

1 March 2023

Our Ref Overview and Scrutiny Committee/9
March 2023
Contact. Committee Services
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To: Members of the Committee: Councillors David Levett (Chair), Val Bryant (Vice-Chair), David Levett, Val Bryant, Adam Compton, Alistair Willoughby, Carol Stanier, Claire Strong, Ian Moody, Nigel Mason, Phil Weeder, Raj Bhakar, Tamsin Thomas and Tony Hunter

Substitutes: Councillors Kay Tart, Lisa Nash, Morgan Derbyshire, Sean Nolan, Simon Bloxham, Terry Hone and Terry Tyler

NOTICE IS HEREBY GIVEN OF A

MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE

to be held in the

**COUNCIL CHAMBER, DISTRICT COUNCIL OFFICES, GERNON
ROAD, LETCHWORTH**

On

THURSDAY, 9TH MARCH, 2023 AT 7.30 PM

Yours sincerely,

Jeanette Thompson
Service Director – Legal and Community

****MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION ON YOUR TABLET BEFORE ATTENDING THE MEETING****

Agenda **Part I**

Item		Page
1. APOLOGIES FOR ABSENCE	Members are required to notify any substitutions by midday on the day of the meeting. Late substitutions will not be accepted and Members attending as a substitute without having given the due notice will not be able to take part in the meeting.	
2. MINUTES - 24 JANUARY 2023	To take as read and approve as a true record the Part 1 Minutes of the meeting of the Committee held on the 24 January 2023.	(Pages 5 - 14)
3. NOTIFICATION OF OTHER BUSINESS	Members should notify the Chair of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chair will decide whether any item(s) raised will be considered.	
4. CHAIR'S ANNOUNCEMENTS	Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chair of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
5. PUBLIC PARTICIPATION	To receive petitions, comments and questions from the public.	
6. URGENT AND GENERAL EXCEPTION ITEMS	The Chair to report on any urgent or general exception items which required their agreement. At the time of printing the agenda, the Chair had not agreed any urgent or general exception items.	
7. CALLED-IN ITEMS	To consider any matters referred to the Committee for a decision in relation to a call-in of decision. At the time of printing the agenda, no items of business had been called-in.	

- 8. MEMBERS' QUESTIONS**
To receive and respond to any questions from Members either set out in the agenda or tabled at the meeting.
- 9. OVERVIEW AND AND SCRUTINY COMMITTEE RESOLUTIONS** (Pages 15 - 16)
REPORT OF THE COMMITTEE, MEMBER AND SCRUTINY MANAGER
To consider the outcome of Overview and Scrutiny Committee resolutions.
- 10. ANNUAL REPORT OF OVERVIEW AND SCRUTINY** (Pages 17 - 26)
REPORT OF THE CHAIR OF THE OVERVIEW AND SCRUTINY COMMITTEE 2022-2023
To consider and comment on the Annual Report of the Overview and Scrutiny Committee 2022-23, prior to consideration by Council.
- 11. UPDATE ON LORD LISTER HOTEL - INFORMATION NOTE** (Pages 27 - 28)
INFORMATION NOTE OF THE STRATEGIC HOUSING MANAGER
To provide the Committee with an update on the accommodation and support scheme for single homeless people located at the former Lord Lister hotel in Hitchin.
- 12. LEISURE CONTRACT PROCUREMENT** (Pages 29 - 36)
REPORT OF THE SERVICE DIRECTOR – PLACE
To consider to proposals to Cabinet to proceed with a Competitive Procedure with Negotiation (CPN) procurement for the Leisure Management contracts which are due to expire in March 2024.
- 13. RIPA UPDATE** (Pages 37 - 68)
REPORT OF THE LEGAL REGULATORY TEAM MANAGER AND DEPUTY MONITORING OFFICER
To update on the current use of RIPA and report on the annual policy review. It also highlights a potential change required to the Policy, in relation to communications data.
- 14. SUSTAINABILITY SPD** (Pages 69 - 76)
REPORT OF THE SERVICE DIRECTOR – RESOURCES
To provide an overview of the work on preparing a Sustainability Supplementary Planning Document (SPD) to provide additional detail and clarity to Local Plan Policy SP1 (Sustainable Development in North Hertfordshire) and other relevant policies in the Plan.
- 15. QUARTERLY UPDATE ON THE COUNCIL DELIVERY PLAN** (Pages 77 - 106)
REPORT OF THE SERVICE DIRECTOR – RESOURCES
A third quarter update on progress against the Council Delivery Plan 2022-2023.

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| 16. | <p>COUNCIL DELIVERY PLAN 2023-2024
 REPORT OF THE SERVICE DIRECTOR – RESOURCES</p> <p>To provide an overview of the projects, PIs and risks to be monitored throughout 2023-2024 through the Council Plan.</p> | <p>(Pages
107 -
132)</p> |
| 17. | <p>EXCLUSION OF PRESS AND PUBLIC
 To consider passing the following resolution:</p> <p>That under Section 100A of the Local Government Act 1972, the Press and Public be excluded from the meeting on the grounds that the following report will involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the said Act (as amended).</p> | |
| 18. | <p>ENTERPRISE DIRECTORATE UPDATE - PART 2
 To provide the committee with an update on the progress of the Enterprise Directorate as set out in the departments work programme.</p> | <p>133 -
140</p> |
| 19. | <p>PART 2 MINUTES - 24 JANUARY 2023
 To take as read and approve as a true record the Part 2 Minutes of the meeting of the Committee held on the 24 January 2023.</p> | <p>141 -
142</p> |
| 20. | <p>OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME
 REPORT OF THE COMMITTEE, MEMBER AND SCRUTINY MANAGER</p> <p>To consider the issues that the Overview and Scrutiny Committee plans to review at future meetings and the activities of its sub-groups.</p> | <p>(Pages
143 -
154)</p> |