

6 January 2017

Our Ref. IG/Council/19.1.17  
Your Ref.  
Contact. Ian Gourlay  
Direct Dial. 01462 474403  
Email: [ian.gourlay@north-herts.gov.uk](mailto:ian.gourlay@north-herts.gov.uk)

To: The Chairman and Members of North Hertfordshire District Council

You are invited to attend a

## **MEETING OF THE COUNCIL**

to be held in the

**\* THE BALLROOM, THE SPIRELLA BUILDING,  
ICKNIELD WAY, LETCHWORTH GARDEN CITY**

**[ \* PLEASE NOTE VENUE – LOCATION MAP ENCLOSED ]**

on

**THURSDAY, 19 JANUARY 2017**

at

**7.30p.m.**

**[ NOTE: A REMINDER THAT A SHARED ANTI-FRAUD  
SERVICE PRESENTATION FOR MEMBERS WILL BE  
TAKING PLACE IMMEDIATELY PRIOR TO THE MEETING,  
COMMENCING AT 6.30pm ]**

Yours sincerely,



David Miley  
Democratic Services Manager

**AGENDA**  
**PART I**

| <b>ITEM</b>  | <b>PAGE</b>                    |
|--|--------------------------------|
| <b>1. APOLOGIES FOR ABSENCE</b>  | -                              |
| <b>2. MINUTES – 24 NOVEMBER 2016</b><br>To take as read and approve as a true record the Minutes of the meeting of the Council held on 24 November 2016.   | -                              |
| <b>3. NOTIFICATION OF OTHER BUSINESS</b><br>Members should notify the Chairman of other business which they wish to be discussed by the Council at the end of the business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.<br><br>The Chairman will decide whether the item(s) raised will be considered.   | -                              |
| <b>4. CHAIRMAN'S ANNOUNCEMENTS</b><br>Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest which requires they leave the room under Paragraph 7.4 of the Code of Conduct, can speak on the item, but must leave the room before the debate and vote. | -                              |
| <b>5. PUBLIC PARTICIPATION</b><br>To receive petitions, comments and questions from members of the public.   | -                              |
| <b>6. MEMBERS' ALLOWANCES SCHEME 2017/18</b><br>REPORT OF THE CHIEF EXECUTIVE  | 1<br>[APPENDICES<br>TO FOLLOW] |
| <b>7. ELECTORAL SERVICES – SCALE OF FEES 2017/18</b><br>REPORT OF THE CHIEF EXECUTIVE  | 5                              |
| <b>8. COUNCIL TAX REDUCTION SCHEME 2017/18</b><br>REPORT OF THE HEAD OF REVENUES, BENEFITS AND INFORMATION TECHNOLOGY  | 9                              |
| <b>9. QUESTIONS FROM MEMBERS</b><br>To consider any questions submitted by Members of the Council, in accordance with Standing Order 4.8.11(b).  | 175                            |
| <b>10. NOTICE OF MOTIONS</b><br>To consider any motions, due notice of which have been given in accordance with Standing Order 4.8.12.   | 177                            |

**Future meetings of the Council have been scheduled to take place on:**  
Thursday, 9 February 2017; and Tuesday, 11 April 2017.