

2 September 2022

Our Ref Cabinet/13 September 2022
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To: Members of the Cabinet:

Councillor Elizabeth Dennis-Harburg, Councillor Ruth Brown, Councillor Ian Albert, Councillor Judi Billing MBE, Councillor Keith Hoskins MBE, Councillor Amy Allen, Councillor Steve Jarvis, Councillor Sean Prendergast,

Deputy Executive Members:

Councillor Ian Mantle, Councillor Sam North, Councillor Chris Lucas, Councillor Tom Plater, Councillor Tom Tyson, Councillor James Denselow, Councillor Alistair Willoughby

NOTICE IS HEREBY GIVEN OF A

MEETING OF THE CABINET

to be held in the

**COUNCIL CHAMBER, DISTRICT COUNCIL OFFICES, GERONON
ROAD, LETCHWORTH, SG6 3JF**

on

TUESDAY, 13TH SEPTEMBER, 2022 AT 7.30 PM

Yours sincerely,

Jeanette Thompson
Service Director – Legal and Community

****MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION ON YOUR TABLET BEFORE ATTENDING THE MEETING****

Agenda **Part I**

Item		Page
1.	APOLOGIES FOR ABSENCE	
2.	MINUTES - 21 JUNE 2022 To take as read and approve as a true record the minutes of the meeting of the Committee held on the 21 June 2022.	(Pages 7 - 14)
3.	NOTIFICATION OF OTHER BUSINESS Members should notify the Chair of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chair will decide whether any item(s) raised will be considered.	
4.	CHAIR'S ANNOUNCEMENTS <u>Climate Emergency</u> The Council has declared a climate emergency and is committed to achieving a target of zero carbon emissions by 2030 and helping local people and businesses to reduce their own carbon emissions. A Cabinet Panel on the Environment has been established to engage with local people on matters relating to the climate emergency and advise the council on how to achieve these climate change objectives. A Climate Change Implementation group of councillors and council officers meets regularly to produce plans and monitor progress. Actions taken or currently underway include switching to green energy, incentives for low emission taxis, expanding tree planting and working to cut food waste. In addition the council is a member of the Hertfordshire Climate Change and Sustainability Partnership, working with other councils across Hertfordshire to reduce the county's carbon emissions and climate impact. The Council's dedicated webpage on Climate Change includes details of the council's climate change strategy, the work of the Cabinet Panel on the Environment and a monthly briefing on progress.	

Declarations of Interest

Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chair of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.

5. PUBLIC PARTICIPATION

To receive petitions, comments and questions from the public.

6. ITEMS REFERRED FROM OTHER COMMITTEES

Any Items referred from other committees will be circulated as soon as they are available.

7. 2022 - 27 COMMUNITY CONSULTATION STRATEGY REPORT OF THE SERVICE DIRECTOR – PLACE

(Pages
15 - 28)

To outline the Council's proposed approach to community consultation and engagement for the five-year period 2022-2027

8. DISTRICT WIDE SURVEY 2022 REPORT OF THE SERVICE DIRECTOR – PLACE

(Pages
29 - 46)

To advise Cabinet of the key findings and action points arising from the 2022 District Wide Survey.

9. FIRST QUARTER INVESTMENT STRATEGY (CAPITAL AND TREASURY) REVIEW 2022/23 REPORT OF THE SERVICE DIRECTOR – RESOURCES

(Pages
47 - 78)

To update Cabinet on progress with delivering the capital and treasury strategy for 2022/23, as at the end of June 2022.

10. FIRST QUARTER REVENUE BUDGET MONITORING 2022/23 REPORT OF THE SERVICE DIRECTOR – RESOURCES

(Pages
79 - 92)

To inform Cabinet of the summary position on revenue income and expenditure forecasts for the financial year 2022/23, as at the end of the first quarter.

11. COUNCIL DELIVERY PLAN Q1 UPDATE REPORT OF THE SERVICE DIRECTOR – RESOURCES

(Pages
93 - 116)

12. MEDIUM TERM FINANCIAL STRATEGY REPORT OF THE SERVICE DIRECTOR – RESOURCES

(Pages
117 -
134)

- 13. PROPOSED INCREASE IN PARKING TARIFFS** (Pages 135 - 150)
 REPORT OF THE SERVICE DIRECTOR – REGULATORY
 To update Members on proposed 2022/2023 Inflationary Car Parking Tariff Increases.
- 14. INFORMATION NOTE ON ASYLUM DISPERSAL AND REFUGEE RESETTLEMENT SCHEMES** (Pages 151 - 154)
 INFORMATION NOTE OF THE STRATEGIC HOUSING MANAGER
 To inform Cabinet of the regional allocations for the dispersal of asylum seekers recently issued by the Home Office and to provide an update on refugee resettlement schemes.
- 15. DRAFT DEVELOPER CONTRIBUTIONS SPD** (Pages 155 - 246)
 REPORT OF THE SERVICE DIRECTOR – REGULATORY
 To provide additional detail on planning policies and sites, the Council can produce Supplementary Planning Documents (SPD) to provide clarity to applicants and case officers when determining planning applications.
- 16. PROPOSED CONSERVATION AREA AT CHESFIELD** (Pages 247 - 312)
 REPORT OF THE SERVICE DIRECTOR – REGULATORY
 To consider a proposed new conservation area around Chesfield Park and a draft Conservation Area Appraisal and Management Plan (CAAMP) for public consultation.
- 17. ARTICLE 4 DIRECTIONS** (Pages 313 - 328)
 REPORT OF THE SERVICE DIRECTOR – REGULATORY
 A report seeking Cabinet's approval to make immediate Article 4 Directions for the District's primary and secondary shopping frontages.
- 18. COUNCIL TAX REDUCTION SCHEME 2023/23** (Pages 329 - 340)
 REPORT OF THE SERVICE DIRECTOR – CUSTOMERS
 To provide an update on the progress that has been made so far on the full review of the Council Tax Reduction Scheme. The review is one of the Councils key projects for 2022/23 included in the Council Delivery Plan
- 19. 3CS POLICY UPDATE** (Pages 341 - 360)
 REPORT OF THE CUSTOMER SERVICE MANAGER
 This report proposes amendments to the Comments, Compliments and Complaints (3C's) policy, based on experiences, learning and discussions since the last policy review in 2019.
- 20. EXCLUSION OF PRESS AND PUBLIC**
 To consider passing the following resolution:
 That under Section 100A of the Local Government Act 1972, the Press and Public be excluded from the meeting on the grounds that the following report will involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the said Act (as amended).

21. **SOFT PLAY INVESTMENT AT NORTH HERTS LEISURE CENTRE - PART** 361 -
2 364
REPORT OF THE SERVICE DIRECTOR – PLACE

22. **SOFT PLAY INVESTMENT AT NORTH HERTS LEISURE CENTRE - PART** (Pages
1 365 -
REPORT OF THE SERVICE DIRECTOR – PLACE 386)

To seek Cabinet approval for an investment proposal at North Herts Leisure Centre, Letchworth.