

25 November 2022

Our Ref Finance, Audit and Risk Committee/ 7
December 2022
Contact. Committee Services
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To: Members of the Committee: Terry Tyler (Chair), Clare Billing (Vice-Chair), George Davies, Morgan Derbyshire, Phil Weeder, Sean Nolan, Terry Hone and John Cannon

Substitutes: Councillors Steve Jarvis, Nigel Mason, Adam Compton, Simon Bloxham and Chris Hinchliff

NOTICE IS HEREBY GIVEN OF A

MEETING OF THE FINANCE, AUDIT AND RISK COMMITTEE

to be held in the

**COUNCIL CHAMBER, DISTRICT COUNCIL OFFICES, GERON
ROAD, LETCHWORTH GARDEN CITY**

On

WEDNESDAY, 7TH DECEMBER, 2022 AT 7.30 PM

Yours sincerely,

Jeanette Thompson
Service Director – Legal and Community

****MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION ON YOUR TABLET BEFORE ATTENDING THE MEETING****

Agenda

Part I

Item		Page
1.	APOLOGIES FOR ABSENCE Members are required to notify any substitutions by midday on the day of the meeting. Late substitutions will not be accepted and Members attending as a substitute without having given the due notice will not be able to take part in the meeting.	
2.	MINUTES - 7 SEPTEMBER 2022 To take as read and approve as a true record the minutes of the meeting of the Committee held on 7 September 2022	(Pages 5 - 20)
3.	NOTIFICATION OF OTHER BUSINESS Members should notify the Chair of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chair will decide whether any item(s) raised will be considered.	
4.	CHAIR'S ANNOUNCEMENTS Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chair of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
5.	PUBLIC PARTICIPATION To receive petitions, comments and questions from the public.	
6.	EY AUDIT PLANNING FOR YEAR ENDED 31 MARCH 2022 REPORT OF ERNST & YOUNG To consider the Audit Planning Report for 2021/22	(Pages 21 - 66)
7.	SAFS UPDATE ON ANTI-FRAUD PLAN 2022/23 REPORT OF THE SHARED ANTI-FRAUD SERVICE	(Pages 67 - 86)

To note the work of Council Officers and the Shared Anti-Fraud Service in delivering the 2022/23 Anti-Fraud Plan

8. **SIAS PROGRESS UPDATE 2022/23** (Pages
REPORT OF THE SHARED INTERNAL AUDIT SERVICE 87 - 100)

To note the SIAS Progress Report and approve the plan amendments to the 2022/23 Annual Internal Audit Plan

9. **ANNUAL GOVERNANCE STATEMENT 2021/22** (Pages
REPORT OF THE POLICY & COMMUNITY MANAGER 101 -
116)

To review the draft Annual Governance Statement (AGS) 2021/22 including Action Plan for the year 2022/23.

10. **COUNCIL TAX REDUCTION SCHEME 2023/24** (Pages
REPORT OF THE SERVICE DIRECTOR - CUSTOMERS 117 -
164)

To provide an updated on the proposed Council Tax Reduction Scheme for 2023/2024

11. **ANNUAL REVIEW OF THE CONTRACT PROCUREMENT RULES** (Pages
REPORT OF THE SERVICE DIRECTOR – RESOURCES 165 -
204)

A review of section 20 of the Constitution relating to Contracts and Procurement

12. **HALF YEARLY UPDATE ON RISK MANAGEMENT** (Pages
REPORT OF THE SERVICE DIRECTOR – RESOURCES 205 -
248)

An update on the governance of Risk Management at North Herts Council

13. **SECOND QUARTER REVENUE BUDGET MONITORING 2022/23** (Pages
REPORT OF THE SERVICE DIRECTOR - RESOURCES 249 -
260)

To consider the Second Quarter Revenue Budget Monitoring report 2022/23.

14. **SECOND QUARTER INVESTMENT STRATEGY (CAPITAL AND TREASURY) REVIEW 2022/23** (Pages
REPORT OF THE SERVICE DIRECTOR – RESOURCES 261 -
290)

To update Cabinet on progress with delivering the capital and treasury strategy for 2022/23, as at the end of September 2022.

15. **DRAFT BUDGET 2023/24** (Pages
REPORT OF THE SERVICE DIRECTOR – RESOURCES 291 -
316)

To consider the Draft Budget for 2023/24

16. **POSSIBLE AGENDA ITEMS FOR FUTURE MEETINGS**
The Chair to lead a discussion regarding possible agenda items for future meetings.

