

NORTH HERTFORDSHIRE DISTRICT COUNCIL



3 March 2023

Our Ref Letchworth Committee/15 March 2023
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To: Members of the Committee: Councillor Daniel Allen (Chair), Councillor Sean Prendergast (Vice-Chair), Councillor Amy Allen, Councillor Simon Bloxham, Councillor Morgan Derbyshire, Councillor Terry Hone, Councillor David Levett, Councillor Ian Mantle, Councillor Tom Plater, Councillor Adem Ruggiero-Cakir, Councillor Tamsin Thomas, Councillor Phil Weeder and Councillor Sean Nolan

NOTICE IS HEREBY GIVEN OF A

MEETING OF THE LETCHWORTH COMMITTEE

to be held in the

**COUNCIL CHAMBERS, DISTRICT COUNCIL OFFICES,
GERNON ROAD, LETCHWORTH GARDEN CITY, SG6 3JF**

On

WEDNESDAY, 15TH MARCH, 2023 AT 7.30 PM

Yours sincerely,

Jeanette Thompson
Service Director – Legal and Community

****MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION ON YOUR TABLET BEFORE ATTENDING THE MEETING****

Agenda

Part I

Item		Page
1.	APOLOGIES FOR ABSENCE	
2.	MINUTES - 14 DECEMBER 2022 To take as read and approve as a true record the minutes of the meeting of the Committee held on the 14 December 2022.	(Pages 3 - 8)
3.	NOTIFICATION OF OTHER BUSINESS Members should notify the Chair of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chair will decide whether any item(s) raised will be considered.	
4.	CHAIR'S ANNOUNCEMENTS Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chair of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
5.	HERTFORDSHIRE CONSTABULARY - UPDATE To receive a verbal update from Hertfordshire Constabulary on their work in the Letchworth Area.	
6.	PUBLIC PARTICIPATION To receive petitions, comments and questions from the public.	
7.	GRANTS & COMMUNITY UPDATE To provide the Committee with an update to ensure Members are kept informed of the work of the Community Engagement Team.	(Pages 9 - 20)
8.	WARD MATTERS AND OUTSIDE ORGANISATIONS - MEMBERS' REPORTS To receive any verbal reports from Members regarding Ward matters and Outside Organisations.	

Public Document Pack Agenda Item 2

NORTH HERTFORDSHIRE DISTRICT COUNCIL

LETCHWORTH COMMITTEE

MEETING HELD IN THE COUNCIL CHAMBER, DISTRICT COUNCIL OFFICES, GERNON ROAD, LETCHWORTH

ON WEDNESDAY, 14TH DECEMBER, 2022 AT 7.30 PM

MINUTES

Present: *Councillors: Councillor Daniel Allen (Chair), Councillor Sean Prendergast (Vice-Chair), Simon Bloxham, Morgan Derbyshire, David Levett, Ian Mantle, Tom Plater and Phil Weeder*

In Attendance: *Danny Pearson (Assistant Community Engagement Officer), Aimee Flack (Assitant Community Engagement Officer) James Lovegrove (Committee Member and Scrutiny Manager) and Louis Mutter (Committee, Member and Scrutiny Officer)*

Also Present:

At the commencement of the meeting approximately 6 members of the public, including registered speakers.

72 APOLOGIES FOR ABSENCE

Audio recording – 1 minute 12 seconds

Apologies for absence were received from Councillors Terry Hone, Adem Ruggerio-Cakir, Tamsin Thomas, Amy Allen and Sean Nolan.

73 MINUTES - 21 SEPTEMBER 2022

Audio Recording – 1 minute 35 seconds

As Chair Councillor Daniel Allen proposed and Councillor David Levett seconded and it was:

RESOLVED: That the Minutes of the Meeting of the Committee held on 21 September 2022 be approved as a true record of the proceedings and be signed by the Chair.

74 NOTIFICATION OF OTHER BUSINESS

Audio recording – 1 minute 50 seconds

There was no other business notified.

