

Public Document Pack

16 February 2018

Our Ref Council Tax Setting
Committee/28.2.18
Your Ref.
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To: Members of the Committee: Councillor Julian Cunningham (Chairman), Councillor Ian Albert, Councillor Tony Hunter, Councillor Lynda Needham and Councillor Richard Thake.

Substitutes: Councillor Sarah Dingley, Councillor Terry Hone and Councillor Frank Radcliffe.

You are invited to attend a

MEETING OF THE COUNCIL TAX SETTING COMMITTEE

to be held in the

**MEETING ROOM 1, TOWN LODGE, GERON ROAD,
LETCWORTH GARDEN CITY**

On

WEDNESDAY, 28TH FEBRUARY, 2018 AT 7.00 PM

Yours sincerely,



David Miley
Democratic Services Manager

Agenda Part I

Item	Page
1. APOLOGIES FOR ABSENCE	
2. MINUTES - 11 JANUARY 2018 To take as read and approve as a true record the minutes of the meeting of the Council Tax Setting Committee held on 11 January 2018.	(Pages 1 - 4)
3. NOTIFICATION OF OTHER BUSINESS Members should notify the Chairman of other business which they wish to be discussed by the Committee at the end of the business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chairman will decide whether any item(s) raised will be considered.	
4. CHAIRMAN'S ANNOUNCEMENTS Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest which requires they leave the room under Paragraph 7.4 of the Code of Conduct, can speak on the item, but must leave the room before the debate and vote.	
5. PUBLIC PARTICIPATION To receive petitions, comments and questions from the public. At the time of preparing the agenda no requests to speak had been received. Any public participation received within the agreed timescale will be notified to Members as soon as possible.	
6. COUNCIL TAX RESOLUTION 2018/19 REPORT OF THE HEAD OF FINANCE, PERFORMANCE AND ASSET MANAGEMENT To set the Council Tax for 2018/19.	(Pages 5 - 40)

Agenda Item 2

NORTH HERTFORDSHIRE DISTRICT COUNCIL

COUNCIL TAX SETTING COMMITTEE

MEETING HELD IN THE MEETING ROOM 1, TOWN LODGE, GERON ROAD,
LETCWORTH GARDEN CITY ON THURSDAY, 11TH JANUARY, 2018 AT 7.00 PM

MINUTES

Present: *Councillors Julian Cunningham (Chairman), Ian Albert, Tony Hunter, Lynda Needham and Richard Thake.*

In Attendance:

Howard Crompton (Head of Revenues, Benefits and IT), Geraldine Goodwin (Revenues Manager), Mark Scanes (Systems and Technical Manager) and Ian Gourlay (Committee and Member Services Manager).

1 APOLOGIES FOR ABSENCE

There were no apologies for absence.

2 MINUTES - 23 FEBRUARY 2017

RESOLVED: That the Minutes of the meeting of the Committee held on 23 February 2017 be approved as a true record of the proceedings and signed by the Chairman.

3 NOTIFICATION OF OTHER BUSINESS

There was no notification of other business.

4 CHAIRMAN'S ANNOUNCEMENTS

The Chairman reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.

It was confirmed that, according to the Government Guidance: "Openness and transparency on personal interests, A guide for councillors" September 2013", no declarations of pecuniary interests or dispensations were required by Members for setting Council Tax or precepts.

5 PUBLIC PARTICIPATION

There was no public participation.

6 COUNCIL TAX BASE 2018/19

The Committee considered a report of the Head of Revenues, Benefits and Information Technology seeking approval of the Council Tax Base for 2018/2019. The report contained the following appendices:

Appendix A – Council Tax Base by Parish 2018/19; and
Appendix B - Example of Council Tax Base calculation for Letchworth Garden City.

The Head of Revenues, Benefits and Information Technology advised that the 2018/19 Council Tax Base figures for each Parish contained in Appendix A to the report assumed a 1% non-collection rate. The Council Tax Base for 2018/19 was proposed to be £49,118.50.

Thursday, 11th January, 2018

The Head of Revenues, Benefits and Information Technology stated that Appendix B provided an example of how the Council Tax Base was calculated for Letchworth Garden City.

In response to a question, the Head of Revenues, Benefits and Information Technology commented that the impact of Universal Credit on the Council Tax collection rate would probably be less than its impact on rent arrears collection.

In accordance with Standing Order 4.8.16(h), the Chairman requested that a Recorded Vote be taken on the Council Tax Base 2018/19.

(Voting:

For: Councillors Ian Albert, Julian Cunningham, Tony Hunter, Mrs L.A. Needham and R.A.C. Thake - 5

Against: 0

Abstentions: 0)

It was therefore

RESOLVED:

- (1) That a non-collection rate of 1% for 2018/2019 be approved; and
- (2) That the amount calculated by this Council as its Council Tax Base for 2018/2019 shall be £49,118.50, and that the individual sums shown for each Parish, as set out in Appendix A to the report, be agreed.

REASON FOR DECISION: To fulfil the statutory requirement to set a Council Tax Base for the District and to enable Major and Local Precepting Authorities to set their levels of Council Tax for 2018/2019.

7 NATIONAL NON-DOMESTIC RATE RETURN 1 - 2018/2019

The Committee considered the report of the Head of Revenues, Benefits and Information Technology in respect of the National Non-Domestic Rate Return 1 (NNDR1). The Draft NNDR1 Return was attached as Appendix 1 to the report.

The Systems and Technical Manager advised that the Council had until 31 January 2018 to submit its NNDR1 return. Before Members was the draft Return, based on the same format as last year. It contained the same set of data types, and Members' attention was drawn to Line 12 of Page 20 of the document, which provided the estimated NNDR income for 2018/19 of £38,234,954. Page 21 of the document separated NHDC's share of the amount due from the amounts due to Central Government and Hertfordshire County Council.

The Systems and Technical Manager commented that, for 2018/19, the gross rates payable had been calculated against the rateable values as at 31 December by CPI (Consumer Price Index) rather than the RPI (Retail Price Index) to calculate the Non-Domestic Rate multiplier. This reduced the figures by about 10 pence in the pound. He referred to Section 31 Grants on Page 22 of the report (Line 36).

The Systems and Technical Manager explained that it was not easy to predict the actions of the VOA (Valuation Office Agency) that would affect the rates payable in 2018/19. The VOA still had 365 North Hertfordshire appeals outstanding from the 2010 List. The 2017 List introduced a new rating appeals process, Check, Challenge and Appeal. At present there had not been a single challenge from the VOA against the 2017 List, which made it very difficult to anticipate changes to the gross rates payable figure. Challenges on the 2010 List would cascade into the 2017 List, which added to the difficulty of forecasting.

The Systems and Technical Manager confirmed that the top rateable values in North Hertfordshire were Tesco's, Sainsbury's, Johnson Matthey, Morrison's, Waitrose and Altro. Tesco's was the largest at £2.6Million, with Altro the smallest at £715,000. Apart from Johnson Matthey and Altro, all those rateable values were at appeal stage.

The Systems and Technical Manager stated that Pages 29 to 33 of the Return were the supplementary pages that had yet to be completed. This disaggregated information would be included by the 31 January 2018 deadline for submission of the form.

In response to a Member's question, the Systems and Technical Manager commented that the Council was still awaiting a response from Hertfordshire County Council as to whether or not Hertfordshire would be entering into a combined Business Rates pooling arrangement for 2018/19.

In reply to a further question, the Systems and Technical Manager confirmed that NHDC was allowed to retain between 5 pence and 6 pence of each pound of Business Rates collected.

RESOLVED:

- (1) That the draft NNDR1 Return for 2018/19, as set out at Appendix 1 to the report, be approved; and
- (2) That any amendments to the NNDR 1 Return resulting from changes to the form and any additional guidance, be delegated to the Head of Revenues, Benefits and Information Technology, in consultation with the Executive Member for Finance and Information Technology.

REASON FOR DECISION: To comply with statutory requirements.

The meeting closed at 7.10 pm

Chairman

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COUNCIL TAX SETTING COMMITTEE
28 FEBRUARY 2018

*PART 1 – PUBLIC DOCUMENT	AGENDA ITEM No. 6
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TITLE OF REPORT: COUNCIL TAX RESOLUTION 2018/19

REPORT OF THE HEAD OF FINANCE, PERFORMANCE AND ASSET MANAGEMENT
 EXECUTIVE MEMBER: COUNCILLOR JULIAN CUNNINGHAM
 COUNCIL PRIORITY: RESPONSIVE AND EFFICIENT

1. EXECUTIVE SUMMARY

1.1. To obtain approval for the Council Tax requirement and the overall Council Tax rates for the district of North Hertfordshire for 2018/19.

2. RECOMMENDATIONS

2.1. That the following, as submitted in the 2018/19 Estimate Book, be noted:-

- a) The revenue estimates for 2018/2019.
- b) The capital programme for 2018/2019.
- c) The workforce salary estimates for 2018/2019.

2.2. That it be noted that at its meeting on 11 January 2018 the Council Tax Setting Committee confirmed the amount 49,118.50 as its Council Tax base for the year 2018/2019 in accordance with regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 1992 (the Regulations).

a) 49,118.50 being the amount calculated by the Council, in accordance with Regulation 3 of the Regulations, as its Council Tax base for the year.

b)

Parish/Town	Council Tax Base	Parish/Town	Council Tax Base
Ashwell	857.10	Langley	82.50
Barkway	377.80	Lilley	169.60
Barley	324.20	Nuthampstead	70.40
Bygrave	125.40	Offley	610.80
Caldecote and Newnham	49.50	Pirton	550.70
Clothall	81.40	Preston	215.70
Codicote	1629.10	Radwell	55.50
Graveley	172.20	Reed	157.50
Great Ashby	2051.00	Royston	6402.00
Hexton	61.30	Rushden and Wallington	201.60
Hinxworth	160.20	St Ippolyts	897.30
Holwell	148.40	St Pauls Walden	546.00
Ickleford	742.00	Sandon	235.80
Kelshall	78.50	Therfield	253.20
Kimpton	1057.90	Weston	441.00
Kings Walden	417.00	Wymondley	418.50
Knebworth	1971.30		

being the amounts calculated by the Council, in accordance with Regulation 6 of the Regulations, as the amounts of its Council Tax base for the year for dwellings in those parts of its area to which one or more special items relate.

- c) That it be noted that at its meeting on the 8 February 2018 the Council calculated the Council Tax requirement for the Council's own purposes for 2018/19 (excluding Parish precepts) as £10,975,529 and hence the total Council Tax requirement (including Parish precepts) as £12,071,060.

2.3. That the following amounts be now calculated by the Council for 2018/2019 in accordance with Sections 31A, 31B and 34 to 36 of the Local Government and Finance Act 1992 (the Act):-

- | | | |
|----|-------------|---|
| a) | £75,299,259 | being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2)(a) to (f) of the Act. |
| b) | £63,228,228 | being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) (a) to (d) of the Act. |
| c) | £12,071,031 | being the amount by which the aggregate at (a) above exceeds the aggregate at (b) above, calculated by the Council, in accordance with Section 31A(4) of the Act, as its Council Tax requirement for the year. |
| d) | £245.75 | being the amount at (c) above divided by the amount at 2.2(a) above calculated by the Council in accordance with Section 31B(1) as the basic amount of its Council Tax for the year. |
| e) | £1,095,531 | being the aggregate amount of all special items referred to in Section 34(1) of the Act. |
| f) | £223.45 | being the amount at (d) above less the result given by dividing the amount at (e) above by the amount at 2.2(a) above, calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no special item relates. |

g)

Parish/Town	Basic £	Parish Precept £	Total £
Ashwell	223.45	74.20	297.65
Barkway	223.45	95.78	319.23
Barley	223.45	66.10	289.55
Bygrave	223.45	51.83	275.28
Caldecote and Newnham	223.45	27.99	251.44
Clothall	223.45	22.87	246.32
Codicote	223.45	64.02	287.47
Graveley	223.45	34.84	258.29
Great Ashby	223.45	19.87	243.32
Hexton	223.45	0.00	223.45
Hinxworth	223.45	64.05	287.50
Holwell	223.45	53.28	276.73
Ickleford	223.45	62.46	285.91
Kelshall	223.45	36.68	260.13
Kimpton	223.45	68.06	291.51
Kings Walden	223.45	67.98	291.43
Knebworth	223.45	73.44	296.89
Langley	223.45	0.00	223.45
Lilley	223.45	61.89	285.34
Nuthampstead	223.45	0.00	223.45
Offley	223.45	51.16	274.61
Pirton	223.45	64.15	287.60
Preston	223.45	28.75	252.20
Radwell	223.45	16.41	239.86
Reed	223.45	25.49	248.94
Royston	223.45	42.53	265.98
Rushden and Wallington	223.45	20.68	244.13
St Ippolyts	223.45	26.23	249.68
St Pauls Walden	223.45	90.31	313.76
Sandon	223.45	32.58	256.03
Therfield	223.45	21.47	244.92
Weston	223.45	43.55	267.00
Wymondley	223.45	74.58	298.03

being the amounts given by adding to the amount at 2.3(f) above the amounts of the special item or items relating to dwellings in those parts of the Council's area mentioned above divided in each case by the amount at 2.2(b) above, calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which one or more special items relate.

