for 2008/09.

It was then moved by Councillor F.J. Smith, seconded by Councillor T.W. Hone, and

RESOLVED: That the Chairmen and Vice-Chairmen of Committees be appointed in accordance with the details set out in the Appendix C to these Minutes.

16. ADJOURNMENT OF THE MEETING

The Chairman adjourned the meeting to enable the five Area Committees to elect their respective Chairmen and Vice-Chairmen.

The meeting was adjourned at 8.12pm

The meeting was re-convened at 8.20pm

17. ANNUAL REPORT OF THE SCRUTINY COMMITTEE 2007/2008

The Chairman of the Scrutiny Committee for the Civic Year 2007/2008 introduced the report of the Scrutiny Committee which set out the Scrutiny Committee's activities over the year and the plans for continued improvement over the coming year. He thanked the Members of the Scrutiny Committee and officers for their hard work during the past year.

The Chairman of the Scrutiny Committee for the Civic Year 2007/08 commented that, after 6 years in the role, he had decided to relinquish the Chairmanship of the Committee. He thanked the Members of the Committee and the various Scrutiny officers during that period for their help and support, and wished his successor, Councillor Lawrence Oliver, every success for the future. A number of Members paid tribute to Councillor Stears in recognition of his professional Chairmanship of the Committee.

RESOLVED: That the Annual Report of the Scrutiny Committee 2007/2008 be noted.

18. APPOINTMENT OF REPRESENTATIVES ON OUTSIDE ORGANISATIONS AND OTHER BODIES 2008/09

The Leader of the Council referred to the current position regarding District Council representatives on outside organisations, as detailed on the paper tabled at the meeting. The Political Groups had indicated those positions they wished to have allocated to them and there were a small number of issues to resolve. The Leader of the Council suggested that nominations be notified to the Democratic Services Manager in due course.

It was moved by Councillor F.J. Smith, and seconded by Councillor T.W. Hone, that the list of Appointments to Outside Organisations for 2008/09 tabled at the meeting be approved.

It was noted that there had been one more nomination than places on two organisations, namely the Howard Cottage Housing Association and North Hertfordshire Homes.

Upon each of these nominations being put to the vote, it was

RESOLVED:

- (1) That the report be approved, subject to the following amendments:
 - (a) the Council's representatives on the Howard Cottage Society being Councillors M.R.M. Muir and Elliot Needham.
 - (b) the Council's representatives on North Hertfordshire Homes being Mr W.M. Davidson, Councillor H.M. Marshall, Mr D. Kell, Councillor Mrs L.A. Needham and Councillor David Kearns.
- (2) That Political Group Leaders notify the Democratic Services Manager of appointments to the remaining vacancies or any changes to the existing representatives on outside organisations.

The meeting closed at 8.30p.m.

Chairman

APPENDIX A

APPOINTMENT OF COMMITTEES TO WHICH SECTION 15 OF THE LOCAL GOVERNMENT AND HOUSING ACT 1989 APPLIES

	Conservative	%	Labour	%	Lib Dem	%	Constitution
Total Seats	32	65.31%	8	16.33%	9	18.37%	49
Performance & Review	8	57.14%	3	21.43%	3	21.43%	14
Scrutiny	9	64.29%	2	14.29%	3	21.43%	14
Planning Control	11	73.33%	2	13.33%	2	13.33%	15
Licensing & Appeals Committee	8	57.14%	3	21.43%	3	21.43%	10 to 15
Standards	4	50.00%	2	25.00%	2	25.00%	8
Appointment Board	3	60.00%	1	20.00%	1	20.00%	5
Joint Staff Consultative Committee (JSCC)	3	60.00%	1	20.00%	1	20.00%	5
Totals	46	61.33%	14	18.67%	15	20.00%	71 to 76
Variation		-3.97%		+2.34%		+1.63%	

AREA COMMITTEE	Conservative	Labour	Lib Dem	Total
Baldock & District Committee	4	-	2	6
Hitchin Committee	5	5	3	13
Letchworth Committee	10	3	-	13
Royston & District Committee	5	-	2	7
Southern Rural Committee	8	-	2	10
Total	32	8	9	49