75 CHAIR'S ANNOUNCEMENTS

Audio recording – 2 minutes 8 seconds

- (1) The Chair welcomed those present at the meeting, especially those who had attended to give a presentation;
- (2) The Chair advised that, in accordance with Council Policy, the meeting would be audio recorded;

- (3) The Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.

76 LETCHWORTH HERITAGE FOUNDATION - SOLAR PANEL POLICY

The Chair invited Ms. Claire Pudney to address the Committee.

Ms. Claire Pudney of the Letchworth Garden City Heritage Foundation thanked the Chair for the opportunity to speak and gave a visual presentation to the committee, providing a background to the Heritage Foundation and an in-depth explanation of Solar Panel/ PV policies.

Ms. Claire Pudney highlighted the following key points:

- Letchworth Heritage Foundation work with the original leases from when Letchworth Garden City was first constructed;
- Following the Leasehold Reform Act 1967 leaseholders were able to enfranchise their properties. Letchworth properties fell under Section 19 of the Act; a Scheme of Management was established which is still in place today;
- Covenant 6 states that any owner shall not carry out any development, redevelopment or alteration materially affecting external appearance of the franchised property without the consent of the LHF;
- The Heritage Advice Service provides a Heritage Character Area, which directs design principles;
- 2015 saw a modification of the Character Area (an additional modification as made in 2020);
- In most cases the installation of solar panels/PV cells is acceptable following the criteria of the Modern Character Area;
- LGCHF updated their Energy Efficiency Guide in light of recent energy price increases;
- The most up-to-date information on the installation of solar panels can be found in the Photovoltaic Panels Guidance by LGCHF;
- You can check the Character Area of your property via the Heritage Foundation website.

The Chair thanked Ms. Claire Pudney for her presentation.

The following Members asked questions:

- Councillor Sean Prendergast
- Councillor Daniel Allen
- Councillor Tom Plater

In response to questions, Ms. Claire Pudney advised:

- The Heritage Foundation used to consult neighbours in the process of applying for solar panels but that has now been taken out;
- The Heritage Foundation does not charge for solar panel applications; the only charges are to those who have carried out the work without the consent of LGCHF;
- The application process has been advertised on the Heritage Foundation's website, its Facebook page and are conscious of those not using social media.

77 LETCHWORTH GARDEN CITY BID MANAGER

Audio recording – 23 minutes (N.B. The Chair moved this item ahead of Public Participation)

Mr Richard Harbon, Acting Letchworth Garden City BID Manager, thanked the Chair for the opportunity to address the Committee and gave a verbal presentation regarding the issues and activities in Letchworth Garden City Town Centre. Mr. Richard Harbon highlighted the following key points:

- Mr. Harbon was hired as the Acting Events Manager but has filled in as the BID Manager due to staff shortages;
- The BID have delivered the Green Festival, the Beer, Food and Music Festival and the Christmas Light Switch-on Event;
- The BID have hired an admin assistant, social media marketing manager and a finance manager;
- The Christmas event had just over 19,000 people visiting Letchworth that day;
- One of the BID Trustees has been actively looking for a full-time BID Manager.

The following Members asked questions:

- Councillor Daniel Allen
- Councillor Tom Plater
- Councillor Simon Bloxham
- Councillor David Levett

In response to questions, Mr Richard Harbon advised:

- For next Christmas the BID do not have the funds to pay for all of the lights, the Heritage Foundation will not be paying either; the BID will be working out how to reach out to stakeholders and ask what they would like to do for the event;
- Mr. Harbon is not part of the process for selecting the BID Manager so cannot advise why no one has been hired yet;
- Tuesdays and Thursdays are the days the BID work together;
- The BID remain at the same office in the Arcade.

Councillor Tom Plater remarked that it would be a good idea to invite the Trustee mentioned to highlighted the difficulties the BID have been facing.

78 PUBLIC PARTICIPATION

Audio recording – 35 minutes 28 seconds

The Chair invited Mr. William Armitage to address the Committee.

Mr. William Armitage thanked the Chair for the opportunity to speak and gave a verbal presentation on how the Letchworth Area Committee could improve its reach and have a greater audience.