h)

Parish/Town	Valuation Bands							
	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Ashwell	198.43	231.51	264.58	297.65	363.79	429.94	496.08	595.30
Baldock	148.97	173.79	198.62	223.45	273.11	322.76	372.42	446.90
Barkway	212.82	248.29	283.76	319.23	390.17	461.11	532.05	638.46
Barley	193.03	225.21	257.38	289.55	353.89	418.24	482.58	579.10
Bygrave	183.52	214.11	244.69	275.28	336.45	397.63	458.80	550.56
Caldecote and Newnham	167.63	195.56	223.50	251.44	307.32	363.19	419.07	502.88
Clothall	164.21	191.58	218.95	246.32	301.06	355.80	410.53	492.64
Codicote	191.65	223.59	255.53	287.47	351.35	415.23	479.12	574.94
Graveley	172.19	200.89	229.59	258.29	315.69	373.09	430.48	516.58
Great Ashby	162.21	189.25	216.28	243.32	297.39	351.46	405.53	486.64
Hexton	148.97	173.79	198.62	223.45	273.11	322.76	372.42	446.90
Hinxworth	191.67	223.61	255.56	287.50	351.39	415.28	479.17	575.00
Hitchin	148.97	173.79	198.62	223.45	273.11	322.76	372.42	446.90
Holwell	184.49	215.23	245.98	276.73	338.23	399.72	461.22	553.46
Ickleford	190.61	222.37	254.14	285.91	349.45	412.98	476.52	571.82
Kelshall	173.42	202.32	231.23	260.13	317.94	375.74	433.55	520.26
Kimpton	194.34	226.73	259.12	291.51	356.29	421.07	485.85	583.02
Kings Walden	194.29	226.67	259.05	291.43	356.19	420.95	485.72	582.86
Knebworth	197.93	230.91	263.90	296.89	362.87	428.84	494.82	593.78
Langley	148.97	173.79	198.62	223.45	273.11	322.76	372.42	446.90
Letchworth	148.97	173.79	198.62	223.45	273.11	322.76	372.42	446.90
Lilley	190.23	221.93	253.64	285.34	348.75	412.16	475.57	570.68
Nuthampstead	148.97	173.79	198.62	223.45	273.11	322.76	372.42	446.90
Offley	183.07	213.59	244.10	274.61	335.63	396.66	457.68	549.22
Pirton	191.73	223.69	255.64	287.60	351.51	415.42	479.33	575.20
Preston	168.13	196.16	224.18	252.20	308.24	364.29	420.33	504.40
Radwell	159.91	186.56	213.21	239.86	293.16	346.46	399.77	479.72
Reed	165.96	193.62	221.28	248.94	304.26	359.58	414.90	497.88
Royston	177.32	206.87	236.43	265.98	325.09	384.19	443.30	531.96
Rushden and Wallington	162.75	189.88	217.00	244.13	298.38	352.63	406.88	488.26
St Ippolyts	166.45	194.20	221.94	249.68	305.16	360.65	416.13	499.36
St Pauls Walden	209.17	244.04	278.90	313.76	383.48	453.21	522.93	627.52
Sandon	170.69	199.13	227.58	256.03	312.93	369.82	426.72	512.06
Therfield	163.28	190.49	217.71	244.92	299.35	353.77	408.20	489.84
Weston	178.00	207.67	237.33	267.00	326.33	385.67	445.00	534.00
Wymondley	198.69	231.80	264.92	298.03	364.26	430.49	496.72	596.06

being the amounts given by multiplying the amounts at 2.3(f) and 2.3(g) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(l) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

2.4. That it be noted that for 2018/2019 Hertfordshire County Council and the Hertfordshire Police & Crime Commissioner has stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Act, for each of the categories of dwellings shown below:-

Precepting Authority	Valuation Bands							
	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Hertfordshire County Council								
COUNTY PRECEPT	816.46	952.51	1,088.60	1,224.67	1,496.83	1,768.96	2,041.13	2,449.34
SOCIAL CARE PRECEPT	63.85	74.51	85.14	95.79	117.07	138.37	159.64	191.58
Total Hertfordshire County Council	880.31	1,027.02	1,173.74	1,320.46	1,613.90	1,907.33	2,200.77	2,640.92
Hertfordshire Police & Crime Commissioner	109.33	127.56	145.78	164.00	200.44	236.89	273.33	328.00

2.5. That, having calculated the aggregate in each case of the amounts at 2.3(h) and 2.4 above, the Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, hereby sets out the following provisional amounts as the amounts of Council Tax for 2018/2019 for each of the categories of dwellings shown below:-

List of parishes and tax at different bands (County, Care, Police, District and Parish)

Parish/Town	Valuation Bands							
	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Ashwell	1,188.07	1,386.09	1,584.10	1,782.11	2,178.13	2,574.16	2,970.18	3,564.22
Baldock	1,138.61	1,328.37	1,518.14	1,707.91	2,087.45	2,466.98	2,846.52	3,415.82
Barkway	1,202.46	1,402.87	1,603.28	1,803.69	2,204.51	2,605.33	3,006.15	3,607.38
Barley	1,182.67	1,379.79	1,576.90	1,774.01	2,168.23	2,562.46	2,956.68	3,548.02
Bygrave	1,173.16	1,368.69	1,564.21	1,759.74	2,150.79	2,541.85	2,932.90	3,519.48
Caldecote and Newnham	1,157.27	1,350.14	1,543.02	1,735.90	2,121.66	2,507.41	2,893.17	3,471.80
Clothall	1,153.85	1,346.16	1,538.47	1,730.78	2,115.40	2,500.02	2,884.63	3,461.56
Codicote	1,181.29	1,378.17	1,575.05	1,771.93	2,165.69	2,559.45	2,953.22	3,543.86
Graveley	1,161.83	1,355.47	1,549.11	1,742.75	2,130.03	2,517.31	2,904.58	3,485.50
Great Ashby	1,151.85	1,343.83	1,535.80	1,727.78	2,111.73	2,495.68	2,879.63	3,455.56
Hexton	1,138.61	1,328.37	1,518.14	1,707.91	2,087.45	2,466.98	2,846.52	3,415.82
Hinxworth	1,181.31	1,378.19	1,575.08	1,771.96	2,165.73	2,559.50	2,953.27	3,543.92
Hitchin	1,138.61	1,328.37	1,518.14	1,707.91	2,087.45	2,466.98	2,846.52	3,415.82
Holwell	1,174.13	1,369.81	1,565.50	1,761.19	2,152.57	2,543.94	2,935.32	3,522.38
Ickleford	1,180.25	1,376.95	1,573.66	1,770.37	2,163.79	2,557.20	2,950.62	3,540.74
Kelshall	1,163.06	1,356.90	1,550.75	1,744.59	2,132.28	2,519.96	2,907.65	3,489.18
Kimpton	1,183.98	1,381.31	1,578.64	1,775.97	2,170.63	2,565.29	2,959.95	3,551.94
Kings Walden	1,183.93	1,381.25	1,578.57	1,775.89	2,170.53	2,565.17	2,959.82	3,551.78
Knebworth	1,187.57	1,385.49	1,583.42	1,781.35	2,177.21	2,573.06	2,968.92	3,562.70
Langley	1,138.61	1,328.37	1,518.14	1,707.91	2,087.45	2,466.98	2,846.52	3,415.82
Letchworth	1,138.61	1,328.37	1,518.14	1,707.91	2,087.45	2,466.98	2,846.52	3,415.82
Lilley	1,179.87	1,376.51	1,573.16	1,769.80	2,163.09	2,556.38	2,949.67	3,539.60
Nuthampstead	1,138.61	1,328.37	1,518.14	1,707.91	2,087.45	2,466.98	2,846.52	3,415.82
Offley	1,172.71	1,368.17	1,563.62	1,759.07	2,149.97	2,540.88	2,931.78	3,518.14
Pirton	1,181.37	1,378.27	1,575.16	1,772.06	2,165.85	2,559.64	2,953.43	3,544.12
Preston	1,157.77	1,350.74	1,543.70	1,736.66	2,122.58	2,508.51	2,894.43	3,473.32
Radwell	1,149.55	1,341.14	1,532.73	1,724.32	2,107.50	2,490.68	2,873.87	3,448.64
Reed	1,155.60	1,348.20	1,540.80	1,733.40	2,118.60	2,503.80	2,889.00	3,466.80
Royston	1,166.96	1,361.45	1,555.95	1,750.44	2,139.43	2,528.41	2,917.40	3,500.88
Rushden and Wallington	1,152.39	1,344.46	1,536.52	1,728.59	2,112.72	2,496.85	2,880.98	3,457.18
St Ippolyts	1,156.09	1,348.78	1,541.46	1,734.14	2,119.50	2,504.87	2,890.23	3,468.28
St Pauls Walden	1,198.81	1,398.62	1,598.42	1,798.22	2,197.82	2,597.43	2,997.03	3,596.44
Sandon	1,160.33	1,353.71	1,547.10	1,740.49	2,127.27	2,514.04	2,900.82	3,480.98
Therfield	1,152.92	1,345.07	1,537.23	1,729.38	2,113.69	2,497.99	2,882.30	3,458.76
Weston	1,167.64	1,362.25	1,556.85	1,751.46	2,140.67	2,529.89	2,919.10	3,502.92
Wymondley	1,188.33	1,386.38	1,584.44	1,782.49	2,178.60	2,574.71	2,970.82	3,564.98

3. REASONS FOR RECOMMENDATIONS

- 3.1. The functions of the Council Tax Setting Committee are to set the Council Tax and to set the overall level of Council Tax for the following financial year, taking into account the precepts of all major and local precepting authorities.
- 3.2. The level of Council Tax Requirement has been considered necessary to meet the budgeting needs of the Council for 2018/19.

4. ALTERNATIVE OPTIONS CONSIDERED

- 4.1 Options for the appropriate level of Council Tax were considered at the meeting of Council on 8 February 2018.

5. CONSULTATION WITH RELEVANT MEMBERS AND EXTERNAL ORGANISATIONS

- 5.1. Consultation on the 2018/19 budget proposals has taken place with all Members throughout the Corporate Business Planning process.

6. FORWARD PLAN

- 6.1. This report contains a recommendation on a decision that was first notified to the public in the Forward Plan on the 24th November 2017.

7. BACKGROUND

- 7.1. At its meeting on 11 January 2018 the Council Tax Setting Committee calculated the amount 49,118.50 as its Council Tax base for the year 2018/2019 in accordance with regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 1992 (the Regulations).
- 7.2. At its meeting on the 8 February 2018 the Council approved a net budget of £14.75million and a Council Tax increase of 2.99% for 2018/19. It noted that, in addition to the Council passing on a grant of £38,885 to the Town and Parish Councils to help mitigate the impact of the Council Tax Reduction Scheme, a total precept demand of £1,095,531 would be levied on the relevant Council Tax base of the District. As a result the calculated Council Tax requirement for the Council's own purposes for 2018/19 (excluding Parish precepts) is £10,975,529, and hence the total District Council Tax requirement (including Parish precepts) is £12,071,060.

8. RELEVANT CONSIDERATIONS

- 8.1. The Local Government Finance Act 1992 sets out the calculations required for the Council Tax Requirement and the overall Council Tax levels. These calculations have been applied to the precept requirements of the District Council, County Council, Police and Crime Commissioner and Town and Parish Councils and the outcome is provided for Members' approval in section 2 of this report.
- 8.2. The Council has approved an increase in Council Tax of 2.99% (equivalent to £6.49 for a Band D property) on the level of Council Tax charged for 2017/18. The referendum threshold for 2018/19 is an increase of up to 3.0% or an increase of £5.00 in the charge on a Band D property (whichever is the greater amount), so a local referendum on the Council Tax level is not required.

