

# NORTH HERTFORDSHIRE DISTRICT COUNCIL

## DECISION SHEET

Meeting of the Joint Staff Consultative Committee held as a Virtual Meeting  
on Wednesday, 23rd September, 2020 at 10.00 am

### 1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Kay Tart (Chair) and:

- Debbie Ealand – Unison;
- Keith Fitzpatrick-Matthews – Unison;
- Andrew Betts – SCF;
- Christina Corr – SCF;
- Allison Fox – SCF; and
- Emma Jellis - SCF

### 2 CHAIR'S ANNOUNCEMENTS

- (1) The Vice-Chair welcomed those present at the meeting;
- (2) The Vice-Chair advised that, in accordance with Council Policy, the meeting would be audio recorded and streamed live on the Council's Youtube Channel;
- (3) The Vice-Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.

### 3 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

### 4 STAFF CONSULTATION FORUM

**IT WAS AGREED:** That the Minutes of the Staff Consultation Forums held in March 2020, July 2020, August 2020 and September 2020, be noted.

**REASON FOR DECISION:** To enable the Joint Staff Consultative Committee to consider any issues addressed by the Staff Consultation Forum.

### 5 INFORMATION NOTE - HR UPDATE

**IT WAS AGREED:** That the Information Note entitled HR Update be noted.

**REASON FOR DECISION:** To enable the Committee to consider the Information Note entitled HR Update.

### 6 STRATEGIC DISCUSSION PAPER - KNOWLEDGE MANAGEMENT

**IT WAS AGREED:** That the Strategic Discussion Paper on Knowledge Management be noted.

**REASON FOR DECISION:** To enable the Committee to consider the discussion paper on Knowledge Management.

## 7 FUTURE DISCUSSION TOPICS

Members considered which subjects should be discussed at future meetings and

### ***IT WAS AGREED:***

- (1) That the discussion topic for the next meeting would be:
  - (i) Wellbeing for carers, supporting employees with caring responsibilities;
- (2) That a separate update on the topic of Apprenticeships be provided to the Committee; and
- (3) That in light of the current pandemic, the topics of Managing a Remote Workforce and Employees' Mental Health and Wellbeing, be incorporated into the Information Note - HR Update.

***REASON FOR DECISION:*** To enable the Committee to choose a discussion topic of interest.