

NORTH HERTFORDSHIRE DISTRICT COUNCIL

**CABINET SUB-COMMITTEE (LOCAL AUTHORITY TRADING COMPANIES'
SHAREHOLDER)**

**MEETING HELD IN THE COUNCIL CHAMBER, DISTRICT COUNCIL OFFICES, GERONON
ROAD, LETCHWORTH
ON WEDNESDAY, 1ST MARCH, 2023 AT 10.00 AM**

MINUTES

Present: *Councillors: Councillor Ian Albert (Chair), Elizabeth Dennis-Harburg and Keith Hoskins*

In Attendance: *James Lovegrove (Committee, Member and Scrutiny Manager), Ian Fullstone (Service Director - Regulatory) and Isabelle Alajooz (Legal Commercial Team Manager and Deputy Monitoring Officer)*

Also Present: *There were no members of the public present for the duration of the meeting.*

30 APOLOGIES FOR ABSENCE

Audio recording – 59 seconds

There were no apologies for absence.

31 MINUTES - 11 SEPTEMBER 2019, 20 SEPTEMBER 2019, 24 NOVEMBER 2021 AND 21 DECEMBER 2021

Audio Recording – 1 minute 04 seconds

The Chair moved the four sets of Minutes for approval and, following no objection from Members present, it was:

RESOLVED: That the Minutes of the Meetings of the Committee held on 11 September 2019, 20 September 2019, 24 November 2021 and 21 December 2021 be approved as a true record of the proceedings and be signed by the Chair.

32 NOTIFICATION OF OTHER BUSINESS

Audio recording – 1 minute 48 seconds

There was no other business notified.

33 CHAIR'S ANNOUNCEMENTS

Audio recording – 1 minute 50 seconds

- (1) The Chair advised that, in accordance with Council Policy, the meeting would be audio recorded.
- (2) The Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.

34 PUBLIC PARTICIPATION

Audio recording – 2 minutes 11 seconds

There was no public participation at this meeting.

35 HERTFORDSHIRE BUILDING CONTROL - DELEGATION OF FUNCTIONS AND GOVERNANCE ARRANGEMENTS

Audio recording – 2 minutes 13 seconds

The Service Director – Regulatory presented the report entitled ‘Hertfordshire Building Control – Delegation of Functions and Governance Arrangements’ and advised that the Duty of Care letter referenced at 9.5 in the report had been received since agenda publication. This letter had been signed by North Herts and had been circulated to other Hertfordshire partners.

Councillor Ian Albert, as Chair, proposed and Councillor Elizabeth Dennis-Harburg seconded and, following a vote, it was:

RESOLVED:

- (1) That the Cabinet Sub-Committee considered the contents of the report and having done so:
 - a. Agreed the option of ‘Proper Officer’ function via the ‘secondment’ model, including cancelation of the delegation of the building control approval function to LA1 and the appointment of a ‘Proper Officer’ via a secondment.
 - b. Agreed that the Service Director for Regulatory enters into a new rolling contract term with Hertfordshire Building Control Ltd to provide Building Control functions on behalf of the Council.
- (2) Delegated any action required to complete the above actions and as a result of the review of the client-side Commissioning Panel, to the Service Directors for Regulatory and Legal and Community on behalf of the Council as shareholder.

REASON FOR DECISION: To enable the Council to deliver its building control service in an effective and efficient manner.

The meeting closed at 10.04 am

Chair