- 8.3. The Town and Parish Councils have requested a total precept for 2018/19 of £1,095,531. This is an increase of £27,680, or 2.6%, on the precept demand levied on taxpayers for 2017/18. In addition, this Council has agreed to provide a grant of £38,885 to the Town and Parish Councils to help mitigate the impact of the Council Tax Reduction Scheme. This means that the overall amount of precept-related funding provided to Town and Parish Councils for 2018/19 is £1,134,416, an increase of 2.5% on the equivalent total for 2017/18. Parish and Town Councils are not currently subject to any referendum requirements.
- 8.4. Hertfordshire County Council has provided formal notification of a total requested levy on the District of North Hertfordshire for 2018/19 of £64,859,015, which results in a total Band D Council Tax of £1,320.46. This represents a 5.99% increase on the 2017/18 rate. The increase is below the referendum threshold of 6% (where 3% is for Adult Social Care) for 2018/19 so a local referendum is not required.
- 8.5. The Police and Crime Commissioner has provided formal notification of the requested levy on the District of North Hertfordshire for 2018/19 of £8,055,434, which results in a Band D Council Tax of £164.00. This is an increase of £12.00 on the Band D Council Tax rate for 2017/18. This does not exceed the referendum threshold of £12.00, so a local referendum on the Council Tax level is not required.
- 8.6. The numbers requiring your approval in the recommendations correspond to what is required by the regulations. Appendix A provides more details of what these numbers mean.

9. LEGAL IMPLICATIONS

- 9.1. The provision for the Authority to levy and collect a Council Tax is provided in section 30 of the Local Government Finance Act 1992 (Aggregating Billing Authority and Preceptors Council Tax Charges).
- 9.2. The principles for Referendums relating to Council Tax increases for 2018/19 were published by the Government on the 5th February 2018.
- 9.3. For Shire District councils like NHDC, for 2018/19 the relevant basic amount of council tax is deemed to be excessive if it exceeds the higher of 3% or £5.00 greater than its relevant basic amount of Council Tax for 2017/18.
- 9.4. For designated authorities with responsibility for Adult Social Care provision, which includes Hertfordshire County Council, for 2018/19 the relevant basic amount of Council Tax is deemed to be excessive if it exceeds the authority's relevant basic amount of Council Tax for 2017/18 by 6% or more (comprising 3% for expenditure on Adult Social Care and up to 3% for other expenditure).
- 9.5. For Police and Crime Commissioner Authorities, for 2018/19 the relevant basic amount of Council Tax is deemed to be excessive if the authority's relevant basic amount of Council Tax for 2018/19 is more than £12.00 greater than its relevant basic amount of Council Tax for 2017/18.
- 9.6. Paragraph 10.2.1 of the Council's Constitution gives the Council Tax Setting Committee the responsibility for (a) setting the Council Tax Base in accordance with the regulations; and (b) setting the Council Tax in accordance with the relevant

legislation. In accordance with paragraph 4.8.16(h) of the Constitution and the relevant legislation, the decisions must be by way of recorded vote.

10. FINANCIAL IMPLICATIONS

- 10.1. Council Tax is a key funding stream for the Council, which enables the provision of services to residents. The approval of the Council Tax resolution will authorise the Council Tax billing of the residents of North Hertfordshire for financial year 2018/19. The precept to be collected for the Council's purposes is £10,975,529.

11. RISK IMPLICATIONS

- 11.1. The risk of non-collection of Council Tax is monitored in the Collection Fund. The tax base calculations have assumed a non-collection rate of 1%.

12. EQUALITIES IMPLICATIONS

- 12.1. In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.
- 12.2. The review and setting of Council Tax is a statutory responsibility of this Council. A balance must be considered and demonstrated by the Council when setting the level of Council Tax and any rise or fall in tax. This said balance is between the ability of the individual residents' to pay the required Council Tax and the Council's need to have sufficient base budget to deliver key services across the District. The recommendation to provide a grant of £38,885 to the District's Town and Parish Councils will mitigate the impact of the Council Tax Reduction Scheme. This action reflects some of the considerations made in reaching this balance.

13. SOCIAL VALUE IMPLICATIONS

- 13.1. The Social Value Act and "go local" policy do not apply to this report.

14. HUMAN RESOURCE IMPLICATIONS

- 14.1. There are no direct human resource implications.

15. APPENDICES

- 15.1. Appendix A: Guide to the Council Tax Resolution.
- 15.2. Appendix B: Budget Estimate Book 2018/19 (attached separately).

16. CONTACT OFFICERS

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17. BACKGROUND PAPERS

17.1. 2018/19 Budget Report considered by Council on the 8 February 2018.

Appendix A

GUIDE TO THE 2018/2019 COUNCIL TAX RESOLUTION

Recommendation 2.1

This concerns the approval of the contents of the 2018/2019 Budget Estimates Book figures. These figures determine the Council Tax requirement for the Council's own purposes for 2018/19.

Recommendation 2.2

These are the Council Tax Base figures for 2018/2019 approved by the Council Tax Setting Committee on 11 January 2018 with details for those Parishes which levy a precept.

Recommendation 2.3

- (a) Is Gross Expenditure on District Council services + Parish Precepts + the proposed increase in balances during 2018/2019.
- (b) Is Gross Income on District Council services, including fees and charges, Housing Benefit Grant, Revenue Support Grant and share of Business Rates.
- (c) Is (a) - (b) [District Council precept including Parish precepts]
- (d) Is (c) divided by the tax base i.e. the net District + Parish Charge. This assumes that the total Parish Charge is charged across the entire Council Tax base, so is a notional figure only (i.e. the actual precept for a household is not calculated on this basis).
- (e) Is the total of Parish Precepts
- (f) Is (d) - [(e) divided by the tax base] i.e. the net District Council charge. This is the amount that a Band D property would pay for the Council's own purposes in 2018/19.
- (g) Is the net District Council charge with the relevant Parish charges added for each area in which there is a Parish precept. This is the amount that a Band D property would pay in each parished area, incorporating the District and Parish charge.
- (h) Is the inclusive District and Parish (where applicable) charge for each property band in each area of the District. There are set weightings to apply to the Band D amount to get to the amounts for the other bands.

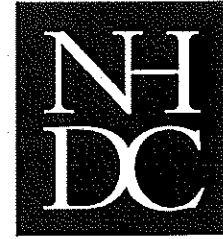
Recommendation 2.4

Is the addition for the County and Police precepts for each property band. For the County Council this includes the Social Care precept.

Recommendation 2.5

Is the inclusive District, Parish, County and Police charge for each property band for each area of the District.

NORTH HERTFORDSHIRE
DISTRICT COUNCIL



BUDGET ESTIMATES 2018/19

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**STATEMENT BY
THE LEADER OF THE COUNCIL
ON THE BUDGET FOR 2018/2019**

COUNCIL MEETING – 8 FEBRUARY 2018

Chairman, Fellow Members

1. This evening the Council has the duty to set a budget for the forthcoming year.
2. The Council accepted the four year settlement offered by the Department for Communities and Local Government (DCLG) in February 2016. Whilst this gave us some certainty over our future funding, it does mean that the Council needs to expect a significant further reduction in its funding in 2019/20 when 'negative Revenue Support Grant (RSG)' is due to become a reality. This means the Council will have to hand back to Central Government a further £1million of business rates income, meaning that of every £1 of Business Rates we collect we will keep less than 5 pence. The four year settlement period also comes to an end in 2019/20, and forecasting funding beyond then becomes very uncertain.
3. The provisional finance settlement did not make any further changes to the way that New Homes Bonus is funded. So this means that the only change that has an additional impact this year is the reduction in the period over which the grant is received down to 4 years. Again it is uncertain what will happen to this funding source in the future that still provides income of £1.2 million per year.
4. The Council has achieved significant expenditure reduction and income generation in recent years, delivering efficiencies totalling £6.5 million since 2011/12, and striving for continuous improvement and value for money has become a regular part of the annual corporate business planning process.
5. The Medium Term Financial Strategy agreed by Council in August forecast the need to deliver a further £4.2 million of annual savings by 2021/22. Of this £1.9 million had been identified as to where it would come from, but still needed to be delivered. The successful tendering of the Council's waste and street cleansing contract has significantly increased the level of savings that have been identified, but there is still work to do to ensure that they are delivered.
6. Whilst the level of efficiencies that still need to be identified is significantly reduced, it is clear that achieving them is going to be very challenging, particularly if we want to continue delivering the services that are most valued by residents. Recognising the limited opportunity for savings from reducing resources and staffing levels, the focus is now on investment to deliver service transformation, working with others and commercialisation opportunities.
7. At a time when everyone is facing financial pressures, Cabinet faced a very difficult decision on how to balance continuing provision of those services which our residents desire with a need to raise more income from Council Tax. Given that there are more savings to find and the uncertainty over future funding, the proposal is to increase Council Tax by 2.99% for 2018/19.

8. I would like to thank all members and officers who have taken part in working up the proposals before us this evening, especially Mr Ian Couper and his team, and our Executive Member for Finance, Cllr Cunningham, who will be presenting the details of the Administration's recommendations to you.
9. The three major priorities of the Council for 2018/19 continue to be providing an attractive and safe environment for our residents, promoting sustainable growth, and delivering cost effective and necessary services.
10. In short, I can report that we have continued to review our services to ensure that they provide best value for money and looked for opportunities to improve our services.
11. The Green Space Strategy for 2017-21 will continue to ensure significant, sustainable investment in the District's green spaces over the coming years. This includes funding for a Multi-Use Games Area at Bancroft (Hitchin) and renovating the play area at the District Park in Great Ashby during the next year.
12. We have continued to enhance our leisure facilities. This includes the opening of the new teaching pool at North Hertfordshire Leisure Centre and continued investment in our other facilities. We have set aside capital funding next year for the Royston Leisure Centre to see if the centre can be expanded to provide a better facility for our residents whilst also providing additional income to the Council.
13. We have maintained the allocation of funding for John Barker Place in Hitchin. Whilst North Herts Homes are leading on the redevelopment of this area, the Council can see the benefits that a contribution to a successful scheme in this area would provide.
14. Members have contributed to the Corporate Business Planning process through a series of workshops. I feel sure that this level of participation will assist the agreement of our budget, which I believe represents a reasonable balance of savings and income generation.
15. I now invite Cllr Cunningham to expand on the budget situation and proposals.

As Presented by COUNCILLOR L. Needham
Leader of the Council

**STATEMENT BY
EXECUTIVE MEMBER FOR FINANCE & IT
ON COUNCIL TAX ESTIMATES 2018/2019**

COUNCIL MEETING – 8 FEBRUARY 2018

THE CURRENT YEAR FINANCIAL STATEMENT

When Full Council approved the budget for this financial year, it was based on the Council needing to use its general fund reserves to make up for the shortfall in funding from the reduction in Government funding. The expectation was that £1.3 million of reserves would be required to cover the in-year deficit, reducing the general fund balance to £5 million by the 31 March 2018. Due to favourable variances and carry forwards towards the end of 2016/17, the opening General Fund balance at 1 April was higher than budgeted at £8.2m. However the expectation of using reserves to balance the budget for this year was still there.

As at the end of November, the estimated use of these reserves in the financial year 2017/18 has decreased by £0.5 million, due to both favourable variances reported during the year and the request to carry budgets forward into 2018/19 and delay the spending on specific projects. The revised forecast is that the General Fund balance at the end of this financial year will be around £7m.

As expected the general fund balance has been significantly greater than the budgeted minimum of £1.6m approved by Members at the time of setting the 2017/18 budget.

All the various funds and other earmarked reserves held in the General Fund are estimated to total £12.1 million at 31 March 2018 and comprise of the general fund balances of £7million and other earmarked reserves of £5.1million. The detail of the earmarked reserves can be found in Table 5 of the budget report.

CAPITAL ACCOUNTS

The Council continues to have a negative Capital Financing Requirement (CFR), due to the set-aside receipts it received from the housing stock transfer. This is forecast to be £5.7 million at 31st March 2018, although may be higher depending on the rate of spend in delivering capital projects towards the end of the year. Cabinet have confirmed that the use of these receipts is the most affordable and prudent way of continuing to invest in North Herts.

It is estimated that at 31 March 2018 the Council will have a capital receipts balance of £2.3million. In the 2015 Spending Review, the Chancellor announced the "flexible use of Capital Receipts direction". Subject to certain conditions this allows Local Authorities to use new Capital Receipts to fund the revenue costs of reform projects. This flexibility only applies to capital receipts received since the 1st April 2016. By the end of the current financial year, NHDC expect to have generated £1.2m in capital receipts since that date, with further receipts expected during 2018/19, and potential revenue costs have been identified that could be funded under the direction.

Following the recent update to the Prudential Code, the accompanying new guidance issued by the Ministry of Housing, Communities and Local Government (MHCLG) last

week requires Local Authorities to now prepare and publish annually a Capital Strategy, which must be approved by Council prior to its application. This would be additional to the annual Treasury Management Strategy and would include additional information. While the new guidance applies from April 2018, MHCLG have confirmed that Local Authorities have the option to defer meeting all the disclosure requirements to the following year if it is not practical to do so in time for 2018/19. Given that the guidance was only announced last week, I confirm that it is not practical to incorporate it for this coming year.