Members took part in a discussion regarding utilising various halls in Letchworth for hosting a Town Talk 4 times a year.

The following Members and officers took part in a discussion:

- Councillor Daniel Allen
- Councillor Tom Plater
- Councillor David Levett
- Councillor Sean Prendergast
- Assistant Community Engagement Officer

79 PUBLIC PARTICIPATION - HONG KONG CONNECT

Audio Recording: 54 minutes 12 seconds

Prior to the presentation the Assistant Community Engagement Officer provided an update on Area Committee's grant budget.

The Chair then invited representatives of Hong Kong Connect to address the Committee.

A verbal presentation was given by Mr. Charles Chong and Ms. Carolyn Cole Rodrigues de Souza regarding their grant application. They highlighted the following key points:

- The UK government has issued 150,000 VISAs to British Nationals Overseas, including those born in Hong Kong; many have settled in Letchworth and the surrounding area;
- The language barrier has prevented these people from integrating with the wider British society;
- Hong Kong Connect would like to set up an English language class so they they can learn English with people in a similar situation;
- The project will aim to help them in their adaptation and acculturation into British culture and the English language.

The following Members asked questions:

- Councillor Tom Plater
- Councillor David Levett
- Councillor Sean Prendergast

In response to questions, the representatives of Hong Kong Connect advised:

- The previous funding from the NHDC pump priming budget supported finding the location, the Icknield Centre, and funding for the teacher. This lasted 3 months; the classes continued without any funding where the centre allowed them to be there for free;
- Hong Kong Connect have been involving local people in their activities to promote integration.

80 GRANT APPLICATION - HONG KONG CONNECT

Councillor Tom Plater proposed and Councillor Sean Prendergast seconded and following a vote it was:

RESOLVED: That grant funding of £1,980 be awarded to Hong Kong Connect towards their English Language Course.

81 PUBLIC PARTICIPATION - NORTH HERTS AFRICAN AND CARIBBEAN COMMUNITY

Audio Recording: 1 hour 14 minutes 33 seconds

A verbal presentation was given by Ms. Kava Johnson on behalf of the North Herts African and Caribbean Community regarding their grant application.

Ms Kava Johnson highlighted the following key points:

- North Herts African and Caribbean Community aim to put on various events and activities for the whole community to learn about African and Caribbean History and Culture;

- The organisation was founded in 2020, felt sharing culture helped understand each other better;
- The organisation aim to have history lessons, mentoring, personal development, fundraising and community events;
- Some events would be free and others subsidised to encourage attendance.

The following Members asked questions:

- Councillor Daniel Allen
- Councillor David Levett
- Councillor Tom Plater

In response to questions Ms. Kava Johnson advised:

- The North Herts African and Caribbean Community has received funding from the Hitchin Area Committee;
- This organisation does not have any links with the North Herts Minority Forum;
- The events will be hosted in Letchworth and Hitchin.

82 GRANT APPLICATION - NORTH HERTS AFRICAN AND CARIBBEAN COMMUNITY

Councillor David Levett proposed and Councillor Tom Plater seconded and following a vote it was:

DECISION: That grant funding of £1,424 be awarded to the North Herts African and Caribbean Community to provide a year of subsidised and free events and activities for the whole community to learn about African and Caribbean history and culture.

83 GRANTS & COMMUNITY UPDATE

Audio Recording: 1 hour 27 minutes 50 seconds

The Assistant Community Engagement Officer presented the report entitled Grants & Community Update and highlighted the following key points:

- Letchworth Councillors visited local schools as a part of the Local Democracy Week;
- Community surgeries take place on Saturday mornings;
- Sharing information about 'warm hubs' across North Herts; Letchworth are leading the way and an information document will be available on the website;
- In the process of organising a Holocaust Memorial Day taking place in the Council Chamber on the 27th January;
- 13 November – Letchworth had its own Remembrance Day event;
- The Tractor Parade will be taking place on the 17th December;
- The NCT group attended the last meeting for a grant; pictures in the agenda pack show one of the events taking place.

