

NORTH HERTFORDSHIRE DISTRICT COUNCIL

DECISION SHEET

Meeting of the Finance, Audit and Risk Committee held in the Council Chamber, Council Offices, Gernon Road, Letchworth Garden City on Monday, 3rd June, 2019 at 7.30 pm

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Steve Deakin-Davies.

Having given due notice Councillor Sam Collins advised that he would be substituting for Councillor Steve Jarvis.

2 MINUTES - 21 MARCH 2019

RESOLVED: That the Minutes of the Meeting of the Committee held on 21 March 2019 be approved as a true record of the proceedings and be signed by the Chairman.

3 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

4 CHAIRMAN'S ANNOUNCEMENTS

- (1) The Chairman thanked those who were no longer Members of this Committee, Councillor's Terry Hone, Simon Harwood, Ian Albert, Jim McNally, Ian Moody and Terry Tyler;
- (2) The Chairman welcomed Councilor's Morgan Derbyshire, Steve Jarvis, Sam North, Kay Tart and Michael Weeks who were new to the Committee;
- (3) The Chairman announced that in accordance with Council Policy that the meeting was being audio recorded. Members of the public and the press may use their devices to film/photograph, or do a sound recording of the meeting, but she asked them to not use flash and to disable any beeps or other sound notifications that emitted from their devices; and
- (4) The Chairman reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.

5 PUBLIC PARTICIPATION

There was no public participation.

6 SIAS ANNUAL ASSURANCE OPINION AND ANNUAL REPORT

RESOLVED:

- (1) That the Annual Assurance Statement and Internal Audit Report be noted;
- (2) That the results of the self-assessment, as required by both the Public Sector Internal Audit Standards (PSIAS) and the Quality Assurance and Improvement Programme (QAIP) be noted;
- (3) That the SIAS Audit Charter be accepted; and
- (4) That the assurance from management that the scope and resources for internal audit had been subject to no inappropriate limitations in 2018/19 be noted.

REASON FOR DECISION: To review and note the Annual Assurance Statement and the Internal Audit Annual Report for 2018/19.

7 SIAS PROGRESS REPORT

RESOLVED:

- (1) That the Internal Audit Progress Report for the period to 17 May 2019 be noted;
- (2) That the proposed amendments to the 2019/20 Audit Plan be noted; and
- (3) That the implementation status of High Priority recommendations be noted.

REASON FOR DECISION: To allow the Committee to review, comment and challenge the current status of the Internal Audit Plan.

8 DRAFT ANNUAL GOVERNANCE STATEMENT

RESOLVED:

That the draft Annual Governance Statement Action Plan for 2018/19 be noted in order for it to be finalised for approval in July 2019.

REASON FOR DECISION: To offer Members of the Committee the opportunity to assess and comment on the Annual Governance Statement before it is finalised; and to provide the Committee with assurances that NHDC is examining and, where necessary, improving its governance arrangements.

9 FINANCE, AUDIT AND RISK ANNUAL REPORT

RESOLVED:

That the Annual Report of the Finance, Audit and Risk Committee 2018/2019 be noted.

REASON FOR DECISION: To comply with the requirements of the Council's Constitution.

10 REVENUE BUDGET OUTTURN 2018/19

RESOLVED: That the Revenue Budget Outturn 2018/19 be noted.

REASON FOR DECISION: To provide an opportunity for the Committee to comment as appropriate on the Revenue Budget Outturn 2018/19.

11 CAPITAL PROGRAMME OUTTURN 2018/19

RESOLVED: That the Capital Programme Outturn 2018/19 report be noted.

REASON FOR DECISION: To provide an opportunity for the Committee to comment as appropriate on the Capital Programme Outturn 2018/19.

12 ANNUAL TREASURY MANAGEMENT REVIEW 2018/19

RESOLVED: That the Annual Treasury Management Review 2018/19 be noted.

REASON FOR DECISION: To provide an opportunity for the Committee to comment as appropriate on the Annual Treasury Management Review 2018/19.

13 FUTURE MEETINGS - POSSIBLE AGENDA ITEMS

The Chairman requested that should any Members have any suggestions for agenda items at future meetings would they please advise herself, officers or the Committee Clerk.

The meeting closed at 9.06pm.