

3 March 2023

Our Ref Cabinet/14 March 2023  
Contact. Committee Services  
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To: Members of the Cabinet:

Councillor Elizabeth Dennis-Harburg (Chair)  
Councillor Ruth Brown  
Councillor Ian Albert  
Councillor Keith Hoskins MBE  
Councillor Amy Allen  
Councillor Steve Jarvis  
Councillor Sean Prendergast

Deputy Executive Members: Councillor Ian Mantle, Councillor Sam North, Councillor Chris Lucas, Councillor Tom Plater, Councillor Tom Tyson, Councillor James Denselow, Councillor Alistair Willoughby,

**NOTICE IS HEREBY GIVEN OF A**

**MEETING OF THE CABINET**

to be held in the

**COUNCIL CHAMBERS, DISTRICT COUNCIL OFFICES,  
GERNON ROAD, LETCHWORTH GARDEN CITY, SG6 3JF**

on

**TUESDAY, 14TH MARCH, 2023 AT 7.30 PM**

Yours sincerely,

Jeanette Thompson  
Service Director – Legal and Community

**\*\*MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION ON YOUR TABLET BEFORE ATTENDING THE MEETING\*\***

## **Agenda** **Part I**

<b>Item</b>		<b>Page</b>
<b>1.</b>	<b>APOLOGIES FOR ABSENCE</b>	
<b>2.</b>	<b>MINUTES - 31 JANUARY 2023</b> To take as read and approve as a true record the minutes of the meeting of the Committee held on the 31 January 2023.	(Pages 5 - 14)
<b>3.</b>	<b>NOTIFICATION OF OTHER BUSINESS</b> Members should notify the Chair of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.  The Chair will decide whether any item(s) raised will be considered.	
<b>4.</b>	<b>CHAIR'S ANNOUNCEMENTS</b> <u>Climate Emergency</u> The Council has declared a climate emergency and is committed to achieving a target of zero carbon emissions by 2030 and helping local people and businesses to reduce their own carbon emissions.  A Cabinet Panel on the Environment has been established to engage with local people on matters relating to the climate emergency and advise the council on how to achieve these climate change objectives. A Climate Change Implementation group of councillors and council officers meets regularly to produce plans and monitor progress. Actions taken or currently underway include switching to green energy, incentives for low emission taxis, expanding tree planting and working to cut food waste.  In addition the council is a member of the Hertfordshire Climate Change and Sustainability Partnership, working with other councils across Hertfordshire to reduce the county's carbon emissions and climate impact.  The Council's dedicated webpage on Climate Change includes details of the council's climate change strategy, the work of the Cabinet Panel on the Environment and a monthly briefing on progress.  <u>Declarations of Interest</u> Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chair of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members	

declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.

**5. PUBLIC PARTICIPATION**

To receive petitions, comments and questions from the public.

**6. ITEMS REFERRED FROM OTHER COMMITTEES**

Any Items referred from other committees will be circulated as soon as they are available.

**7. SUSTAINABILITY SPD**

REPORT OF THE SERVICE DIRECTOR – REGULATORY

(Pages  
15 - 22)

We are preparing a Sustainability Supplementary Planning Document (SPD) to provide additional detail and clarity to Local Plan Policy SP1 (Sustainable Development in North Hertfordshire) and other relevant policies in the Plan.

**8. STATEMENT OF COMMUNITY INVOLVEMENT - DRAFT FOR PUBLIC CONSULTATION**

REPORT OF THE SERVICE DIRECTOR – REGULATORY

(Pages  
23 - 62)

To consider the revised draft of the Statement of Community Involvement and agree that it is published for public consultation.

**9. THIRD QUARTER 2022/23 INVESTMENT STRATEGY (CAPITAL AND TREASURY)**

REPORT OF THE SERVICE DIRECTOR – RESOURCES

(Pages  
63 - 94)

To receive an update on progress with delivering the capital and treasury strategy for 2022/23, as at the end of December 2022.

**10. THIRD QUARTER REVENUE BUDGET MONITORING 2022/23**

REPORT OF THE SERVICE DIRECTOR - RESOURCES

(Pages  
95 - 108)

To inform Cabinet of the summary position on revenue income and expenditure forecasts for the financial year 2022/23, as at the end of the third quarter.

**11. Q3 UPDATE ON COUNCIL DELIVERY PLAN**

REPORT OF THE SERVICE DIRECTOR – RESOURCES

(Pages  
109 -  
138)

An update on the projects, pi's and risks relating to delivery of the Council Plan 22-23

**12. 2023-24 PERFORMANCE MANAGEMENT MEASURES - COUNCIL DELIVERY PLAN**

REPORT OF THE SERVICE DIRECTOR – RESOURCES

(Pages  
139 -  
164)

A report on the proposed projects pi's and risks supporting delivery of the Council Plan to be monitored throughout 23-24

- 13. RIPA POLICY UPDATE** (Pages  
REPORT OF THE LEGAL REGULATORY TEAM MANAGER AND DEPUTY 165 -  
MONITORING OFFICER 196)

To provide an annual update and proposed amendments to the Council's current RIPA Policies following new legislation.

- 14. LEISURE MANAGEMENT CONTRACT UPDATE** (Pages  
REPORT OF THE SERVICE DIRECTOR - PLACE 197 -  
204)

To seek the authority to proceed with a Competitive Procedure with Negotiation (CPN) procurement for the Leisure Management contracts which are due to expire in March 2024.