The following Members asked questions:

- Councillor Tom Plater

In response to questions the Assistant Community Engagement Officer advised:

- Councillor David Levett provided advice to a previous grant applicant, The Letchworth Centre for Healthy Living who will be returning with new quotes at the next Letchworth Area Committee meeting.

Following a vote it was:

RESOLVED: That the Committee endorses the actions taken by the Community Engagement team to promote greater community capacity and well-being for Letchworth.

84 WARD MATTERS AND OUTSIDE ORGANISATIONS - MEMBERS' REPORTS

Audio recording – 1 hour 35 minutes 39 seconds

Councillor Daniel Allen stated that he and Councillor David Levett were involved in a new charity in Letchworth, the Letchworth Garden Shed Project.

Councillor Tom Plater highlighted that the last Wilbury Café was very popular and the next meeting is on the 14th January and everyone is welcome.

The meeting closed at 9.09 pm

Chair

LETCHWORTH COMMITTEE 15th March 2023

*PART 1 – PUBLIC DOCUMENT

TITLE OF REPORT: GRANTS & COMMUNITY UPDATE

REPORT OF: THE POLICY & COMMUNITIES MANAGER

EXECUTIVE MEMBER: COMMUNITY ENGAGEMENT

CURRENT COUNCIL PRIORITIES: PEOPLE FIRST, SUSTAINABILITY, A BRIGHTER FUTURE TOGETHER

1 EXECUTIVE SUMMARY

- 1.1 To advise the Members on the current expenditure and balances of the Committee Grant budgets.
- 1.2 To bring to Members' attention recent requests received for Committee grant funding, made by community groups and local organisations.
- 1.3 To advise of the activities and schemes with which Community Engagement officers have been involved in.
- 1.4 To bring to Members' attention some important community-based activities that will take place during the next few months.

2 RECOMMENDATIONS

- 2.1 That the Committee considers allocating funding from their discretionary community budget towards the projects below:
- 2.2 **£698** to Green Care at Norton CIC towards equipment for the next phase of their development as outlined in paragraphs 8.1.1-8.1.7 of the officer's report.
- 2.3 **£1,160** to Letchworth Garden Shed towards shelving units and repair day equipment as outlined in paragraphs 8.1.8-8.1.12 of the officer's report.
- 2.4 That the Committee be recommended to endorse the actions taken by the Community Engagement Team to promote greater community capacity and well-being for Letchworth.

3. REASONS FOR RECOMMENDATIONS

- 3.1 To ensure Members are kept informed of the work of the Community Engagement Team.
- 3.2 This report is intended to inform Members of the financial resources available to the Committee. It draws attention to the current budgetary situation by assisting in the effective financial management of the Area Committee's budget. This ensures that all actions are performed in line with the Authority's Financial Regulations, the Council's Constitution, and the guidance of the Grants Policy as agreed by Cabinet in July 2021.
- 3.3 The awarding of financial assistance to voluntary organisations and the use of discretionary spending allows the Committee to further the aims of the Council Plan.

4. ALTERNATIVE OPTIONS CONSIDERED

- 4.1. There are no alternative options being proposed other than those detailed within the text of this report. However, during debate at committee, Members may wish to comment and offer additional views on any of the items included within this report.

5. CONSULTATION WITH RELEVANT MEMBERS AND EXTERNAL ORGANISATIONS

- 5.1 Consultation with Members has occurred in connection with the allocation of funds for Community Projects.
- 5.2 Consultation with the respective officers and external bodies/groups has taken place regarding funding proposals for Committee Funds.

6. FORWARD PLAN

- 6.1 This report does not contain a recommendation on a key Executive decision and has therefore not been referred to in the Forward Plan.

7. BACKGROUND

- 7.1 With reference to the Council's Constitution, Section 9.3 Area Committees will include budgets for the purpose of providing grants and discretionary budgets that may be used within the area of the Committee for economic, social and environmental well-being.
- 7.2 Members are asked to note the information detailed in Appendix 1. Letchworth Area Committee Budget spreadsheet, which relates to the Area Committee budget balances for 2022/23. The spreadsheet also details pre-allocated sums carried forward from the previous financial years, including balances and past expenditure.

