

# NORTH HERTFORDSHIRE DISTRICT COUNCIL



23 May 2019

Our Ref Finance, Audit and Risk  
Committee

Your Ref.

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To: Members of the Committee: Councillors Kate Aspinwall (Chairman), Sam North (Vice-Chairman), Steve Deakin-Davies, Morgan Derbyshire, Steve Jarvis, Kay Tart and Michael Weeks

Substitutes: Councillors: Sam Collins, George Davies, Ian Moody and Adem Ruggiero-Cakir

You are invited to attend a

## **MEETING OF THE FINANCE, AUDIT AND RISK COMMITTEE**

to be held in the

**COUNCIL CHAMBER, COUNCIL OFFICES, GERNON ROAD,  
LETCWORTH GARDEN CITY**

On

**MONDAY, 3RD JUNE, 2019 AT 7.30 PM**

**\*\*MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL  
AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION  
ON YOUR TABLET BEFORE ATTENDING THE MEETING\*\***

Yours sincerely,

A handwritten signature in black ink, appearing to read 'J Thompson', written over a thin horizontal line.

Jeanette Thompson  
Service Director – Legal and Community

## **Agenda** **Part I**

<b>Item</b>	<b>Page</b>
<b>1. APOLOGIES FOR ABSENCE</b>	
<b>2. MINUTES - 21 MARCH 2019</b> To take as read and approve as a true record the minutes of the meeting of this Committee held on the 21 March 2019.	(Pages 5 - 14)
<b>3. NOTIFICATION OF OTHER BUSINESS</b> Members should notify the Chairman of other business which they wish to be discussed by the Committee at the end of the business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.  The Chairman will decide whether any item(s) raised will be considered.	
<b>4. CHAIRMAN'S ANNOUNCEMENTS</b> Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wished to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
<b>5. PUBLIC PARTICIPATION</b> To receive petitions and presentations from members of the public.	
<b>6. SIAS ANNUAL ASSURANCE OPINION AND ANNUAL REPORT REPORT OF THE SHARED INTERNAL AUDIT SERVICE</b>  To receive the Annual Assurance Opinion and Annual Report.	(Pages 15 - 38)
<b>7. SIAS PROGRESS REPORT REPORT OF THE SHARED INTERNAL AUDIT SERVICE</b>  To receive the Progress Report.	(Pages 39 - 54)
<b>8. DRAFT ANNUAL GOVERNANCE STATEMENT REPORT OF THE POLICY AND COMMUNITY ENGAGEMENT MANAGER</b>  For the Finance, Audit & Risk Committee to review the draft Annual Governance Statement (AGS) including Action Plan for the year 2018/19.	(Pages 55 - 68)

- 9. FINANCE, AUDIT AND RISK ANNUAL REPORT** (Pages  
REPORT OF THE SERVICE DIRECTOR – RESOURCES 69 - 74)
- To receive the Finance, Audit and Risk Annual Report.
- 10. REVENUE BUDGET OUTTURN 2018/19** (Pages  
REPORT OF THE SERVICE DIRECTOR – RESOURCES 75 - 90)
- To consider the summary position on General Fund income and expenditure as at the end of the financial year 2018/19.
- 11. CAPITAL PROGRAMME OUTTURN 2018/19** (Pages  
REPORT OF THE SERVICE DIRECTOR – RESOURCES 91 - 110)
- To consider the Capital Programme Outturn 2018/19.
- 12. ANNUAL TREASURY MANAGEMENT REVIEW 2018/19** (Pages  
REPORT OF THE SERVICE DIRECTOR – RESOURCES 111 -  
126)
- To consider the Annual Treasury Management Review 2018/2019.
- 13. FUTURE MEETINGS - POSSIBLE AGENDA ITEMS**  
Introduced by the Chairman.