

NORTH HERTFORDSHIRE DISTRICT COUNCIL



4 December 2020

Our Ref JSCC -16 December 2020
Contact. Committee Services
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To: The Chair and Members of the Joint Staff Consultative Committee of North Hertfordshire District Council

District Councillors Councillor Kay Tart (Chair), Councillor Kate Aspinwall (Vice-Chair), Councillor Terry Hone, Councillor Keith Hoskins MBE and Councillor Claire Strong

(Substitutes: Councillors Councillor David Barnard, Councillor Paul Clark, Councillor Sam Collins, Councillor Tony Hunter, Councillor Sue Ngwala and Councillor Martin Stears-Handscorn)

UNISON Representatives: Debbie Ealand, Keith Fitzpatrick-Matthews and Dee Levett.

Staff Consultation Forum Representatives: Lea Ellis, Andrew Betts, Emma Jellis, Christina Corr, Allison Fox, Matthew Hepburn and William Stafford.

NOTICE IS HEREBY GIVEN OF A

MEETING OF THE JOINT STAFF CONSULTATIVE COMMITTEE

to be held as

A VIRTUAL MEETING

On

WEDNESDAY, 16TH DECEMBER, 2020 AT 10.00 AM

Yours sincerely,

Jeanette Thompson
Service Director – Legal and Community

****MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION ON YOUR TABLET BEFORE ATTENDING THE MEETING****

Agenda **Part I**

Item	Page
1. WELCOME AND REMOTE/PARTLY REMOTE MEETINGS PROTOCOL SUMMARY Members are requested to ensure that they are familiar with the attached summary of the Remote/Partly Remote Meetings Protocol. The full Remote/Partly Remote Meetings Protocol has been published and is available here: https://www.north-herts.gov.uk/home/council-and-democracy/council-and-committee-meetings .	(Pages 5 - 6)
2. APOLOGIES FOR ABSENCE	
3. NOTIFICATION OF OTHER BUSINESS Members should notify the Chair of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chair will decide whether any item(s) raised will be considered.	
4. CHAIR'S ANNOUNCEMENTS Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chair of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
5. STAFF CONSULTATION FORUM To receive the Minutes from the Staff Consultation Forum Meetings held in October 2020 and November 2020.	(Pages 7 - 14)
6. HUMAN RESOURCES - INFORMATION NOTE INFORMATION NOTE OF THE HUMAN RESOURCES SERVICES MANAGER To update the Joint Staff Consultative Committee on the progress made in the last quarter completing HR work and projects as well as our work supporting the people issues during the Coronavirus pandemic, lockdown and ongoing restrictions.	(Pages 15 - 22)
7. APPRENTICESHIPS UPDATE To receive an update on Apprenticeships within NHDC.	(Pages 23 - 24)

- 8. DISCUSSION PAPER: CARERS AT WORK** (Pages 25 - 26)
To receive a discussion paper on wellbeing for Carers at work.
- 9. FUTURE DISCUSSION TOPICS** (Pages 27 - 28)
To consider the subjects for debate at future meetings of the Committee.