CORPORATE BUSINESS PLANNING AND GENERAL FUND ESTIMATES 2018/2019

The priority-led budgeting principle continues to be used. This approach seeks to ensure that policy drives financial planning and gives members choices on their budget priorities. However at the same time policy also has to consider the available resources of the Council. The Corporate Business Planning process began early in the year, due to the extent of the efficiencies required to balance the budget over the medium term. The planning also had to consider the future funding uncertainties, particularly in relation to longer-term funding beyond the current national parliament term.

The Council's Medium Term Financial Strategy adopted by Full Council on 31st August 2017 indicated that to balance expenditure and funding the Council would need to find and deliver on-going annual efficiencies of around £4.2million by 2021/22. As only £1.9million had been identified where it was expected to come from, the assumed phasing of these savings allowed time for the identification, development and implementation of initiatives. This meant that over this period there would be a need to use £2.8 million of reserves.

The strategy recognised that the ability to be more efficient by reducing resources and staffing levels was becoming extremely limited, hence the Council's financial strategy going forward would focus on:

- Transformation of services so that they can be delivered at lower cost. This may involve up-front investment to allow the transformation to take place. This could include sharing of services with other organisations to make best use of resources and realise potential economies of scale.
- Reviewing existing service provision and planned capital investment to ensure there is a strong case for the continued provision of the service, particularly where the service is not statutory.
- Commercialisation and the options available to make use of our assets (e.g. capital resources) to generate revenue income (or reduce revenue costs). This would include increasing investment returns from our assets.

The Corporate Business Planning process allowed for initial high level proposals to be put forward for consideration by each Political group, followed by Member workshops on detailed options in November. The General Fund estimates for 2018/19 include the results of those proposals, with total planned efficiencies of £2.3million and revenue investments totalling £147k incorporated in the proposed budget of £14.6million for financial year 2018/19.

The majority of the total of planned efficiencies expected to be delivered in 2018/19 relate to the new contract awarded for the provision of Waste, Recycling and Street Cleansing services within the District. The contract award was the culmination of a joint procurement exercise with East Herts District Council. While the key services received by residents

remain broadly the same, the full year cost to the Council is anticipated to reduce by £1.9million (£1.7million in 2018/19). The new contract will also be supported by a shared client team, with further savings incorporated in the budget estimates from this new way of working. As detailed in the post-script to the Cabinet referral, the savings from the client team were agreed to be recommended to Council at their meeting in December. The impact was included in the totals presented to Cabinet at their meeting in January but it was not included in the appendix that lists all the efficiencies. This error has been corrected in the papers presented to you tonight, and it is included in Appendix B.

The most notable pressure on Council resources in 2018/19 is likely to be expenditure associated with the progress of the District's Local Plan, the inspection of which is ongoing. An extended examination time period or a requirement to make extensive modifications to the submitted plan would be likely to result in significant additional costs, as indicated in the identified financial risks for 2018/19. In addition, resource may be required to challenge the plans of neighbouring areas where there are adverse consequences for North Herts. In seeking to mitigate the financial impact in 2018/19, the Council is planning to transfer resources into an earmarked reserve in the current year.

Last year's budget highlighted a risk in relation to a review that was due to be carried out by the National Joint Council (NJC) on Local Government pay scales. This was in relation to the impact of pay freezes, the increases for the new National Living Wage and that salaries are no longer in line with the general market. Assumptions in the MTFS for 2018-2023 were consequently revised to assume a 3% increase in 2018/19 and 2019/20, followed by a 2% increase each year thereafter. The previous assumption had been 1% wage inflation per year. With the NJC pay offer for 2018/19, published in December 2017, still subject to negotiation and agreement at this point, the assumptions in the MTFS remain in the budget estimates.

The Central Government settlement funding allocation for 2018/19, published in December 2017, is in line with the four year funding allocations for 2016/17 to 2019/20 previously announced in February 2016 and which the Council subsequently signed up to by submitting a sustainability plan. The reduction in settlement funding in 2018/19 represents a lower decrease than in prior years and that expected in 2019/20, when the prospect of 'negative RSG' is expected to become a reality. Negative RSG requires the Council to pay over an additional amount of business rates income collected, expected to be £1.1m, to Central Government. Whilst the provisional Local Government Finance Settlement in December 2017 stated that Government would look at "fair and affordable" options for dealing with negative Revenue Support Grant (RSG), the prudent forecast is that this review will unfortunately not lead to a significant change. A further announcement on this is due in the spring, so this will be kept under review. Beyond the end of the four year settlement period it is highly uncertain what the Council's funding will be. The introduction of increased Business Rates retention within Local Government and a Fair Funding review are both expected. As a worst case, this could result in additional responsibilities for the Council and also the redistribution of funding to other areas and to social care Authorities.

New Homes Bonus is also a significant element of the Council's funding. Changes announced last year to how the Bonus is calculated mean that the expectation of under £1.3m in 2018/19 is considerably lower than the almost £2 million received in the current year (and £2.7 million in 2016/17). The confirmed total for 2018/19 is however in line with the estimates in the Council's MTFS for 2018-23 and hence has not impacted on the level of efficiencies required. There remains scope for New Homes Bonus to be reduced or even withdrawn in the future. The baseline of 0.4% that was introduced last year can be

increased at any time, which reduces the number of homes that the Council receives a bonus for. There has also been a consultation on not paying the bonus for any homes that are built on appeal.

The draft Council Tax referendum principles for 2018/19 were published on 19 December 2017. The Principles include the option for Local Authorities to increase Council Tax by up to 3% or £5 (for Band D properties), whichever is the greater amount, without the requirement for a referendum. The Medium Term Financial Strategy agreed by Council in August stated that "the Council will continue to raise Council Tax by as much as it is allowed to without triggering a local referendum" and therefore Cabinet resolved at its meeting on the 23rd January 2018 to recommend to Council a 2.99% increase in the District Council Tax.

BUSINESS RATES

Locally retained business rates give Local Authorities some limited financial incentive to promote growth in the business base of the district. The amount of Business Rates that are collected is dependent on the number and type of business premises in the area, the success in collecting what is owed, eligibility for relief and the number of successful appeals.

As of the 1 April 2013, 50% of the collectible Business Rates are retained by Local Government with the remaining 50% paid to central government. NHDC then passes 20% of the retained 50% to the County Council and then, as a tariff authority, pays around 80% to Central Government to reflect the fact that our anticipated income from Business Rates is higher than our assessed need. The outcome is that for every £1 collected in Business rates, NHDC keeps approximately 7p. The introduction of Negative RSG would see this drop below 5p.

Hertfordshire was unsuccessful in its application to become a Business Rates Pilot area for 2018/19. There may be an opportunity to apply again for 2019/20. North Hertfordshire will be part of a Hertfordshire Business Rates pool in 2018/19. The financial benefit from being in the pool is a reduction in the levy required to be paid to Central Government (compared to being outside a pool). As any gain is uncertain and would be a one-off, we have not forecast for it in the budget. If it does materialise, then we will review how this funding can be invested in North Hertfordshire.

As in previous years, and in accordance with the Local Government Finance Act 1992, I arranged a consultation meeting with representatives of Business Ratepayers on 29 January 2018.

DISTRICT COUNCIL REQUIREMENTS 2018/2019

The budget proposals were put together after taking into consideration the comments and recommendations from the various consultation meetings and reflecting on the priorities of the Council.

The overall estimates considered by the Cabinet at its meeting on 23 January 2018, indicate a net expenditure for the Council's own requirements in 2018/19 of £14.6million. In response to feedback and consultation, the Cabinet made several changes to the proposed budget, including ceasing the annual review of the Council's Apprenticeship scheme. This will mean that this scheme will now be invested in on an ongoing basis. Council will be asked to approve this evening further amendments to the budget, which relate to initiatives previously approved by Council and therefore require Council's

authority to amend. These include the removal of the saving in relation to four yearly District Council Elections and deferring for a year the savings in relation to an NHDC Lottery and an alternative format for Area Committees. Table 8 in the budget report summarises the impact on the budget estimates from these changes.

If these changes are approved then it will increase General Fund expenditure by £115k in 2018/19, and by £89k on an ongoing basis from 2020/21. This will increase projected net expenditure in 2018/19 up to £14.7 million, and therefore increase forecast use of reserves. This, combined with the changes made by Cabinet at their January meeting, mean that the savings that are forecast as needing to be identified and delivered by 2021/22 will need to increase. Based on current forecasts, to achieve a balance between funding and expenditure in 2021/22, the required additional savings will increase from £150k up to around £400k.

The revised projected net expenditure of £14.7million in 2018/19 is a notable reduction from the 2017/18 original budget of £16.5million. The planned implementation of £2.3m of efficiencies identified for next year mitigates the growth pressures facing the Council in the year ahead and the reduction in Central Government funding to the extent that the Council is currently anticipating making a small contribution to reserves from General Fund activities in 2018/19. This contribution will help to cushion the impact of the significant further reduction in funding expected in 2019/20.

An assessment of the risks faced in the coming year has identified items where the financial impact is not wholly known and prudence would therefore indicate the need to set the General Fund balance substantially higher than 5% of net expenditure. The full list of all the identified financial risks is attached to the budget report as appendix C. Although the total assessment of risk is £7.5million, the level of risk varies low to high. Taking a proportion of the risk into account would mean it would be prudent to maintain balances that are £1.4million above the minimum level. As required by the Local Government Act 2003, the Chief Finance Officer, must give an assurance on the robustness of the estimates and the adequacy of reserves allowed for in the budget. The Head of Finance, Performance and Asset Management advises that a General Fund minimum balance of £2.15million for 2018/19 is necessary.

Returning to the generality of the report, even the revised level of additional savings to be identified and delivered by 2020/21 is still relatively small. In the light of this, it could be argued that the level of proposed general reserves that the Council was carrying was not necessary. However, this needs to be considered alongside:

- The general uncertainty surrounding Local Government finance mentioned previously
- That the significant savings that have been identified still need to be delivered, and:
- The need for the Council to find new ways of financing its activities, such as commercialisation. These activities may need investment from reserves during the early years. They also fundamentally increase the risk profile of the Council, such that the 5% base assumption may need to be reviewed.

The proposed level of reserves is still significantly below the maximum CIPFA recommended level.

Cabinet recommend that a 2.99% increase on Council Tax (average band D of £223.45) be levied upon the Collection Fund for 2018/19. The make-up of funding for a band D property is shown below (prior to any budget amendments agreed this evening):

DISTRICT COUNCIL TAX AT BAND D

		Change from 2017/2018
	£	%
NHDC Budget	<u>297.91</u>	-12.27
Contribution to / (from) reserves	3.88	
Less:		
Government Grant & Business Rates	(52.59)	-3.36
<u>New Homes Bonus</u>	<u>(25.75)</u>	<u>-36.92</u>
NHDC (All Areas)	<u>223.45</u>	<u>+2.99</u>

The Council Tax requirement for the Council's own purposes (excluding Parish precepts) is £10,975,529. Parish Precepts, as listed in the addendum report tonight, total £1,095,531. Therefore, the total District Council Tax requirement including Parish Precepts is £12,071,060.

Formal notification of precept requirements from the Hertfordshire Police and Crime Commissioner and Hertfordshire County Council are expected shortly. The Police and Crime Panel reviewed the recommendations by the Police and Crime Commissioner on the 1 February and raised no objections. Formal notification is therefore expected shortly. The County Council will meet to set their budget on 20 February. The NHDC formal Council Tax Resolution will be presented to the Council Tax Setting Committee for approval on 28 February 2018.

CAPITAL PROGRAMME 2018/19 – 2021/22

Total capital expenditure planned for 2018/19 amounts to £12.5million, and £17.1million for the four year period to 2021/22.

The Cabinet at their meeting on 23 January 2018 considered the proposed capital programme and resolved to recommend approval of the programme. The budget allocations for each capital scheme are provided as an appendix to the capital report, alongside the forecast funding arrangements.

The capital report shows that on current forecasts the Council would use up all its capital reserves during 2018/19. This would result in having to borrow or using revenue reserves. The Council is forecasting to generate £8.5 million of capital receipts over the next four years, however this forecast could be affected by the inspection and adoption of the Local Plan. Achieving this level of receipts also involves the sale of the majority of the Council's remaining land that is suitable for residential development. Beyond this four year period, in common with most Councils, it is inevitable that the Council will need to borrow to fund its ongoing capital investments in the District.

Included within the capital programme is a commitment to fund extension to the Hitchin Swim Centre car park. The Council was advised recently of the outcome of a public enquiry in to carrying out restricted works on Common Land. The inspector decided against the proposal. The implications of this decision will be reviewed and for now the capital funding allocation will be kept. The detailed review of the decision may mean that there is no financially viable case for this work that can be made, and if this is the case the item will be removed from the capital programme.