8. RELEVANT CONSIDERATIONS

Councillors are at liberty to consider any amount requested in a grant application as long as the Letchworth Area Committee has sufficient funds in the 2022/2023 budget.

8.1 Grant Applications

8.1.1

Applicant	Green Care at Norton CIC
Project	Equipment for the next phase of their development
Sum requested	£698
Total project cost	£898
Match funding	£200 reserves
Previous support	2020: £400 portaloo and shed 2020: £2,500 disability access provision 2022: £1,050 towards a walking tractor
NHDC Policy met	Yes
Council objectives	People First Sustainability

8.1.2 Green Care at Norton CIC is a social and therapeutic horticulture project based in Letchworth Garden City. In the next phase of their development, they would like to include participants who might not be able, or yet ready, to regularly work outdoors. To this end they have been establishing strong links with Create Community in Letchworth and have identified joint activities to involve some of their clients with Green Care at Norton.

8.1.3 The two activities are:

- Indoor seed starting for indoor plants, herbs and bedding plants.
- Drying and dehydrating surplus produce, herbs and flowers to sell to raise funds.

8.1.4 The funding would go towards the purchase of five indoor hydroponics units which are £140 each and a food dehydration unit for £198.

8.1.5 There are numerous cheap hydroponics units available however, the ones they intend purchasing are robust, fully automated and controlled through an app which means that the participants do not have to worry about making regular adjustments which reduces the possibility of failure.

8.1.6 The food dehydrator will greatly reduce the amount of waste produce they subsequently compost. They will be able to dry and sell chillies, herbs, tomatoes and, flower petals for potpourri, raising funds whilst reducing food waste.

8.1.7 The main beneficiaries of this initiative will be clients of Create Community. The equipment will enable them to take an active part in horticulture by becoming a vital link in the chain of production and sales. This will give them valuable hands-on work experience, to compliment the preparation for work mentoring and courses which they already receive through Create Community.

8.1.8

Applicant	Letchworth Garden Shed
Project	Shelving units and repair day equipment
Sum requested	£1,160
Total project cost	£1,160
Match funding	Funding has been received from Letchworth Heritage Foundation, earmarked for rent on a particular property.
Previous support	None
NHDC Policy met	Yes
Council objectives	People First Sustainability A Brighter Future Together

8.1.9 Letchworth Garden Shed are opening a library of things, which will allow individuals and groups in Letchworth and the surrounding towns to borrow a wide range of items at nominal prices. At the time of writing, they hope to open in late March / early April. They aim to be open four days a week, Wednesday, Thursday, Friday evening and Saturday morning. They will also provide linked activities, such as regular free repair days and skills classes, which will run approximately every three months.

8.1.10 The funding would be used for:

- Second-hand shelving units, to organise and store the stock of items available to borrow.
- A refurbished TV screen which would be used for fixers to review online 'how to' clips. This will be used at repair days.
- Second-hand collapsible trestle tables to set up workstations.

8.1.11 This initiative will benefit many people in the community by enabling them to make / clean / watch / sew / build / fix / bake / redecorate / play without having to buy the associated equipment outright. Additionally, the repair days will provide regular opportunities to have small appliances, clothes etc, fixed, offering a more sustainable option to replacing items.

8.1.12 The group have already received enthusiasm and feedback for the project through their online survey and attending local community events. They aim to have 200 members in the first year. Some items will be borrowed for solo use, like hedge trimmers or jet-washers, but it's reasonable to expect that many will be borrowed for group tasks and family events, such as the projector, gazebo, popcorn maker etc.

