

13/06/22

Our Ref Cabinet/21/06/22  
Contact. Committee Services  
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To: Members of the Cabinet:

Councillor Elizabeth Dennis-Harburg (Chair), Councillor Ruth Brown, Councillor Ian Albert, Councillor Judi Billing MBE, Councillor Keith Hoskins MBE, Councillor Amy Allen, Councillor Steve Jarvis, Councillor Sean Prendergast,

Deputy Executive Members: Councillor Ian Mantle, Councillor Sam North, Councillor Chris Lucas, Councillor Tom Plater, Councillor Tom Tyson, Councillor James Denselow, Councillor Alistair Willoughby)

**NOTICE IS HEREBY GIVEN OF A**

**MEETING OF THE CABINET**

to be held in the

**COUNCIL CHAMBER, DISTRICT COUNCIL OFFICES,  
LETCWORTH GARDEN CITY**

on

**TUESDAY, 21ST JUNE, 2022 AT 7.30 PM**

Yours sincerely,

Jeanette Thompson  
Service Director – Legal and Community

**\*\*MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION ON YOUR TABLET BEFORE ATTENDING THE MEETING\*\***

## **Agenda** **Part I**

<b>Item</b>		<b>Page</b>
<b>1.</b>	<b>APOLOGIES FOR ABSENCE</b>	
<b>2.</b>	<b>MINUTES - 22 MARCH 2022</b> To take as read and approve as a true record the minutes of the meeting of the Committee held on the 22 March 2022	(Pages 5 - 12)
<b>3.</b>	<b>NOTIFICATION OF OTHER BUSINESS</b> Members should notify the Chair of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.  The Chair will decide whether any item(s) raised will be considered.	
<b>4.</b>	<b>CHAIR'S ANNOUNCEMENTS</b> <u>Climate Emergency</u> The Council has declared a climate emergency and is committed to achieving a target of zero carbon emissions by 2030 and helping local people and businesses to reduce their own carbon emissions.  A Cabinet Panel on the Environment has been established to engage with local people on matters relating to the climate emergency and advise the council on how to achieve these climate change objectives. A Climate Change Implementation group of councillors and council officers meets regularly to produce plans and monitor progress. Actions taken or currently underway include switching to green energy, incentives for low emission taxis, expanding tree planting and working to cut food waste.  In addition the council is a member of the Hertfordshire Climate Change and Sustainability Partnership, working with other councils across Hertfordshire to reduce the county's carbon emissions and climate impact.	

The Council's dedicated webpage on Climate Change includes details of the council's climate change strategy, the work of the Cabinet Panel on the Environment and a monthly briefing on progress.

#### Declarations of Interest

Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chair of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.

#### **5. PUBLIC PARTICIPATION**

To receive petitions, comments and questions from the public.

#### **6. ITEMS REFERRED FROM OTHER COMMITTEES**

Any Items referred from other committees will be circulated as soon as they are available.

#### **7. INFORMATION NOTE: UPDATE ON THE DEMAND FOR ACCOMMODATION AND SUPPORT SERVICES FOR SINGLE HOMELESS PEOPLE**

(Pages  
13 - 16)

#### **INFORMATION NOTE OF THE STRATEGIC HOUSING MANAGER**

An update on the demand for accommodation and support services for single homeless people.

#### **8. STRATEGIC PLANNING MATTERS**

##### **REPORT OF THE SERVICE DIRECTOR - REGULATORY**

(Pages  
17 - 364)

#### **9. CONSERVATION AREA REVIEWS**

##### **REPORT OF: SERVICE DIRECTOR - REGULATORY**

(Pages  
365 -  
520)

#### **10. REVENUE BUDGET OUTTURN 2021/22**

##### **REPORT OF THE SERVICE DIRECTOR - RESOURCES**

(Pages  
521 -  
540)

To inform Cabinet of the summary position on revenue income and expenditure as at the end of the financial year 2021/22.

#### **11. INVESTMENT STRATEGY (CAPITAL AND TREASURY) END OF YEAR REVIEW 2021/22**

##### **REPORT OF THE SERVICE DIRECTOR - RESOURCES**

To consider the Investment Strategy (Capital and Treasury) End of Year Outturn Review

(Pages  
541 -  
570)

#### **12. ANNUAL REPORT ON RISK MANAGEMENT AND QUARTERLY RISK MANAGEMENT UPDATE**

##### **REPORT OF THE SERVICE DIRECTOR - RESOURCES**

(Pages  
571 -  
588)

#### **13. CARELINE - IN HOUSE SERVICE PROVISION FOR NON COMPLEX INSTALLATION AND MAINTENANCE**

(Pages  
589 -

REPORT OF THE SERVICE DIRECTOR - CUSTOMERS 592)

**14. EXCLUSION OF PRESS AND PUBLIC**

To consider passing the following resolution:

That under Section 100A of the Local Government Act 1972, the Press and Public be excluded from the meeting on the grounds that the following report will involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the said Act (as amended).

**15. CARELINE - IN-HOUSE PROVISION FOR NON-COMPLEX  
INSTALLATION AND MAINTENANCE** 593 -  
606  
REPORT OF THE SERVICE DIRECTOR – CUSTOMERS

**16. DEBT WRITE OFF**

The report associated with this item will be circulated as a supplementary agenda as soon as it is available.

(To  
Follow)