Finally I would like to thank all the officers across the Council, for their hard work and commitment in producing the budget information under such continued difficult financial circumstances.

As Presented by COUNCILLOR Julian Cunningham.
Executive Member for Finance & IT

COUNCIL TAX ESTIMATES 2018/2019

COUNCIL TAX SETTING COMMITTEE – 28 FEBRUARY 2018

At its meeting on 8 February 2018 the Council approved a 2.99% increase on the Council Tax for North Herts (equivalent to £6.49 for a band D property), resulting in a District Council Tax of £223.45 for a Band D property. The Council was unable to formally approve the Council Tax Resolution because at that time NHDC had not been notified of the respective Precept requirements of Hertfordshire County Council and the Hertfordshire Police and Crime Commissioner.

The Council has now been notified of the precepts of both Hertfordshire County Council and the Hertfordshire Police and Crime Commissioner. For the Hertfordshire Police and Crime Commissioner it equates to a Council Tax of £162.00 for a Band D property, which is a £12.00 increase on the Council Tax for the current year. For Hertfordshire County Council it equates to a Council Tax of £1,320.46 for a Band D property. This is a 5.99% increase on the current year (or £74.63 for a band D property), which includes the levy of a precept to fund Adult Social Care expenditure.

The effect of the Council's decision on 8 February coupled with the County and Police precepts result in a Council Tax of £1,707.91 for a Band D property, which is 5.77% higher than the Council Tax for the current year.

This is made up as follows:-

COUNCIL TAX AT BAND D

	£	Change from 2017/2018
NHDC	300.25	-11.7%
Contribution to / (from) reserves	1.54	-
Less:		
New Homes Bonus	(25.75)	-36.9%
Government Grant & Business Rates	(52.59)	-3.4%
NHDC (all areas)	223.45	+2.99%
Social Care Precept (cumulative amount)	95.79	
County Precept	1,224.67	
Hertfordshire County Council Total	1,320.46	+5.99%
Hertfordshire Police & Crime Commissioner	164.00	+7.9%
Total Council Tax (excluding Parishes)	1,707.91	+5.77%

Figures in this table include the effect of the changes made to the budget at the Council meeting on 8 February 2018.

The effect of this on the various council tax bands is given below:-

A	B	C	D	E	F	G	H
1,138.61	1,328.37	1,518.14	1,707.91	2,087.45	2,466.98	2,846.52	3,415.82

The charges shown above will be increased by any Parish precept in the Rural Areas and, in the case of Royston, increased by the Royston Town Council precept.

SCHEDULE OF COUNCIL TAX LEVELS 2018/19

BUDGET ESTIMATES 2018/19

Parish/Town	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
Fraction of Band D	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9
	£	£	£	£	£	£	£	£
Ashwell	1,188.07	1,386.09	1,584.10	1,782.11	2,178.13	2,574.16	2,970.18	3,564.22
Barkway	1,202.46	1,402.87	1,603.28	1,803.69	2,204.51	2,605.33	3,006.15	3,607.38
Barley	1,182.67	1,379.79	1,576.90	1,774.01	2,168.23	2,562.46	2,956.68	3,548.02
Bygrave	1,173.16	1,368.69	1,564.21	1,759.74	2,150.79	2,541.85	2,932.90	3,519.48
Caldecote and Newnham	1,157.27	1,350.14	1,543.02	1,735.90	2,121.66	2,507.41	2,893.17	3,471.80
Clothall	1,153.85	1,346.16	1,538.47	1,730.78	2,115.40	2,500.02	2,884.63	3,461.56
Codicote	1,181.29	1,378.17	1,575.05	1,771.93	2,165.69	2,559.45	2,953.22	3,543.86
Graveley	1,161.83	1,355.47	1,549.11	1,742.75	2,130.03	2,517.31	2,904.58	3,485.50
Great Ashby	1,151.85	1,343.83	1,535.80	1,727.78	2,111.73	2,495.68	2,879.63	3,455.56
Hexton	1,138.61	1,328.37	1,518.14	1,707.91	2,087.45	2,466.98	2,846.52	3,415.82
Hinxworth	1,181.31	1,378.19	1,575.08	1,771.96	2,165.73	2,559.50	2,953.27	3,543.92
Holwell	1,174.13	1,369.81	1,565.50	1,761.19	2,152.57	2,543.94	2,935.32	3,522.38
Ickleford	1,180.25	1,376.95	1,573.66	1,770.37	2,163.79	2,557.20	2,950.62	3,540.74
Kelshall	1,163.06	1,356.90	1,550.75	1,744.59	2,132.28	2,519.96	2,907.65	3,489.18
Kimpton	1,183.98	1,381.31	1,578.64	1,775.97	2,170.63	2,565.29	2,959.95	3,551.94
Kings Walden	1,183.93	1,381.25	1,578.57	1,775.89	2,170.53	2,565.17	2,959.82	3,551.78
Knebworth	1,167.57	1,385.49	1,583.42	1,781.35	2,177.21	2,573.06	2,968.92	3,562.70
Langley	1,138.61	1,328.37	1,518.14	1,707.91	2,087.45	2,466.98	2,846.52	3,415.82
Lilley	1,179.87	1,376.51	1,573.16	1,769.80	2,163.09	2,556.38	2,949.67	3,539.60
Nuthampstead	1,138.61	1,328.37	1,518.14	1,707.91	2,087.45	2,466.98	2,846.52	3,415.82
Offley	1,172.71	1,368.17	1,563.62	1,759.07	2,149.97	2,540.88	2,931.78	3,518.14
Pirton	1,181.37	1,378.27	1,575.16	1,772.06	2,165.85	2,559.64	2,953.43	3,544.12
Preston	1,157.77	1,350.74	1,543.70	1,736.66	2,122.58	2,508.51	2,894.43	3,473.32
Radwell	1,149.55	1,341.14	1,532.73	1,724.32	2,107.50	2,490.68	2,873.87	3,448.64
Reed	1,155.60	1,348.20	1,540.80	1,733.40	2,118.60	2,503.80	2,889.00	3,466.80
Rushden and Wallington	1,152.39	1,344.46	1,536.52	1,728.59	2,112.72	2,496.85	2,880.98	3,457.18
St Ippolyts	1,156.09	1,348.78	1,541.46	1,734.14	2,119.50	2,504.87	2,890.23	3,468.28
St Pauls Walden	1,198.81	1,398.62	1,596.42	1,796.22	2,197.82	2,597.43	2,997.03	3,596.44
Sandon	1,160.33	1,353.71	1,547.10	1,740.49	2,127.27	2,514.04	2,900.82	3,480.98
Therfield	1,152.92	1,345.07	1,537.23	1,729.38	2,113.69	2,497.99	2,882.30	3,458.76
Weston	1,167.64	1,362.25	1,556.85	1,751.46	2,140.67	2,529.89	2,919.10	3,502.92
Wymondley	1,188.33	1,386.38	1,584.44	1,782.49	2,178.60	2,574.71	2,970.82	3,564.98
Royston	1,166.96	1,361.45	1,555.95	1,750.44	2,139.43	2,528.41	2,917.40	3,500.88
Letchworth	1,138.61	1,328.37	1,518.14	1,707.91	2,087.45	2,466.98	2,846.52	3,415.82
Hitchin	1,138.61	1,328.37	1,518.14	1,707.91	2,087.45	2,466.98	2,846.52	3,415.82
Baldock	1,138.61	1,328.37	1,518.14	1,707.91	2,087.45	2,466.98	2,846.52	3,415.82

General Fund Estimates for 2018/19 to 2021/22

2.99% Council Tax increase in 2018/19 and 2019/20

All amounts £000	2018/19	2019/20	2020/21	2021/22
Net expenditure brought forward	16,354	14,748	14,514	15,006
Savings previously identified (excluding Waste savings)	-378	-9	-98	0
New savings proposals	-2,301	-430	-61	-50
Adjustments reported after 2017/18 budget was set	18	-252	79	-10
Pay inflation and increments	464	375	250	250
Contractual inflation	444	420	430	430
Income inflation	-332	-289	-259	-273
Pension scheme contribution increases	134	0	0	0
Investment budget	147	150	150	150
2017/18 Budgets Carried Forward	199	-199	0	0
Further savings tbc	0	0	0	-150
Total net expenditure (excluding Housing Benefit subsidy)	14,748	14,514	15,006	15,353
Council Tax	-10,976	-11,417	-11,781	-12,152
Revenue Support Grant	0	1,071	1,103	1,136
Business Rates- including tariff adjustment	-2,622	-2,680	-2,761	-2,844
New Homes Bonus	-1,265	-1,119	-1,252	-1,252
Other	39	24	24	24
Net funding position (use of reserves)	-76	393	339	265
General Fund b/f	7,025	7,101	6,708	6,369
General Fund c/f	7,101	6,708	6,369	6,104