8.2 Community Engagement Update and previous grants awarded

8.2.1 Community Engagement Team

The team have been continuing to engage and network with local community groups and initiatives. This involved:

- Supporting North Herts CVS and Letchworth Heritage Foundation with planning the All About Us Community Conference which is on 23rd March in Letchworth.
- Met with local community groups and initiatives, including Letchworth Garden Shed and Letchworth Festival.
- Attending the Letchworth Town Centre Strategy Group meetings set up by Letchworth Heritage Foundation.
- The team co-ordinated an event for Holocaust Memorial Day which was on 27th January 2023. The recording can be viewed online [North Herts Council marks Holocaust Memorial Day | North Herts Council \(north-herts.gov.uk\)](https://www.north-herts.gov.uk/news/2023/01/27/north-herts-council-marks-holocaust-memorial-day).
- Co-ordinating various local and district wide Network Groups which include the Grange network and Jackmans network.
- Continuing to share and disseminate information on social media and to mailing lists, keeping in touch with the community, voluntary, statutory and non-statutory agencies.
- Continue to facilitate the NHC Councillors' Community Surgeries.

8.2.2 Update on Previous Grants Awarded

- Made with Clay CIC - Update

North Herts Council awarded £2,169 in March 2022 towards the purchase of shelves, this is a quote from Made with Clay about how this funding has benefitted them:

“The shelves are all being used to house both members’ work and our new Monday taster evenings’ work, which began in January to accommodate people who cannot afford or cannot commit to full membership with weekly attendance.

The shelving has been invaluable because the larger capacity has enabled us to keep our membership prices the same, but to expand our numbers to cover our rising operation costs. This has also meant we have been able to leave an extra space in each class to accommodate three shift workers. We have a freelance photographer, an administrator for DHL and an air traffic controller who are all delighted to be able to attend different workshops each week around their shift patterns.

The shelving is also on wheels which means we can move them to do a thorough clean of the area to comply with health and safety guidelines on working with clay.

The old shelves have been repurposed to house equipment in a more tidy, safe and logical way within the studio making it easier for us to find things.

Lastly, the old shelves meant some students had large storage areas and some had much smaller spaces: We have many students with complex emotional needs, and we work hard at making people feel equally valued so it is really great that all students now have an identical space to use for their work. It is a much fairer and more inclusive system.

Please thank everyone on our behalf. We are very grateful.”



8.3 Highways Matters

- 8.3.1 This section is included within the community update report for each committee cycle to facilitate debate and enable appropriate feedback on any of the proposed or listed Highways related schemes.
- 8.3.2 Any new proposals or revised schemes will be forwarded to the respective Herts County Councillor for consideration who will in turn report back and advise the Committee accordingly.

9. LEGAL IMPLICATIONS

- 9.1 Sections 9.8.1 (a) and 9.8.1 (b) of the Council's Constitution in respect of the Area Committees' Terms of Reference, notes the following: To allocate discretionary budgets within the terms determined by the Council and to allocate devolved budgets and activities within the terms determined by the Council. This is outlined in the current Grant Policy agreed by Cabinet in July 2021. Section 9.8.2 (h) of the Constitution in respect of Area Committees' Terms of Reference notes that they may: Establish and maintain relationships with outside bodies/voluntary organisations operating specifically with the area including, where appropriate, the provision of discretionary grant aid/financial support etc. but excluding grants for district-wide activities.
- 9.2 Chapter 1, s1-8 of the Localism Act 2011 provides a General Power of Competence which gives local authorities the powers to do anything provided that it is not specifically prohibited in legislation.
- 9.3 Section 137 of the Local Government Act 1972 provides specific authority for the Council to incur expenditure on anything which is in the interests of and will bring direct benefit to its area. This includes a charity or other body operating for public service.

10. FINANCIAL IMPLICATIONS

- 10.1 As outlined in Appendix 1. Letchworth Area Committee Budget spreadsheet.
- 10.2 The 2022/23 base budget was **£11,000**, with **£2,956** carried forward from the 2021/22 budget, giving a total budget for the year of **£13,956**. Grants awarded to date total **£11,814**. This leaves a budget available of **£2,142**.
- 10.3 The grant applications for this meeting total **£1,858** and if the Members agree the grants outlined in this report this will leave a balance of **£284** to carry forward into the 2023/24 budget.