APPOINTMENT OF BODIES NOT INCLUDED IN THE POLITICAL BALANCE CALCULATIONS

Name of Body	Conservative	Labour	Lib Dem	Total
North Hertfordshire Highways Partnership Joint Member Panel (*subject to agreement of HCC)	4	2	2	8
West of A1(M) Joint Local Authorities Group	4	1	2	7
Hitchin Town Centre Working Party	4	2	1	7
Parish Challenge	4	1	2	7
Joint Member Panel of NHDC and Letchworth Garden City Heritage Foundation (All Members of the Letchworth Committee)	10	3	-	13
CCTV Joint Committee (three Cabinet Members)	3	-	-	3
Railway Joint Members Panel	2	-	1	3
Total	31	9	8	48

APPENDIX B

CONSTITUTION OF COMMITTEES, AND WORKING GROUPS 2007/2008

Set out below are the proposed Members of the Committees, Boards and Working Groups for the civic year **2008/2009**:

SCRUTINY COMMITTEE

(14 Members)

Councillors:

David Billing
John Bishop
S Bloxham
P.C.W. Burt
Paul Clark
Sal Jarvis
Lorna Kercher
H.M. Marshall
Alan Millard
M.R.M. Muir
Elliot Needham
L.W. Oliver
Michael Paterson
R.L. Shakespeare-Smith

(Substitutes: Councillors Judi Billing, John Booth, Lee Downie, S.K. Jarvis, David Kearns and Paul Marment)

PERFORMANCE, AUDIT AND REVIEW COMMITTEE

(14 Members)

Councillors:

A. Bardett
John Booth
Tom Brindley
J.M. Cunningham
Lee Downie
Gary Grindal
S.K. Jarvis
Marilyn Kirkland
David Levett
Paul Marment
D. Miller
Deepak Sangha
Martin Stears
M.E.Weeks

(Substitutes: Councillors Clare Body, R.E. Inwood, Joan Kirby, Alan Millard and Elliot Needham)

STANDARDS COMMITTEE

(16 Members - consisting of 4 Independent Members – including Independent Chairman and Vice-Chairman, 4 Parish Council Members and 8 District Councillors – 1 of whom must be an Executive Member)

Chairman – Mr Nicolas Moss
Vice-Chairman – Mr Peter Chapman
+ 2 Independent Vacancies

Councillors:

A. Bardett
Judi Billing
S. Bloxham
Lee Downie
M.R.M. Muir
David Kearns
L.W. Oliver
F.J. Smith

(Substitutes: Councillor Martin Stears)

Parish Council Representatives:

Mr M. Goddard
Mr R. Wornham
+ 2 Vacancies

BALDOCK & DISTRICT COMMITTEE

(Baldock, Arbury & Weston & Sandon Wards - Parishes of Ashwell, Bygrave, Caldecote, Clothall, Hinxworth, Newnham, Radwell, Rushden, Sandon, Wallington & Weston)

(6 Members)

Councillors:

Steve Jarvis
Marilyn Kirkland
I.J. Knighton
M.R.M. Muir
M.E. Weeks
A.D. Young

APPOINTMENTS BOARD

(5 Members)

Chairman, appointed for each meeting.

Councillors:

T.W. Hone
S.K. Jarvis
F.J. Smith
A.D. Young

(Labour vacancy to be filled as and when required)

HITCHIN COMMITTEE

(Hitchin and St. Ippolyts (North) Parish ward)

(13 Members)

Councillors:

A.G. Ashley
David Billing
Judi Billing
Clare Body
Paul Clark
Joan Kirby
Bernard Lovewell
Alan Millard
Lawrence Oliver
R.L. Shakespeare-Smith
Martin Stears
Deepak Sangha
R.A.C. Thake

ROYSTON & DISTRICT COMMITTEE

(Royston & Ermine Ward - Parishes of Barkway, Barley, Kelshall, Nuthampstead, Reed & Therfield)

(7 Members)

Councillors:

Liz Beardwell
P.C.W. Burt
Mrs F.R. Hill
A.F. Hunter
Robert Inwood
H.M. Marshall
F.J. Smith

SOUTHERN RURAL COMMITTEE

(Parishes of Codicote, Gosmore, Graveley, Hexton, Holwell, Ickleford, Kimpton, Kings Walden, Knebworth, Langley, Lilley, Offley, Pirton, Preston, St. Ippolyts (South), St. Paul's Walden & Wymondley)

(10 Members)

Councillors:

