

# NORTH HERTFORDSHIRE DISTRICT COUNCIL

## DECISION SHEET

Meeting of the Cabinet held in the To be advised  
on Tuesday, 21st June, 2022 at 7.30 pm

### 1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Judi Billing and Tom Plater.

### 2 MINUTES - 22 March 2022

**RESOLVED:** That the Minutes of the Meeting of the Committee held on the 22 March 2022 be approved as a true record of the proceedings and be signed by the Chair.

### 3 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

### 4 CHAIR'S ANNOUNCEMENTS

(1) The Chair made a statement regarding the passing of the former Executive Member for Housing and Environmental Health Councillor Gary Grindal and invited Members to speak. The Chair then held a minute's silence;

(2) The Chair advised that, in accordance with Council Policy, the meeting would be audio recorded;

(3) The Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.

### 5 PUBLIC PARTICIPATION

Ms. Cottier, Ms. Peers and Mr. Cook gave verbal presentations to the Cabinet.

### 6 ITEMS REFERRED FROM OTHER COMMITTEES

The Chair advised that the referrals made from the Finance, Audit and Risk Committee would be taken with their respective items on the Cabinet agenda.

### 7 INFORMATION NOTE: UPDATE ON THE DEMAND FOR ACCOMMODATION AND SUPPORT SERVICES FOR SINGLE HOMELESS PEOPLE

**RESOLVED:** That the Information Note entitled Update on the Demand for Accommodation and Support Services for Single Homeless People be noted.

### 8 STRATEGIC PLANNING MATTERS

**RESOLVED:**

(1) That the report on strategic planning matters be noted;

(2) That the correspondence and information in Appendices A to E are noted and endorsed by the Cabinet.

**REASON FOR DECISION:** To keep Cabinet informed of recent developments on strategic planning matters and progress on the North Hertfordshire Local Plan.

## 9 CONSERVATION AREA REVIEWS

**RESOLVED:**

- (1) That the draft CAAMPs for Ashwell and Pirton are noted;
- (2) That approval is given for public consultation to take place on the draft Conservation Area Appraisals and Management Plans and the proposed amendments to the conservation area boundaries at Ashwell and Pirton.

**REASON FOR DECISION:** To ensure that the conservation areas and historic assets within North Hertfordshire are appropriately assessed and designated to inform decision making for planning applications and in the preparation of local and neighbourhood plans.

## 10 REVENUE BUDGET OUTTURN 2021/22

**RESOLVED:**

- (1) That Cabinet note this report;
- (2) That Cabinet approves a decrease of £592k in the 2021/22 net General Fund expenditure, as identified in table 4 and paragraph 8.1, to a total of £16.892 million;
- (3) That Cabinet approves the changes to the 2022/23 General Fund budget, as identified in table 4 and paragraph 8.3 a total of £179k increase in net expenditure.

**THAT CABINET RECOMMENDS TO COUNCIL:**

- (4) That Council approves the net transfer from earmarked reserves, as identified in table 9 of £8.123 million.

**REASONS FOR DECISIONS:**

- (1) Members are able to monitor, make adjustments within the overall budgetary framework and request appropriate action of Services, who do not meet the budget targets set as part of the Corporate Business Planning process;
- (2) Changes to the Council's balances are monitored and approved.

## 11 INVESTMENT STRATEGY (CAPITAL AND TREASURY) END OF YEAR REVIEW 2021/22

**RESOLVED:**

- (1) That Cabinet notes expenditure of £1.434million in 2021/22 on the capital programme, paragraph 8.3 refers;
- (2) That Cabinet approves the adjustments to the capital programme for 2022/23 as a result of the revised timetable of schemes detailed in table 2, increasing the estimated spend in by £0.979million;
- (3) That Cabinet notes the position of the availability of capital resources, as detailed in table 3 paragraph 8.7 and the requirement to keep the capital programme under review for affordability;

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(4) That Cabinet approves the application of £1.225million of capital receipts/set aside towards the 2021/22 capital programme, paragraph 8.7 refers;

(5) Cabinet is asked to note the position of Treasury Management activity as at the end of March 2022.

***RECOMMENDED TO COUNCIL:***

(6) That Council approves the actual 2021/22 prudential and treasury indicators;

(7) That Council notes the annual Treasury Report for 2021/22

***REASONS FOR DECISIONS:***

(1) Cabinet is required to approve adjustments to the capital programme and ensure the capital programme is fully funded;

(2) To ensure the Council's continued compliance with CIPFA's code of practice on Treasury Management and the Local Government Act 2003 and that the Council manages its exposure to interest and capital risk.

**12 ANNUAL REPORT ON RISK MANAGEMENT AND QUARTERLY RISK MANAGEMENT UPDATE**

***RESOLVED:***

(1) That Cabinet introduces a new Corporate Risk relating to Council Resourcing;

(2) That Cabinet notes the report

***RECOMMENDED TO COUNCIL:***

(3) That Council notes the report

***REASONS FOR DECISIONS:***

(1) The responsibility for ensuring the management of risks is that of Cabinet.

**13 EXCLUSION OF PRESS AND PUBLIC**

***RESOLVED:*** That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the said Act (as amended).

**14 CARELINE - IN-HOUSE PROVISION FOR NON-COMPLEX INSTALLATION AND MAINTENANCE**

Details of decisions taken on this item are restricted due to the disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of Section 200A(4) of the Local Government Act 1972.

**15 DEBT WRITE OFF**

Details of decisions taken on this item are restricted due to the disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of Section 200A(4) of the Local Government Act 1972.

16 **CARELINE - IN HOUSE SERVICE PROVISION FOR NON COMPLEX INSTALLATION AND MAINTENANCE**

**RESOLVED:** That Cabinet approves a full inhouse service provision being established for non-complex installations and maintenance to commence from 01 October 2022