

NORTH HERTFORDSHIRE DISTRICT COUNCIL



17 January 2020

Our Ref Cabinet 28.01.20
Your Ref.
Contact. Committee Services
Direct Dial. (01462) 474655
Email. Committee.services@north-herts.gov.uk

To: Members of the Cabinet:

Councillor Martin Stears-Handscomb, Leader of the Council (Chairman)
Councillor Paul Clark, Deputy Leader of the Council and Executive Member for Planning and Transport (Vice-Chair)
Councillor Ian Albert, Executive Member for Finance and IT
Councillor Judi Billing MBE, Executive Member for Community Engagement
Councillor Elizabeth Dennis-Harburg, Executive Member for Recycling and Waste Management
Councillor Gary Grindal, Executive Member for Housing and Environmental Health
Councillor Keith Hoskins MBE, Executive Member for Enterprise and Co-Operative Development
Councillor Steve Jarvis, Executive Member for Environment and Leisure

Deputy Executive Members: Councillors Ruth Brown, Ian Mantle, Sam North, Helen Oliver, Sean Prendergast, Carol Stanier and Kay Tart

NOTICE IS HEREBY GIVEN OF A

MEETING OF THE CABINET

to be held in the

**COUNCIL CHAMBER, COUNCIL OFFICES,
GERNON ROAD, LETCHWORTH GARDEN CITY**

on

TUESDAY, 28TH JANUARY, 2020 AT 7.30 PM

Yours sincerely,

Jeanette Thompson
Service Director – Legal and Community

****MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION ON YOUR TABLET BEFORE ATTENDING THE MEETING****

Agenda **Part I**

Item		Page
1.	APOLOGIES FOR ABSENCE	
2.	MINUTES - 17 DECEMBER 2019 To take as read and approve as a true record the minutes of the meeting of the Committee held on the 17 December 2019.	(Pages 7 - 20)
3.	NOTIFICATION OF OTHER BUSINESS Members should notify the Chairman of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chairman will decide whether any item(s) raised will be considered.	
4.	CHAIRMAN'S ANNOUNCEMENTS <u>Climate Emergency</u> Members are reminded that this Council has declared a Climate Emergency. This is a serious decision and means that, as this is an emergency, all of us, officers and members have that in mind as we carry out our various roles and tasks for the benefit of our District. <u>Declarations of Interest</u> Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
5.	PUBLIC PARTICIPATION To receive petitions, comments and questions from the public.	
6.	ITEMS REFERRED FROM OTHER COMMITTEES Any Items referred from other committees will be circulated as soon as they are available.	

7. **STRATEGIC PLANNING MATTERS** (Pages
REPORT OF THE SERVICE DIRECTOR – REGULATORY 21 - 50)
- To receive a report which identifies the latest position on key planning issues affecting the District.
8. **BALDOCK, BYGRAVE AND CLOTHALL NEIGHBOURHOOD PLAN - REGULATION 16 CONSULTATION** (Pages
REPORT OF THE SERVICE DIRECTOR – REGULATORY 51 - 56)
- To consider the documentation submitted by the Baldock, Bygrave and Clothall Neighbourhood Planning Group and agree to publish the documents for public consultation.
9. **STATEMENT OF COMMUNITY INVOLVEMENT - DRAFT FOR PUBLIC CONSULTATION** (Pages
REPORT OF THE SERVICE DIRECTOR –REGULATORY 57 - 100)
- To consider the revised draft Statement of Community Involvement and agree that it is published for public consultation.
10. **GARDEN WASTE SERVICE** (Pages
REPORT OF THE SERVICE DIRECTOR – PLACE 101 -
110)
- To consider and agree the principle of implementing concessionary rates and reconsider implementation of direct debits for future garden waste charges commencing in 2020/21.
11. **COMMUNITY GRANTS POLICY REVIEW** (Pages
REPORT OF THE POLICY AND COMMUNITY ENGAGEMENT MANAGER 111 -
128)
- To consider the proposed review of the Community Grants policy and criteria.
12. **CLIMATE CHANGE STRATEGY 2020-2025** (Pages
REPORT OF THE POLICY AND COMMUNITY ENGAGEMENT MANAGER 129 -
146)
- To consider a refreshed Climate Change strategy for adoption.
13. **FAIR COLLECTION POLICY** (Pages
REPORT OF THE SERVICE DIRECTOR – CUSTOMERS 147 -
216)
- To seek Cabinet approval for the adoption of a Fair Collection Policy supported by adoption of the Council Tax Protocol and use of the Standard Financial Statement.
14. **COUNCIL TAX PREMIUMS & DISCOUNTS ON EMPTY PROPERTIES** (Pages
REPORT OF THE SERVICE DIRECTOR – CUSTOMERS 217 -
226)
- To consider whether to increase Council Tax Premiums payable and extend the discount period on empty properties.

- 15. DRAFT DEVELOPER CONTRIBUTIONS SPD** (Pages 227 - 294)
REPORT OF THE SERVICE DIRECTOR – REGULATORY
- To consider the draft Developer Contributions SPD and the feasibility of introducing a Community Infrastructure Levy for residential sites of 10 units or less.
- 16. PROPERTY ACQUISITION & DEVELOPMENT STRATEGY** (Pages 295 - 350)
REPORT OF THE SENIOR ESTATES SURVEYOR
- To seek Cabinet's recommendation of approval of Property Acquisition & Development Strategy, including Appendices, to Full Council.
- 17. REVENUE BUDGET 2020/21** (Pages 351 - 384)
REPORT OF THE SERVICE DIRECTOR – RESOURCES
- To consider the draft budget for 2020/21 and the appropriate level of Council Tax that will be recommended to the meeting of the Council on the 6 February 2020.
- 18. INVESTMENT STRATEGY (INTEGRATED CAPITAL AND TREASURY)** (Pages 385 - 442)
REPORT OF THE SERVICE DIRECTOR – RESOURCES
- To consider the Investment Strategy and recommend to Council the adoption of the Investment Strategy.
- 19. LAND ADJACENT TO 1 NORTH END, KELSHALL, HERTS** (Pages 443 - 450)
REPORT OF THE INTERIM PROPERTY CONSULTANT
- To consider the declaration of the land adjacent to 1 North End, Kelshall, as surplus to the District Council's requirements.
- 20. LAND ADJACENT TO 9 NORTH END, KELSHALL, HERTS** (Pages 451 - 462)
REPORT OF THE INTERIM PROPERTY CONSULTANT
- To consider the declaration of the land adjacent to 9 North End, Kelshall, Herts as surplus to the District Council's requirements
- 21. ROYSTON TOWN HALL ANNEXE SITE** (Pages 463 - 468)
REPORT OF THE INTERIM PROPERTY CONSULTANT
- To consider the declaration of the land at Royston Town Hall Annexe as surplus to the District Council's requirements.
- 22. EXCLUSION OF PRESS AND PUBLIC**
To consider passing the following resolution:
- That under Section 100A of the Local Government Act 1972, the Press and Public be excluded from the meeting on the grounds that the following report will involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the said Act (as amended).

23. ROYSTON TOWN HALL ANNEXE SITE
REPORT OF THE INTERIM PROPERTY CONSULTANT

469 -
474

To seek Cabinet's approval for the declaration as surplus to the District Council's requirements approximately 0.38 acres of land and buildings adjacent to Royston Town Hall as shown edged red on the plan at Appendix A.