A. Bardett
D.J. Barnard
J. Bishop
Tom Brindley
Lee Downie
Tricia Gibbs
J. Gray
Sal Jarvis
D. Miller
Mrs C.P.A. Strong

LETCHWORTH COMMITTEE

(Letchworth Only) (13 Members)

Councillors:

John Booth
S. Bloxham
J.M. Cunningham
Melissa Davey
Gary Grindal
T.W. Hone
David Kearns
Lorna Kercher
David Levett
Paul Marment
Elliot Needham
Mrs L.A. Needham
Michael Paterson

LICENSING & APPEALS COMMITTEE

(Pool consisting of 10 to 15 Members)

Councillors:

A. Bardett
D. Barnard
S. Bloxham
Clare Body
John Booth
Tom Brindley
P.C.W. Burt
Paul Clark
J.M. Cunningham
Gary Grindal
Lorna Kercher
Joan Kirby
Marilyn Kirkland
M.E. Weeks

PLANNING CONTROL COMMITTEE

(15 Members)

Councillors:

D.J. Barnard
Liz Beardwell
David Billing
Clare Body
John Booth
Julian Cunningham
Jane Gray
Gary Grindal
Mrs F.R. Hill
A.F. Hunter
David Levett
Alan Millard
M.R.M. Muir
R.L. Shakespeare-Smith
M.E. Weeks

(Substitutes: Councillors Tom Brindley, Paul Clark, S.K. Jarvis, Michael Paterson, Deepak Sangha and Martin Stears)

JOINT STAFF CONSULTATIVE COMMITTEE

(5 Members)

Councillors:

Judi Billing
Tricia Gibbs
T.W. Hone
L.W. Oliver
F.J. Smith

(Substitutes: Councillor Martin Stears)

HIGHWAYS PARTNERSHIP JOINT MEMBER PANEL

(8 NHDC Members)

Councillors:

John Booth
Tom Brindley
Lee Downie
Mrs F.R.Hill
David Kearns
Joan Kirby
Marilyn Kirkland
Alan Millard

(Substitutes: Councillors Clare Body and P.C.W. Burt)

HITCHIN TOWN CENTRE WORKING PARTY

(7 Members)

Councillors:

F.J. Smith (Chairman)
Bernard Lovewell
L.W. Oliver
Mrs C.P.A. Strong
R.A.C. Thake (Vice-Chairman)

(2 Labour vacancies to be filled as and when required)

(Substitutes:)

PARISH CHALLENGE PANEL

(7 Members)

Councillors:

Mrs A.G. Ashley
Paul Clark
Mrs F.R. Hill
Joan Kirby
Marilyn Kirkland
Ian Knighton
Mrs L.A. Needham

**RAILWAY JOINT MEMBERS
PANEL**

(3 Members)

Councillors:

Paul Clark
Tricia Gibbs
F.J. Smith

**WA1(M) JOINT LOCAL AUTHORITY
GROUP**

(7 Members)

Councillors:

John Bishop
Lee Downie
Tricia Gibbs
Sal Jarvis
Mrs C.P.A. Strong
R.A.C. Thake

(Labour vacancy to be filled as and
when required)

**CCTV PARTNERSHIP JOINT
COMMITTEE**

(3 Members)

Councillors:

Mrs T. Gibbs
T.W. Hone
F.J. Smith

**JOINT MEMBER PANEL -
LETCHWORTH GARDEN CITY
HERITAGE FOUNDATION**

All Members of the Letchworth
Committee.

APPENDIX C**APPOINTMENT OF CHAIRMEN AND VICE-CHAIRMEN OF COMMITTEES
2008/2009**

COMMITTEE	CHAIRMAN	VICE-CHAIRMAN
Licensing & Appeals Committee	Councillor P.C.W. Burt	N/A
Performance and Review Committee	Councillor J.M. Cunningham	Councillor Tom Brindley
Scrutiny Committee	Councillor L.W. Oliver	Councillor R.L. Shakespeare-Smith
Planning Control Committee	Councillor Jane Gray	Councillor Mrs F.R. Hill
Highways Partnership Joint Member Panel	HCC Councillor (To be appointed at the first Panel meeting)	NHDC Councillor (To be appointed at the first Panel meeting)
Joint Staff Consultative Committee	Councillor Tricia Gibbs	To be advised