

NORTH HERTFORDSHIRE DISTRICT COUNCIL

DECISION SHEET

Meeting of the Council held in the Council Chamber, District Council Offices, Letchworth Garden City
on Thursday, 26th May, 2022 at 7.30 pm

1 ELECTION OF A CHAIR OF COUNCIL FOR THE CIVIC YEAR 2022/23

RESOLVED: That Councillor Sam North be elected Chair of Council for the civic year 2022/23.

RESOLVED: That the Council places on record its sincere thanks and appreciation to Councillor Val Bryant for her service as Chair of the Council during the past year and also to her Consort Dr Stewart Bryant for his help and support during her term of office.

2 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Clare Billing, Sean Nolan, and David Barnard.

At the start of the meeting Councillors Adam Compton and Kay Tart were not present.

3 ELECTION OF A VICE-CHAIR OF COUNCIL FOR THE CIVIC YEAR 2022/23

RESOLVED: That Councillor Daniel Allen be elected Vice Chair of the Council for the civic year 2022/23.

4 MINUTES - 23 MARCH 2022

RESOLVED: That the Minutes of the Meeting of the Committee held on 23 March 2022 be approved as a true record of the proceedings and be signed by the Chair.

5 CHAIR'S ANNOUNCEMENTS

- (1) The Chair advised that, in accordance with Council Policy, the meeting would be audio recorded;
- (2) Members were reminded that this Council had declared a Climate Emergency. This was a serious decision and meant that, as this was an emergency, all of us, officers and Members had that in mind as we carried out our various roles and tasks for the benefit of our District.
- (3) The Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.
- (4) The Chair welcomed and congratulated the newly elected Members following the elections on 5 May: Councillors James Denselow, Christopher Hinchliff, Christopher Lucas, Ralph Muncer, Lisa Nash, Sean Nolan, Thomas Plater, Tamsin Thomas, Phillip Weeder and Alistair Willoughby.
- (5) The Chair congratulated those Councillors successfully re-elected; Councillors Daniel Allen, Clare Billing, Ruth Brown, Val Bryant, Sam Collins, Adam Compton, Faye Frost, and Ian Moody.

Thursday, 26th May, 2022

- (6) The Chair thanked former Councillors Kate Aspinwall, Gary Grindal, Simon Harwood, Mike Hughson, Jim McNally and Mike Rice who did not stand for re-election.
- (7) The Chair thanked former Councillors John Bishop and Sarah Dingley who were unsuccessful in being re-elected.
- (8) The Chair reminded Members to complete their Register of Interest forms online by 3 June 2022.
- (9) The Chair advised that the normal procedure rules in respect of debate and times to speak applied.
- (10) The Chair advised Members that the Members' Room on Floor 1 had been furnished with maps of Letchworth, Hitchin and Royston and that Members were invited to mark on those maps any natural community boundaries or locations for consideration by the Boundary Review working group to assist the Council's submission to the LG BCE review. Members were also reminded that an all-Members briefing had been scheduled for 16 June regarding this review.
- (11) The Chair invited former Chair of Council, Councillor Val Bryant, to offer her thanks to Penny Copestake, Chair's Secretary, and announce that a gift of flowers had been arranged in recognition of her support and hard work.

6 DISTRICT COUNCIL ELECTION RESULTS (INCLUDING ALL POLLS) - 5 MAY 2022

RESOLVED: That the report of the Returning Officer regarding the results of the District Council elections, Town Council elections and the Knebworth Neighbourhood Planning Referendum be noted.

REASON FOR DECISION: To inform Members of the results of the District Council elections, Town Council elections and the Knebworth Neighbourhood Planning Referendum.

7 APPOINTMENT OF THE DEPUTY LEADER OF THE COUNCIL, MEMBERS OF THE CABINET AND DEPUTY EXECUTIVE MEMBERS FOR 2022/23

RESOLVED:

- 1) That the appointment of Councillor Ruth Brown as Deputy Leader of the Council for the Civic Year 2022/23 be noted.
- 2) That the Members to be appointed as Executive Members of the Cabinet for 2022/23 and the areas for which they will be responsible as detailed in Appendix A be noted.
- 3) That the Members to be appointed as Deputy Executive Members for 2022/23 and the areas for which they will act as Deputy Executive Member as detailed at Appendix A be noted.

REASON FOR DECISIONS: To comply with the provisions of the Local Government Act 2000 and Sections 4.8.1 (vii), 5.2, 5.3.4 and 5.6 of the Council's Constitution.

