

19 January 2024

Our Ref Council Tax Setting Committee 29  
January 2024  
Contact. Committee Services  
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To: Members of the Committee: Councillors Ian Albert (Chair), Ruth Brown (Vice-Chair),  
Matt Barnes, Elizabeth Dennis and Terry Hone

Substitutes: Councillors Sean Nolan, Richard Thake and Tamsin Thomas

**NOTICE IS HEREBY GIVEN OF A**

**MEETING OF THE COUNCIL TAX SETTING COMMITTEE**

to be held in the

**COUNCIL CHAMBER, DISTRICT COUNCIL OFFICES, GERON  
ROAD, LETCHWORTH GARDEN CITY**

On

**MONDAY, 29TH JANUARY, 2024 AT 5.00 PM**

Yours sincerely,

Jeanette Thompson  
Service Director – Legal and Community

**\*\*MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION ON YOUR TABLET BEFORE ATTENDING THE MEETING\*\***

## **Agenda** **Part I**

<b>Item</b>		<b>Page</b>
<b>1. APOLOGIES FOR ABSENCE</b>	Members are required to notify any substitutions by midday on the day of the meeting.  Late substitutions will not be accepted and Members attending as a substitute without having given the due notice will not be able to take part in the meeting.	
<b>2. MINUTES - 28 FEBRUARY 2023</b>	To take as read and approve as a true record the minutes of the meeting of the Committee held on the 28 February 2023.	(Pages 5 - 12)
<b>3. NOTIFICATION OF OTHER BUSINESS</b>	Members should notify the Chair of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.  The Chair will decide whether any item(s) raised will be considered.	
<b>4. CHAIR'S ANNOUNCEMENTS</b>	Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chair of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
<b>5. PUBLIC PARTICIPATION</b>	To receive petitions, comments and questions from the public.	
<b>6. COUNCIL TAX BASE 2024/25</b>	REPORT OF THE SERVICE DIRECTOR – CUSTOMERS  To set the Council Tax Base for 2024/2025 in accordance with the Local Authorities (Calculation of Council Tax Base) Regulations 1992 and the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012 (the Regulations).	(Pages 13 - 22)

**7. NATIONAL NON-DOMESTIC RATE RETURN 1 (NNDR1) 2024/25**  
**REPORT OF THE SERVICE DIRECTOR – CUSTOMERS**

(Pages  
23 - 28)

To approve the Draft NNDR 1 Return for 2024/25.