GENERAL FUND SUMMARY

Budget 2018/19

Actual	Original Budget	Net Direct Spend 2016/17	Net Direct Spend 2017/18	FTEs 2018/19 No.	Employee Costs 2018/19	Other Direct Expenditure 2018/19	Total Gross Direct Expenditure 2018/19	Fees and Charges 2018/19	Interest and Rental Income 2018/19	Other Grants and Contributions 2018/19	Total Gross Direct Income 2018/19	Net Direct Spend 2018/19	Capital Financing Charges 2018/19	Total Net Expenditure 2018/19
183,870	184,700	184,700	184,700	2.00	187,900	6,400	194,300	0	0	0	194,300	0	0	194,300
383,245	1,075,200	1,075,200	1,075,200	8.00	857,500	214,500	872,000	0	182,800cr	0	192,800cr	689,200	6,683,700cr	5,994,500cr
782,335	749,100	749,100	749,100	8.00	315,500	546,500	862,100	2,900cr	0	0	2,900cr	859,200	21,300	880,500
1,349,450	2,009,000	2,009,000	2,009,000	18.00	1,161,000	767,400	1,923,400	2,900cr	182,800cr	0	185,700cr	1,742,700	6,662,400cr	4,919,700cr
451,075	210,900	210,900	210,900	5.49	205,300	11,000	216,300	0	0	0	216,300	0	0	216,300
204,006	187,700	187,700	187,700	3.20	130,500	45,800	176,300	6,300cr	0	0	6,300cr	170,000	0	170,000
487,579	361,500	361,500	361,500	13.15	458,700	298,400	758,100	400,700cr	0	2,600cr	403,300cr	354,800	213,300	568,100
706,625	759,100	759,100	759,100	19.57	572,000	189,400	761,400	5,100cr	0	3,100cr	8,200cr	753,200	20,200	773,400
387,358	429,800	429,800	429,800	7.50	342,400	114,800	457,200	0	0	0	457,200	0	0	457,200
4,440,985	4,635,800	4,635,800	4,635,800	30.64	1,112,100	7,935,000	9,047,100	5,530,900cr	68,300cr	792,300cr	6,392,000cr	2,655,100	2,677,200	5,332,300
6,677,627	6,584,800	6,584,800	6,584,800	79.55	2,821,000	3,554,400	11,416,400	5,943,000cr	68,300cr	798,500cr	6,809,800cr	4,606,600	2,910,700	7,517,300
521,832	349,100	349,100	349,100	4.65	319,400	30,700	349,100	0	0	0	349,100	0	0	349,100
446,747	445,900	445,900	445,900	8.00	471,800	55,400	527,200	21,400cr	0	15,800cr	37,200cr	490,000	0	490,000
710,946	890,000	890,000	890,000	20.07	905,600	1,331,800	2,237,400	55,700cr	1,159,600cr	63,100cr	1,278,400cr	959,000	528,200	1,487,200
724,542	751,900	751,900	751,900	12.01	460,300	285,200	745,500	13,700cr	0	0	13,700cr	734,800	873,200	1,608,000
2,719,280	2,570,600	2,570,600	2,570,600	84.05	2,937,700	35,056,500	38,034,200	958,600cr	0	34,119,800cr	35,079,400cr	2,954,900	287,800	3,242,600
117,175	122,700	122,700	122,700	0.00	0	111,900	111,900	0	0	0	111,900	0	0	111,900
5,240,522	5,119,600	5,119,600	5,119,600	128.78	5,052,800	36,914,500	42,008,300	1,050,400cr	1,159,600cr	34,195,700cr	36,403,700cr	5,599,600	1,689,200	7,288,800
225,547	208,000	208,000	208,000	3.54	210,000	9,400	219,400	0	0	0	219,400	0	0	219,400
444,186	458,500	458,500	458,500	24.65	1,106,800	330,500	1,437,300	1,006,300cr	0	0	1,006,300cr	431,000	0	481,000
872,019	1,197,900	1,197,900	1,197,900	8.49	425,900	821,500	1,247,400	3,700cr	0	275,900cr	279,600cr	967,800	377,000	1,344,800
1,164,666	966,700	966,700	966,700	48.78	2,139,800	1,228,000	3,367,800	1,182,900cr	0	1,004,300cr	2,187,200cr	1,180,600	1,685,500	2,866,100
2,706,417	2,831,100	2,831,100	2,831,100	85.46	3,882,400	2,389,500	6,271,900	2,192,900cr	0	1,280,200cr	3,473,100cr	2,798,800	2,062,500	4,861,300
15,974,017	16,544,500	16,544,500	16,544,500	311.78	12,355,200	48,666,800	61,625,000	9,189,200cr	1,410,700cr	36,277,400cr	46,877,300cr	14,747,700	0	14,747,700
1,056,169	1,106,795	1,106,795	1,106,795	311.78	12,355,200	48,666,800	61,625,000	9,189,200cr	1,410,700cr	36,277,400cr	46,877,300cr	15,882,116	0	15,882,116
17,030,186	17,651,295	17,651,295	17,651,295	311.78	12,355,200	48,666,800	61,625,000	9,189,200cr	1,410,700cr	36,277,400cr	46,877,300cr	15,882,116	0	15,882,116
821,280cr	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3,226,965cr	2,459,400cr	2,459,400cr	2,459,400cr	0	0	0	0	0	0	0	0	2,535,900cr	0	2,535,900cr
2,732,638cr	1,985,600cr	1,985,600cr	1,985,600cr	0	0	0	0	0	0	0	0	1,264,600cr	0	1,264,600cr
86,300cr	86,300cr	86,300cr	86,300cr	0	0	0	0	0	0	0	0	86,300cr	0	86,300cr
144,732cr	140,600cr	140,600cr	140,600cr	0	0	0	0	0	0	0	0	0	0	0
10,171,908cr	10,554,900cr	10,554,900cr	10,554,900cr	0	0	0	0	0	0	0	0	10,975,500cr	0	10,975,500cr
1,005,472cr	1,067,851cr	1,067,851cr	1,067,851cr	0	0	0	0	0	0	0	0	1,095,531cr	0	1,095,531cr
18,180,293cr	16,294,651cr	16,294,651cr	16,294,651cr	85.46	3,882,400	2,389,500	6,271,900	2,192,900cr	0	1,280,200cr	3,473,100cr	15,957,831cr	2,062,500	4,861,300
1,150,107cr	1,356,585cr	1,356,585cr	1,356,585cr	0	0	0	0	0	0	0	0	75,715cr	0	75,715cr
7,084,718cr	8,234,825cr	8,234,825cr	8,234,825cr	311.78	12,355,200	48,666,800	61,625,000	9,189,200cr	1,410,700cr	36,277,400cr	46,877,300cr	15,882,116	0	15,882,116
1,150,107cr	1,356,585cr	1,356,585cr	1,356,585cr	0	0	0	0	0	0	0	0	75,715cr	0	75,715cr
7,084,718cr	8,234,825cr	8,234,825cr	8,234,825cr	311.78	12,355,200	48,666,800	61,625,000	9,189,200cr	1,410,700cr	36,277,400cr	46,877,300cr	15,882,116	0	15,882,116
1,150,107cr	1,356,585cr	1,356,585cr	1,356,585cr	0	0	0	0	0	0	0	0	75,715cr	0	75,715cr
7,084,718cr	8,234,825cr	8,234,825cr	8,234,825cr	311.78	12,355,200	48,666,800	61,625,000	9,189,200cr	1,410,700cr	36,277,400cr	46,877,300cr	15,882,116	0	15,882,116
1,150,107cr	1,356,585cr	1,356,585cr	1,356,585cr	0	0	0	0	0	0	0	0	75,715cr	0	75,715cr
7,084,718cr	8,234,825cr	8,234,825cr	8,234,825cr	311.78	12,355,200	48,666,800	61,625,000	9,189,200cr	1,410,700cr	36,277,400cr	46,877,300cr	15,882,116	0	15,882,116
1,150,107cr	1,356,585cr	1,356,585cr	1,356,585cr	0	0	0	0	0	0	0	0	75,715cr	0	75,715cr
7,084,718cr	8,234,825cr	8,234,825cr	8,234,825cr	311.78	12,355,200	48,666,800	61,625,000	9,189,200cr	1,410,700cr	36,277,400cr	46,877,300cr	15,882,116	0	15,882,116
1,150,107cr	1,356,585cr	1,356,585cr	1,356,585cr	0	0	0	0	0	0	0	0	75,715cr	0	75,715cr
7,084,718cr	8,234,825cr	8,234,825cr	8,234,825cr	311.78	12,355,200	48,666,800	61,625,000	9,189,200cr	1,410,700cr	36,277,400cr	46,877,300cr	15,882,116	0	15,882,116
1,150,107cr	1,356,585cr	1,356,585cr	1,356,585cr	0	0	0	0	0	0	0	0	75,715cr	0	75,715cr
7,084,718cr	8,234,825cr	8,234,825cr	8,234,825cr	311.78	12,355,200	48,666,800	61,625,000	9,189,200cr	1,410,700cr	36,277,400cr	46,877,300cr	15,882,116	0	15,882,116
1,150,107cr	1,356,585cr	1,356,585cr	1,356,585cr	0	0	0	0	0	0	0	0	75,715cr	0	75,715cr
7,084,718cr	8,234,825cr	8,234,825cr	8,234,825cr	311.78	12,355,200	48,666,800	61,625,000	9,189,200cr	1,410,700cr	36,277,400cr	46,877,300cr	15,882,116	0	15,882,116
1,150,107cr	1,356,585cr	1,356,585cr	1,356,585cr	0	0	0	0	0	0	0	0	75,715cr	0	75,715cr
7,084,718cr	8,234,825cr	8,234,825cr	8,234,825cr	311.78	12,355,200	48,666,800	61,625,000	9,189,200cr	1,410,700cr	36,277,400cr	46,877,300cr	15,882,116	0	15,882,116
1,150,107cr	1,356,585cr	1,356,585cr	1,356,585cr	0	0	0	0	0	0	0	0	75,715cr	0	75,715cr
7,084,718cr	8,234,825cr	8,234,825cr	8,234,825cr	311.78	12,355,200	48,666,800	61,625,000	9,189,200cr	1,410,700cr	36,277,400cr	46,877,300cr	15,882,116	0	15,882,116
1,150,107cr	1,356,585cr	1,356,585cr	1,356,585cr	0	0	0	0	0	0	0	0	75,715cr	0	75,715cr
7,084,718cr	8,234,825cr	8,234,825cr	8,234,825cr	311.78	12,355,200	48,666,800	61,625,000	9,189,200cr	1,410,700cr	36,277,400cr	46,877,300cr	15,882,116	0	15

FINANCE, POLICY & GOVERNANCE

Actual		Original Budget		Budget 2018/19									
Not Direct Spend 2018/17	Net Direct Spend 2017/18	FTEs 2018/19	No.	Employee Costs 2018/19	Other Direct Expenditure	Total Gross Direct Expenditure	Fees and Charges 2018/19	Interest and Rental Income 2018/19	Other Grants and Contributions 2018/19	Total Gross Direct Income 2018/19	Net Direct Spend 2018/19	Capital Financing Charges 2018/19	Total Net Expenditure 2018/19
£	£			£	£	£	£	£	£	£	£	£	£
521,832	349,100	4.65		318,400	30,700	349,100	0	0	0	0	0	0	349,100
521,832	349,100	4.65		318,400	30,700	349,100	0	0	0	0	0	0	349,100
446,747	445,900	8.00		471,800	55,400	527,200	21,400cr	0	15,800cr	37,200cr	490,000	0	490,000
446,747	445,900	8.00		471,800	55,400	527,200	21,400cr	0	15,800cr	37,200cr	490,000	0	490,000
271,723	319,600	6.00		273,700	22,000	295,700	0	0	0	0	295,700	300	296,000
100,604	112,800	0.00		107,700	107,700	107,700	0	0	0	0	107,700	0	107,700
0	0	0.00		0	0	0	0	0	0	0	0	0	0
5	2,500	0.00		0	2,500	2,500	0	0	0	0	2,500	0	2,500
117,840	85,900	0.00		144,000	144,000	144,000	0	0	51,300cr	51,300cr	92,200	24,000	116,200
1,191,455cr	1,015,200cr	0.00		30,000	30,000	30,000	53,300cr	1,106,000cr	0	1,159,300cr	1,129,300cr	68,500	1,060,800cr
0	0	0.00		0	0	0	0	0	0	0	0	0	0
128,838	111,400	2.00		114,000	9,800	123,800	2,400cr	0	0	2,400cr	121,200	0	121,200
395cr	4,200cr	0.00		0	8,600	8,600	0	0	7,500cr	7,500cr	1,100	0	1,100
2,792	3,800	0.00		11,400	11,400	11,400	0	800cr	0	800cr	10,500	0	10,500
252,459	223,800	0.00		234,800	234,800	234,800	0	0	0	0	234,800	0	234,800
552,018	554,700	1.35		37,700	729,400	767,100	0	52,700cr	0	52,700cr	713,400	431,100	1,144,500
152,358	156,100	4.22		184,400	4,400	188,800	0	0	0	0	188,800	400	189,200
32,210	44,800	1.00		34,300	500	34,800	0	0	0	0	34,800	0	34,800
10,336	23,700	0.50		23,300	1,600	24,900	0	0	0	0	24,900	0	24,900
280,207	284,900	5.00		256,200	23,600	280,000	0	0	0	0	280,000	3,900	283,700
3,359	4,200cr	0.00		2,700	2,700	2,700	0	0	3,800cr	3,800cr	1,100cr	0	1,100cr
710,946	839,000	26.07		905,600	1,331,800	2,237,400	55,700cr	1,159,600cr	63,100cr	1,278,400cr	959,000	528,200	1,487,200
201,973	188,000	4.00		141,500	34,800	176,300	0	0	0	0	176,300	0	176,300
0	0	0.00		0	0	0	0	0	0	0	0	0	0
184,601	140,500	4.40		188,100	13,800	201,900	0	0	0	0	201,900	0	201,900
40,000	85,200	0.87		20,600	47,300	67,900	13,700cr	0	0	13,700cr	33,600	237,200	270,800
223,900	254,400	0.00		211,000	211,000	211,000	0	0	0	0	211,000	0	211,000
0	0	0.00		0	0	0	0	0	0	0	0	0	0
34,650	82,800	2.00		68,400	1,300	69,700	0	0	0	0	69,700	0	69,700
39,418	40,400	1.00		41,700	800	42,300	0	0	0	0	42,300	0	42,300
0	0	0.00		0	0	0	0	0	0	0	0	0	0
0	0	0.00		0	0	0	0	0	0	0	0	0	0
724,542	751,300	12.07		460,300	288,200	748,500	13,700cr	0	0	13,700cr	734,800	873,200	1,608,000
581,359cr	714,100cr	0.00		33,872,400	33,872,400	33,872,400	492,800cr	0	33,894,500cr	34,387,300cr	514,900cr	0	514,900cr
293,443cr	321,900cr	0.00		178,200	178,200	178,200	288,000cr	0	211,300cr	489,500cr	321,100cr	3,800	317,300cr
21,294	5,000	0.00		5,000	5,000	5,000	0	0	0	0	5,000	0	5,000
0	0	0.00		0	0	0	0	0	0	0	0	0	0
1,284,006	1,284,500	15.00		682,200	684,700	1,376,900	3,000cr	0	14,000cr	17,000cr	1,380,900	247,300	1,607,300
109,009cr	109,100cr	1.16		28,800	37,300	66,100	174,300cr	0	0	174,300cr	108,200cr	0	108,200cr
779,834	820,400	26.34		755,600	186,400	952,000	0	0	0	0	952,000	2,100	954,100
1,452,022	1,468,900	39.15		1,378,500	40,500	1,417,000	0	0	0	0	1,417,000	2,600	1,419,600
77,733	77,400	2.41		84,600	2,000	86,600	0	0	0	0	86,600	32,000	118,600
75,101	76,500	0.00		80,000	80,000	80,000	1,500cr	0	0	1,500cr	78,500	0	78,500
0	0	0.00		0	0	0	0	0	0	0	0	0	0
2,719,280	2,970,600	82.05		2,937,700	35,096,500	38,034,200	959,600cr	0	34,119,800cr	35,079,400cr	2,954,800	287,800	3,242,600
10,380	18,000	0.60		22,700	22,700	22,700	0	0	0	0	22,700	0	22,700
41,503	40,400	0.00		28,200	28,200	28,200	0	0	0	0	28,200	0	28,200
26,523	22,300	0.00		29,700	29,700	29,700	0	0	0	0	29,700	0	29,700
15,400	14,100	0.00		8,500	8,500	8,500	0	0	0	0	8,500	0	8,500
23,359	27,900	0.00		22,800	22,800	22,800	0	0	0	0	22,800	0	22,800
117,175	122,700	0.00		111,900	111,900	111,900	0	0	0	0	111,900	0	111,900
5,240,522	5,119,640	128.78		5,093,800	36,914,500	42,008,300	1,050,400cr	1,159,600cr	34,198,700cr	36,408,700cr	5,599,600	1,659,200	7,288,800

