

DESCRIPTION OF REASON FOR CARRY FORWARD	WORKING BUDGET 2014/15	REQUEST FOR CARRY FORWARDS AT MONTH 8	REQUEST FOR CARRY FORWARDS AT 3RD QTR £	ADJUSTED AT CLOSURE £	TOTAL CARRY FORWARD AMOUNT £	PROJECT ESTIMATED COMPLETION DATE	EXPLANATION
<b>Chief Executive</b>							
Apprentices	109,500	100,000			100,000	Mar-16	Requested that resource available from vacancies within the Apprenticeship budget in 14/15 is used to fund planned placements in 15/16.
Strategic Priorities Fund	0		79,580	(16,280)	63,300	Mar-16	Budget not fully allocated in 14/15.
<b>Customer Services</b>							
<b>On Street Parking</b>							
Signs/Plates	66,290	0	57,000	(500)	56,500	Mar-16	Request for this budget to be carried forward into 2015/16. Budget was due to be spent this year as an audit of lines and signs work that needs to be carried out by the district was undertaken, and implementation was supposed to happen this year. However due to Transport Officer's time being taken with other key priorities the work plan has slipped. May be possible employ additional resources to carry out the works so that the work plan stays on track and the budget will be fully spent in 2015/16.
<b>Street Cleansing</b>							
Street cleansing - Baldock Bypass				18,000	18,000	Mar-16	The cleansing of the Baldock bypass has not being completed in this financial year. A carry forward is therefore requested to fund the completion of the project in 15/16.
	45,760						
Street Cleansing - Hitchin litter bins				5,000	5,000	Mar-16	A project commenced in 14/15 to facilitate an increase in on street recycling and replace old and damaged bins in Hitchin. A carry forward is required to ensure sufficient funds are available to complete the project.
<b>Finance, Policy and Governance</b>							
<b>Revenues and Benefits</b>							
E Billing Software	5,000	0	5,000		5,000	Mar-16	Request for E Billing carry forward to be carried forward into 2015/16. E billing cannot move forward until the mail project outcome is decided. Hybrid Mail option is still being explored.
<b>Office Accomodation</b>							
Transport	5,000	0	0	5,000	5,000	Mar-16	Request for archiving of premises plans to be carried forward. Part of the office refurbishment project, decanter offices requiring further storage.
<b>Legal</b>							
Training	13,920			5,000	5,000	Mar-16	Training bid successfully won in 2014/15 for course that spans 2 years. Therefore request to carry forward budget to fully support the training.
<b>Area Committees</b>							
Area Committee Grants unspent	246,480	117,370	0	(27,270)	90,100	Mar-16	A number of grants were awarded and released in the cycle of Committee meetings held in January and March. The majority of the remaining budgets have been ring fenced to projects.
<b>Grants</b>							
Community Building Fund	32,860	0	0	6,100	6,100	Sep-15	Members of the Parish Challenge Panel agreed to award the remaining rural grants funding to Reed Village Hall to undertake essential works to the roof.
<b>Planning Housing and Enterprise Directorate</b>							
<b>Planning Projects and LDF</b>							

Stock Condition Survey	8,510		7,500	7,500	Jun-15	The stock condition report is almost finalised and is scheduled to be completed by the contractor by the end of June 2015. Request to carry forward remaining budget.	
Overtime for reducing temporary accommodation	6,000		5,000	5,000	Sep-15	Request to carry forward the budget to increase the overtime budget in 2015/16. The reason for this is to help reduce the number of households in temporary accommodation, including possible bed and breakfast placements. This measure had taken place at the end of 2014/15 to try and reduce the overspend caused by using temporary accommodation.	
Consultants for extending boundary of Chilterns Area	20,000	20,000		20,000	Mar-16	Budget for extending the Chiltern Area of Natural Beauty will need to be carried forward again to 2015/16. The decision on whether this work takes place is with Natural England, the application has been submitted by the Chilterns Conservation Board on behalf of NHDC and the Board is waiting to hear their decision on whether the application has been successful. Officers will continue to track progress and engage positively with the Chilterns Conservation Board and Natural England on how this proposal is progressed. No timeline has been given by Natural England when they will process the application. Should the application be successful then work on extending the boundary will commence.	
Economic Development Officer	20,370		20,370	20,370	Mar-16	Economic Development Officer funds will not be spent this year. The Council is currently consulting on an Economic Development Strategy. In addition joint work is underway with East Herts around economic development. It is anticipated that these projects will create an action plan from which a job description can be created to recruit an officer in 2015/16, a carryforward is therefore requested.	
Outdoor Sports Facility	35,000		25,680	(12,300)	13,380	Mar-16	The Indoor and Outdoor Sports Facility study to support the Local Plan has commenced and is a long term piece of work which will continue through into 2015/26, therefore the investment will only be partially spent this year. A carry forward into 2015/16 is requested.
<b>Highways</b>							
HCC Grounds Maintenance	249,460			36,700	36,700	Mar-16	Each year NHDC receive funding from HCC for highwys ground maintenance works. Have not been able to spend all of the external funding this year due to other priorities, so will carry forward the remaining budget into 2015/16.
<b>Careline</b>							
Advertising	11,570			7,500	7,500	Mar-16	Ongoing advertising needs for careline to become self sustaining.
<b>TOTAL</b>	<b>875,720</b>	<b>237,370</b>	<b>187,630</b>	<b>39,450</b>	<b>464,450</b>		