8 APPOINTMENT OF MEMBERS OF COMMITTEES, JOINT COMMITTEES AND PANELS FOR 2022/23

RESOLVED:

- 1) That, for 2022/23, the seats allocated to each political party on the Committees to which Section 15 of the Local Government and Housing Act 1989 applies and the seats allocated to each party on the bodies to which Section 15 of the Local

Government and Housing Act 1989 does not apply, as set out in Appendix A to this report, be noted.

- 2) That, for 2022/23, Members be appointed to the various Committees and other bodies in accordance with the wishes of the individual political groups as detailed in Appendix B to this report, with the following amendments: Cllr Raj Bhakar to be removed from the appointments to Planning Control Committee, Councillor Sean Prendergast to become a member of the Standards Committee, Councillor Ruth Brown to become a substitute member of the Cabinet Panel on the Environment, and Councillor David Levett to be appointed to the Hertfordshire Growth Board Scrutiny Committee.

REASON FOR DECISIONS: To comply with the provisions of Section 15 of the Local Government and Housing Act 1989.

9 APPOINTMENT OF CHAIRS AND VICE-CHAIRS OF COMMITTEES FOR 2022/23

RESOLVED: that the Chairs and Vice-Chairs of Committees (except Area Committees) for 2022/23 be appointed in accordance with the details set out in Appendix A to the report.

10 ADJOURNMENT

The meeting of Full Council was adjourned to allow meetings of each Area Committee to convene to elect the Chairs and Vice Chairs for the civic year.

The meeting of Full Council reconvened at 20:08.

11 KEY DECISIONS - LEADER'S ANNUAL REPORT ON CASES OF SPECIAL URGENCY

RESOLVED: that the Leader's Annual Report on Cases of Special Urgency be noted.

REASON FOR DECISION: To comply with Regulation 19 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

12 SCHEDULE OF COUNCIL MEETINGS 2022/23

RESOLVED:

- 1) That the following programme of ordinary meetings of the Council be approved for the Civic Year 2022/23:

Thursday 7 July 2022 – 7:30PM
Thursday 22 September 2022 – 7:30PM
Thursday 10 November 2022 – 7:30PM
Thursday 19 January 2023 – 7:30PM
Thursday 23 February 2023 – 7:30PM
Thursday 30 March 2023 – 7:30PM

- 2) That the Calendar of Meetings for 2022/23, as attached at Appendix A to the report, be approved.

REASON FOR DECISIONS:

- 1) To enable Members to agree a programme of ordinary meetings of the Council for 2022/23.
- 2) To enable Members to agree the Calendar of meetings for 2022/23.

13 **NOMINATION OF REPRESENTATIVES ON OUTSIDE ORGANISATIONS AND OTHER BODIES FOR 2022/23**

RESOLVED:

- 1) That the list of representatives on Outside Organisations and Other Bodies for 2022/23 as set out in Appendix A to the report be approved, with confirmation that:
 - a) The Council's representative to the Baldock Community Forum Community Interest Company be Councillor Alistair Willoughby;
 - b) The Council's representatives to the Baldock Youth and Community Association be Councillors Juan Cowell, Michael Weeks and Alistair Willoughby;
 - c) The Council's representative to the Hertfordshire Health Scrutiny Committee be Councillor Val Bryant;
 - d) That the Council's representatives to the Letchworth Civic Trust be Councillors Daniel Allen and Phil Weeder;
 - e) The Council's representative to the Letchworth Garden City Heritage Foundation be Councillor Ian Mantle;
 - f) The Council's representative to Letchworth Sustainability Forum be Councillor Amy Allen;
 - g) The Council's representative to the London Luton Airport Consultative Committee be Councillor Sam Collins;
 - h) The Council's representative to the Parking and Traffic Regulations Outside London (PATROL) Adjudication Joint Committee be Councillor Ruth Brown;
 - i) And that the Council's representatives to the Royston Community Association be Councillors Adam Compton, Carol Stanier, and Chris Hinchliff.
- 2) That the decision on appointing the Council's representative to the King George V Playing Fields User Group be deferred after a review of the terms of reference of that organisation;
- 3) That Political Group Leaders notify the Democratic Services Manager of nominations to the remaining vacancies or any changes to the existing representatives on outside organisations.

REASON FOR DECISIONS: To comply with the provisions of Standing Order 4.8.1(b)(iv) and (v) of the Council's Constitution.