Financial Risks 2018/19

Service	Financial Risk Ref. No.	Risk	Risk Reg no	High/Medium/Low	Risk Value £	%	Total Risk Assessment £
Legal Services	FR1	Legal team resources - requirement due to recruitment/retention issues to use temp. staff or outsource work. Additional external expertise for assistance with the delivery of key Corporate projects or Governance Issues	RR508	M	85,000	25%	21,250
	FR2	Legal expertise related to employment cases	RR508	M	50,000	25%	12,500
	FR3	The Council is required to meet the cost of any award from new or ongoing judicial reviews.		M	30,000	25%	7,500
	FR4	Possible procurement challenge. Legal costs and costs of re-tendering if necessary.	RR530	H	100,000	50%	50,000
	FR5	Costs incurred from an increased number of prosecutions pursued in court, for example due to persistent flytipping or benefit fraud		M	50,000	25%	12,500
Housing & Public Protection	FR6	Lack of resilience in delivering key statutory services when staff absence occurs (other than normal leave) e.g. medium/long term sickness, staff resignations, etc.	RR534	H	20,000	50%	10,000
	FR7	Failure to meet projected Careline sales income as a result of the loss of a corporate client or fall in the number of private clients.	RR467.001	H	50,000	50%	25,000
	FR8	The payment of compensation to Careline's corporate or retail customers arising from a service interruption.	RR466	M	10,000	25%	2,500
	FR9	Termination of North Hertfordshire Housing Partnership and end of shared policy/software arrangements with North Herts Homes.	RR543	L	20,000	0%	0
	FR10	Usage of bed and breakfast accommodation for homeless households.	TR60	M	180,000	25%	45,000
	FR11	Domestic Homicide Review – additional resources in relation to Domestic Homicide Reviews and other partnership requirements	RR475	L	15,000	0%	0
	FR12	External challenge to review of licensing fee structure.	RR525	M	40,000	25%	10,000
Development, Building Control & Strategic Planning	FR13	Costs associated with receipt of a 'hostile' planning application	TR54	L	50,000	0%	0
	FR14	Development & implementation of Town Centre Strategies (additional consultancy support to implement Town Centre Strategies e.g. Hitchin)	RR517	L	50,000	0%	0
	FR15	Vehicle Parking Town-wide Reviews: displacement issues following implementation of approved schemes may require further TRO's	RR468	L	30,000	0%	0
	FR16	Dangerous structures - additional costs to the Authority from either increase in numbers of dangerous structure cases or particularly severe cases. The risk covers staff time and the cost to make the structure safe. Costs may not be recoverable within the same financial year or not all, e.g. due to the owner declaring bankruptcy.	RR364	M	50,000	25%	12,500
	FR17	Specialist advice with regard to potential planning applications (e.g. town centre schemes)	RR517	M	50,000	25%	12,500
	FR18	Costs associated with challenges / work, to and in connection with, other authorities / organisations / bodies etc. plans, policies/strategies/proposals etc., due to their impact upon the District	TR52.002	H	250,000	50%	125,000
	FR19	Planning and building control applications – costs associated with an appeal, public inquiry, Secretary of State call in, judicial review or other challenge against the Council's decision.	RR398	H	500,000	50%	250,000
	FR20	Enforcement – costs in relation to the enforcement of planning enforcement notices through legal /direct action or appeal processes.	RR398	M	100,000	25%	25,000
	FR21	Changes to government policy relating to planning e.g.: impact of Housing & Planning Act, Neighbourhood Planning Bill etc...	TR52.001	L	25,000	0%	0
	FR22	Neighbourhood Planning: costs of consultants, consultation, examination and referendum incurred in the production of Neighbourhood Development Plans.	TR52.001	H	60,000	50%	30,000
	FR23	Local Plan: additional costs associated with progressing the Local Plan.	TR54	H	500,000	50%	250,000
	FR24	Local Plan: costs associated with a challenge to the Local Plan either from the Council or another stakeholder/authority	TR54	M	300,000	25%	75,000
Cultural Services	FR25	Further delay to the opening of the North Herts Museum and Cafe due to unanticipated incidents hinders the achievement of the operating surplus anticipated from the Community facility.	TR39	M	100,000	25%	25,000
	FR26	Net cost of operating the Hitchin Town Hall Cafe is greater than previously indicated to cabinet in July 2015 due to greater than estimated running costs or lower than anticipated demand.	TR39	M	70,000	25%	17,500
	FR27	The council is forced to re-tender a major contract if a contractor is unable to deliver a contract for any reason.	RR530	L	300,000	0%	0
	FR30	Unforeseen issues arising relating to the mobilisation of the new Waste, Recycling and Street Cleansing contract require additional staffing resource to resolve.		M	100,000	25%	25,000
Leisure & Environment	FR31	Increase in the net cost of recycling services due to either or all of; adverse changes in the market prices for commodities; a reduction in the volume of recyclates collected; a change in the material composition of the recyclates collected	TR59.007	H	50,000	50%	25,000
	FR32	Reduction in funding from third party agency agreements for contracted grounds and/or tree maintenance works.	RR320	L	50,000	0%	0
	FR33	Costs resulting from a localised flooding event that is associated with water courses within the responsibility of NHDC to maintain.	RR479	L	100,000	0%	0
	FR34	Cost of felling and destroying trees as a result of tree disease	RR099.002	M	75,000	25%	18,750
	FR35	Theft of or damage to parking pay & display equipment	RR308	M	20,000	25%	5,000

Service	Financial Risk Ref. No.	Risk	Risk Reg no	High/Medium/Low	Risk Value £	%	Total Risk Assessment £
Finance, Performance and Asset Management	FR36	Achievement of vacancy control target of £200K in light of reduced staff levels and turnover, and the risk of cross-over with the saving from the Corporate restructure	TR08	M	200,000	25%	50,000
	FR37	Adverse possession of land/buildings. (litigation costs)Protection of "Village Greens". Signs/signages need to be constructed to avoid residents claiming ownership rights.	RR049	M	35,000	25%	8,750
	FR38	Contamination clear-up costs for disposal/vacant sites	RR481	L	100,000	0%	0
	FR39	Breach of partial-exemption calculation for VAT	RR527	L	300,000	0%	0
	FR40	Travellers eviction and clear-up costs	RR383	M	20,000	25%	5,000
	FR41	Exceptional repairs and maintenance required for Council properties	RR500	L	50,000	0%	0
	FR42	An emergency in the District leading to a shortfall in Belwin Funding and any costs from calling in support from our external contractors	RR553	L	40,000	0%	0
	FR43	The Council is obliged to make compensation payments to affected parties under the Assets of Community Value legislation.	RR512	L	20,000	0%	0
	FR44	Localisation of Business Rates -- The council is now directly exposed to a range of risks, including: impact of levy, assumed rates of growth, safety net.	TR08	M	200,000	25%	50,000
	FR45	Member/Officer Indemnity Agreement is called upon		L	100,000	0%	0
	FR46	Further levy is charged through the MMI Scheme of Arrangement	RR271	M	20,000	25%	5,000
	FR47	Treasury Management - potential default by a counter party	RR448	L	1,000,000	0%	0
	FR48	Difficulty in recruiting Facilities Assistants results in higher expenditure on agency staff		M	15,000	25%	3,750
	FR49	Indemnity provided by the Council is called upon by lenders following default(s) on mortgage(s) secured through the local authority mortgage scheme.		L	1,000,000	0%	
	FR50	Cost of energy efficiency improvements required to lower energy rated properties in order to comply with the minimum energy efficiency standards introduced by government legislation. The regulations will come into force for new lets and renewals of tenancies with effect from 1st April 2018 and for all existing tenancies on 1st April 2020.		M	50,000	25%	12,500
Revenues, Benefits and IT	FR51	Fines for breaches of the EU General Data Protection Regulation by the Council or by NHDC outsourced providers when handling and storing data originally collected by NHDC	RR304	L	500,000	0%	0
	FR52	Failure to hit target on collecting summons's costs	TR08	M	15,000	25%	3,750
	FR53	Bad Debt Provision may need to increase in light of changes to housing benefits, the Business Rates scheme, Council Tax Reduction Scheme and the general economic downturn.	RR516	M	70,000	25%	17,500
	FR54	Ransomware attack results in the write-off of IT hardware and infrastructure.	TR62	L	200,000	0%	0
Democratic Services	FR55	District by-election		L	4,000	0%	0
Human Resources	FR56	Employment related risks related to outsourcing, shared services and restructuring	RR248	H	150,000	50%	75,000
	FR57	Additional salary costs following the pay and job evaluation of the new Service Director posts introduced as part of the senior management restructure.	TR07	H	100,000	50%	50,000
	FR58	Unanticipated additional costs or delay in implementation of phase 2 of the corporate restructure.	TR07	M	200,000	25%	50,000

7,869,000

1,423,750

SUMMARY OF CAPITAL ESTIMATES

Capital Programme Summarised by Council Objective

	2017/18 Revised Budget £	2018/19 Estimate £	2019/20 Estimate £	2020/21 Estimate £	2021/22 Estimate £
Council Objective					
Attractive & Thriving	3,528,900	3,600,100	0	300,000	0
Prosper & Protect	1,075,800	4,459,000	150,000	0	0
Responsive & Efficient	10,465,100	4,451,500	1,677,600	1,125,000	1,312,000
Grand Total	15,069,800	12,510,600	1,827,600	1,425,000	1,312,000

Capital Programme Summarised by Type of Service

	2017/18 Revised Budget £	2018/19 Estimate £	2019/20 Estimate £	2020/21 Estimate £	2021/22 Estimate £
Service Group					
Advances & Cash Incentives	0	1,096,000	0	0	0
Asset Management	5,753,000	3,525,000	150,000	0	0
CCTV	35,000	0	0	0	0
Community Services	371,200	636,000	250,000	120,000	0
Computer Software and Equipment	289,700	110,500	537,600	115,000	507,000
Corporate Items	10,600	2,500,000	0	0	0
Growth Fund Projects	0	713,000	0	0	0
Leisure Facilities	3,251,800	2,208,900	85,000	385,000	0
Museum & Arts	698,600	0	0	0	0
Parking	429,900	916,200	0	0	0
Renovation & Reinstatement Grant Expenditure	630,000	805,000	805,000	805,000	805,000
Waste collection	3,600,000	0	0	0	0
Grand Total	15,069,800	12,510,600	1,827,600	1,425,000	1,312,000

Funding of the Capital Programme

	2017/18 Funding £	2018/19 Funding £	2019/20 Funding £	2020/21 Funding £	2021/22 Funding £
Funding Source					
Capital Receipt	2,106,400	4,812,700	1,082,600	393,000	567,000
Drawdown of cash Investments	11,496,600	5,145,200	0	0	0
Government Grant	600,000	1,508,000	745,000	745,000	745,000
Other Capital Contributions	520,000	163,000	0	250,000	0
Revenue Contribution / Borrowing	0	540,400	0	0	0
S106 Funding	346,800	341,300	0	37,000	0
Grand Total	15,069,800	12,510,600	1,827,600	1,425,000	1,312,000

Capital Receipt Reserve Estimated Balances

	2017/18 Estimate £	2018/19 Estimate £	2019/20 Estimate £	2020/21 Estimate £	2021/22 Estimate £
B/fwd Capital Receipt Funding	-3,221,200	-2,315,200	-2,500	-2,919,900	-3,276,900
Capital Receipts Received in Year	-1,200,000	-2,500,000	-4,000,000	-750,000	-1,250,000
Capital Receipts Used In Year	2,106,000	4,812,700	1,082,600	393,000	567,000
C/fwd Capital Receipt Funding	-2,315,200	-2,500	-2,919,900	-3,276,900	-3,959,900