11. RISK IMPLICATIONS

- 11.1 There are no relevant risk entries that have been recorded on Pentana Risk, the Council's performance and risk system. Individual events should have their own risk assessments in place to mitigate any health and safety issues. Whenever a request for grant funding for equipment is received, the recipient of the funding will be advised to obtain insurance for the item to avoid a repeat request for funding in the event of the equipment being stolen or damaged. There are no pertinent risk implications for the Authority associated with any items within this report.

12. EQUALITIES IMPLICATIONS

- 12.1. In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.
- 12.2. Area Committee funding is awarded to community groups that clearly demonstrate positive impact on the community and wider environment. The projects outlined in this report seek to advance equality of opportunity and foster good relations.

13. SOCIAL VALUE IMPLICATIONS

- 13.1. The Social Value Act and “go local” requirements do not apply to this report.

14. ENVIRONMENTAL IMPLICATIONS

- 14.1. There are environmental implications associated with both grant applications within this report. Green Care at Norton CIC will be upskilling the local community in understanding the benefits of locally grown produce. Letchworth Garden Shed will be enabling the local community to be more sustainable by offering items to loan.

15. HUMAN RESOURCE IMPLICATIONS

- 15.1. There are no pertinent Human Resource implications associated with any items within this report.

16. APPENDICES

- 16.1. Appendix 1. Letchworth Area Committee Budget spreadsheet

17. CONTACT OFFICERS

- 17.1. Author: Aimee Flack, Assistant Community Engagement Officer
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18. BACKGROUND PAPERS

- 18.1 Review of Policies and Procedures for Financial Assistance to Voluntary and Community Organisations, November 2002.
- 18.2 Review of Grant Policy Cabinet July 2021.

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LETCHWORTH BUDGET 2022/23

<u>SUMMARY/ TOTALS</u>	<u>Funding</u>	<u>Allocated</u>	<u>Spent</u>	<u>Outstanding</u>	<u>Unallocated Budget</u>					
<u>Budget brought forward from 2021/22</u>	£2,956	£2,956	£2,956	£0	£0					
<u>Budget 2022/23</u>	£11,000	£8,858	£8,858	£0	£2,142					
Total	£13,956	£11,814	£11,814	£0	£2,142					

	<u>Funding</u>	<u>Code</u>	<u>Project</u>	<u>Allocated</u>	<u>Date</u>	<u>Spent</u>	<u>Outstanding</u>	<u>Unallocated</u>	
Funds Brought Forward from 2021/22	£2,956		Wilbury & Icknield School Parents Association	£2,000	10-Mar-21	£2,000	£0		On Hold
			Culturewood CIC - forest school	£956	08-Jun-22	£956	£0		Total Grant £1000 - £44 from 2022/23 base budget
Total	£2,956			£2,956		£2,956	£0	£0	

	<u>Funding</u>		<u>Project</u>	<u>Allocated</u>	<u>Date</u>	<u>Spent</u>	<u>Outstanding</u>	<u>Unallocated</u>	<u>Comments</u>
2022/23									
Base Budget	£11,000		Culturewood CIC - forest school	£44	08-Jun-22	£44	£0		Total Grant £1000 - £956 from 2021/22 carry forward budget
			Greencare Norton - Walking Tractor	£1,050	08-Jun-22	£1,050	£0		
			Nova Wellness CIC - wellbeing therapy events	£1,500	21-Sep-22	£1,500	£0		
			NCT North Herts - breastfeeding & postnatal support	£920	21-Sep-22	£920	£0		
			Imajica Theatre Company CIC - community panto	£1,340	21-Sep-22	£1,340	£0		
			Hong Kong Connect - English language course	£1,980	14-Dec-22	£1,980	£0		
			North Herts African & Caribbean Community - beyond Black History month events	£1,424	14-Dec-22	£1,424	£0		
			Garden City Samba	£600	25-Jan-23	£600	£0		Delegated decision
Total	£11,000			£8,858		£8,858	£0	£2,142	

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