CAPITAL ESTIMATES - PROGRAMME DETAIL 2018/19 AND ONWARDS

BUDGET ESTIMATES 2018/19

Project	Spend in Earlier Years	2017/18 Revised Budget	2018/19 Estimate	2019/20 Estimate	2020/21 Estimate	2021/22 Estimate	Total Scheme Cost
	£	£	£	£	£	£	£
Advances & Cash Incentives							
John Barker Place, Hitchin	-	-	1,096,000	-	-	-	1,096,000
Advances & Cash Incentives Total	-	-	1,096,000	-	-	-	1,096,000
Asset Management							
Council property improvements following condition surveys	260,038	65,000	875,000	-	-	-	1,200,038
Energy efficiency measures	-	60,000	-	-	-	-	60,000
Provide housing at market rents	-	200,000	2,650,000	150,000	-	-	3,000,000
Refurbishment of DCO	811,094	5,268,000	-	-	-	-	6,079,094
Replacement of Walsworth Common Access Bridge	8,900	120,000	-	-	-	-	128,900
Storage Facilities	515,075	40,000	-	-	-	-	555,075
Asset Management Total	1,595,108	5,753,000	3,525,000	150,000	-	-	11,023,108
CCTV							
Replacement of neighbourhood CCTV equipment	-	35,000	-	-	-	-	35,000
CCTV Total	-	35,000	-	-	-	-	35,000
Community Services							
Age Visioning	321,087	26,400	-	-	-	-	347,487
Black Town Hall project	35,996	76,800	-	-	-	-	112,796
Demolition of Bancroft Hall	47,349	600	-	-	-	-	47,949
Refurbishment and improvement of community facilities	-	200,000	636,000	250,000	120,000	-	1,206,000
S106 Projects	635,006	67,400	-	-	-	-	702,406
Community Services Total	1,039,439	371,200	636,000	250,000	120,000	-	2,416,639

CAPITAL ESTIMATES - PROGRAMME DETAIL 2018/19 AND ONWARDS

Project	Spend in Earlier Years	2017/18 Revised Budget	2018/19 Estimate	2019/20 Estimate	2020/21 Estimate	2021/22 Estimate	Total Scheme Cost
	£	£	£	£	£	£	£
Computer Software and Equipment							
40 KVA UPS Device or Battery Replacement	6,869	-	-	7,000	-	-	13,869
Additional PC's - Support Home Working/OAP	-	13,000	-	13,000	-	-	26,000
Additional Storage	-	12,000	-	13,000	-	-	25,000
Alarm Receiving Centre (ARD) Upgrade	-	30,000	-	-	-	-	30,000
Alternative to safeword tokens for staff/members working remotely	-	-	-	8,000	-	-	8,000
Back-up Diesel 40 KVA Generator (DCO)	-	-	-	20,000	-	-	20,000
Cabinet Switches - 4 Floors	-	15,000	-	-	-	18,000	33,000
Cadcorp Local Knowledge & Notice Board Software	-	-	13,500	-	-	-	13,500
Careline Call Handling Hardware and Software	104,365	4,600	-	-	-	-	108,965
Channel shift - processing of housing register applications	-	20,000	20,000	-	-	-	40,000
Core Backbone Switches	10,135	-	-	20,000	-	-	30,135
Customer Self Serve Module	9,967	3,000	-	-	-	-	12,967
Cyber Attacks - Events Monitoring Software Solution	-	-	30,000	-	-	-	30,000
Dell Servers	-	-	-	65,000	-	-	65,000
Disaster Recovery Set Up	42,126	47,400	-	25,000	-	-	114,526
Email / Web Gateway with SPAM Filtering Software Solution - Licence 3 Year Contract	-	29,000	-	-	39,000	-	68,000
Email Encryption Software Solution	31,080	-	-	-	45,000	-	76,080
File Servers - Refresh Programme	-	-	6,000	-	6,000	-	12,000
Microsoft Enterprise Agreement	260,373	-	-	199,600	-	450,000	909,973
Nov Blade Enclosure	-	-	-	32,000	-	-	32,000
PS Refresh Programme	53,041	17,000	17,000	17,000	17,000	-	138,041
Permit gateway Citizen - to enable customers to renew permits on line	4,300	10,700	-	-	-	-	15,000
Recording of Council Meetings	-	64,000	-	-	-	-	64,000
Replacement SAN	-	-	-	110,000	-	-	110,000
Security - Firewalls	-	10,000	14,000	-	-	14,000	38,000
Software for personalised bills and annual billing	12,950	6,000	-	-	-	-	18,950
Tablets - Android Devices	7,075	8,000	10,000	8,000	8,000	-	49,075
Computer Software and Equipment Total	542,300	289,700	110,500	537,600	115,000	507,000	2,102,100
Corporate Items							
Capitalised Pension Fund Contribution	2,447,000	-	2,500,000	-	-	-	4,947,000
Telephony system	124,301	10,600	-	-	-	-	134,901
Corporate Items Total	2,571,301	10,600	2,500,000	-	-	-	5,081,901

CAPITAL ESTIMATES - PROGRAMME DETAIL 2018/19 AND ONWARDS

BUDGET ESTIMATES 2018/19

Project	Spend in Earlier Years	2017/18 Budget	2018/19 Estimate	2019/20 Estimate	2020/21 Estimate	2021/22 Estimate	Total Scheme Cost
	£	£	£	£	£	£	£
Growth Fund Projects							
Cycle Strategy implementation (GAF)	121,746	-	278,000	-	-	-	399,746
Green Infrastructure implementation (GAF)	45,063	-	185,000	-	-	-	230,063
Transport Plans implementation (GAF)	108,781	-	250,000	-	-	-	358,781
Growth Fund Projects Total	275,579	-	713,000	-	-	-	988,579
Leisure Facilities							
Bancroft Gardens Play Area	21,084	53,900	-	-	-	-	74,984
Bancroft Recreation Ground, Hitchin, Multi Use Games Area (MUGA)	-	-	170,000	-	-	-	170,000
Construction of pathway and roadway, Wilbury Hills Cemetery, Letchworth	-	-	35,000	-	-	-	35,000
Decommissioning of Pavilions	-	-	120,000	-	-	-	120,000
Decommissioning of Play Areas	-	-	130,000	-	-	-	130,000
Dog / Litter Bins	-	40,000	-	-	-	-	40,000
Hitchin & Royston Fitness Equipment	206,283	520,000	-	-	-	-	726,283
Hitchin Outdoor Pool Showers and Toilets	-	75,000	-	-	-	-	75,000
Hitchin Swimming Centre Lift	-	100,000	-	-	-	-	100,000
Hitchin Swimming Pool Car Park extension	31,603	50,000	475,900	-	-	-	557,503
Hickmans Central Play Area Renovation	-	75,000	-	-	-	-	75,000
Letchworth Outdoor Pool safety surface	-	-	60,000	-	-	-	60,000
Letchworth Outdoor Pool Showers and Toilets	-	75,000	-	-	-	-	75,000
Changing rooms, Walsworth Common, Hitchin	-	-	-	-	300,000	-	300,000
North Herts Leisure Centre Development	1,697,239	1,922,200	-	-	-	-	3,619,439
Norton Common Wheeled Sports improvements	12,671	159,000	-	-	-	-	171,671
Relay concrete slabs that surround the Hitchin outdoor pool	24,578	35,400	-	-	-	-	59,978
Renew pathways at Bancroft Recreation Ground, Hitchin	-	50,000	-	-	-	-	50,000
Renovate play area Howard Park, Letchworth	-	-	-	-	75,000	-	75,000
Renovate play area King George V Recreation Ground, Hitchin	-	-	-	75,000	-	-	75,000
Renovate play area, District Park, Gt Ashby	-	-	75,000	-	-	-	75,000
Replace items of equipment, Brook View, Hitchin	-	10,000	-	-	-	-	10,000
Replace items of play equipment Holroyd Cres, Baldock	-	-	-	-	10,000	-	10,000
Replace items of play equipment Wilbury Recreation Ground, Letchworth	-	-	-	10,000	-	-	10,000
Replace items of play equipment, Chiltern Road, Baldock	-	-	10,000	-	-	-	10,000
Royston Leisure Centre extension	-	-	1,000,000	-	-	-	1,000,000
Serby Avenue Play Area renovation, Royston	67,222	7,800	-	-	-	-	75,022
Smithsons Recreation Ground	27,476	1,800	-	-	-	-	29,276
Splash Park at Bancroft Recreation Ground	186,478	11,700	-	-	-	-	198,178
Splash Park at Priory Memorial, Royston	157,025	15,000	-	-	-	-	172,025
Ultra Violet water disinfection system	-	50,000	-	-	-	-	50,000
Walsworth Common Pitch Improvements	-	-	103,000	-	-	-	103,000
Walsworth Common Reconstruction of Car Park	-	-	30,000	-	-	-	30,000
Leisure Facilities Total	2,431,658	3,251,800	2,208,900	85,000	385,000	-	8,362,358

CAPITAL ESTIMATES - PROGRAMME DETAIL 2018/19 AND ONWARDS

BUDGET ESTIMATES 2018/19

Project	Spend in Earlier Years	2017/18 Revised Budget	2018/19 Estimate	2019/20 Estimate	2020/21 Estimate	2021/22 Estimate	Total Scheme Cost
	£	£	£	£	£	£	£
Museum & Arts							
Burymead Road - new roof waterproofing system	53,086	2,000	-	-	-	-	55,086
NH Museum & Community Facility	5,182,860	146,600	-	-	-	-	5,329,460
Purchase of 14 & 15 Brand Street	-	550,000	-	-	-	-	550,000
Museum & Arts Total	5,235,946	698,600	-	-	-	-	5,934,546
Parking							
Lairage Multi Storey Safety and Equalities Act improvements	-	40,000	-	-	-	-	40,000
Installation of trial on-street charging (GAP)	-	-	50,000	-	-	-	50,000
Lairage Multi-Storey Car Park - Structural wall repairs	171,915	5,700	120,000	-	-	-	297,615
Letchworth Multi Storey Safety Edge Protection Fencing	0	120,000	-	-	-	-	120,000
Letchworth Multi_storey Car Park - parapet walls, soffit & decoration	2,950	146,500	-	-	-	-	149,450
Letchworth multi-storey car park - lighting	200,369	22,700	-	-	-	-	223,069
Off Street Car Parks resurfacing and enhancement	188,292	60,000	91,200	-	-	-	339,492
Refurbishment of lifts at Lairage Car Park	-	-	360,000	-	-	-	360,000
Replace and enhance lighting at St Mary's Car Park	-	-	60,000	-	-	-	60,000
St Mary's car park. Structural repairs to steps	6,177	35,000	-	-	-	-	41,177
Down Centre pay & display machines for on-street charging	-	-	235,000	-	-	-	235,000
Parking Total	569,702	429,900	916,200	-	-	-	1,915,802
Renovation & Reinstatement Grant Expenditure							
Mandatory Disabled Facility Grants	8,590,909	600,000	745,000	745,000	745,000	745,000	12,170,909
Private Sector Grants	951,745	30,000	60,000	60,000	60,000	60,000	1,221,745
Renovation & Reinstatement Grant Expenditure Total	9,542,653	630,000	805,000	805,000	805,000	805,000	13,392,653
Waste collection							
Waste and Street Cleansing Vehicles	-	3,600,000	-	-	-	-	3,600,000
Waste collection Total	-	3,600,000	-	-	-	-	3,600,000
Grand Total	23,803,687	15,069,800	12,510,600	1,827,600	1,425,000	1,312,000	55,948,687

WORKFORCE STATEMENT

2018/19 STAFFING		Full-Time Equivalent	Estimates Original £'000
Chief Executive & Democratic Services		18.00	1,161
Customer Services		79.55	2,821
Planning, Housing & Enterprise		128.78	5,094
Finance, Policy & Governance		85.46	3,882
Total for 2018/19		<u>311.78</u>	<u>12,958</u>

2017/18 STAFFING		Full-Time Equivalent	Estimates Original £'000
Chief Executive & Democratic Services		18.00	1,441
Customer Services		76.10	2,537
Planning, Housing & Enterprise		128.21	4,850
Finance, Policy & Governance		87.05	3,691
Total for 2017/18		<u>309.36</u>	<u>12,519</u>

Year on Year Changes		Full-Time Equivalent	Estimates Original £'000
Increase in estimates from 2017/18 to 2018/19		2.42	439
As a result of:			
Corporate Restructure - Phase 1: saving delivery in 2017/18		-2.00	-
Corporate Restructure - Phase 2: estimated saving in 2018/19			(200)
Other Staffing Efficiency proposals approved by Council February 2018			(103)
Incorporation of Hitchin Town Hall Community Facility Staffing		5.27	138
Increase in Superannuation Contribution			134
Increments			87
Pay Award (assumption of 3% increase)			377
Net Other changes during 2017/18		-0.85	6
Total Changes		<u>2.42</u>	<u>439</u>

2018/19 Additional Staffing Information		Full-Time Equivalent	Estimates Original £'000
Staff funded by NHDC		309.28	12,881
Staff funded by third party contributions		1.50	45
Staff funded by Grant		1.00	32
		<u>311.78</u>	<u>12,958</u>