

20 October 2023

Our Ref Standards Committee 1 November 2023  
Contact. Committee Services  
Direct Dial. (01462) 474655  
Email. [committee.services@north-herts.gov.uk](mailto:committee.services@north-herts.gov.uk)

To: The Chair and Members of the Standards Committee of North Hertfordshire District Council

District Councillors Ruth Brown (Chair), Ian Albert (Vice-Chair), Raj Bhakar, Clare Billing, Cathy Brownjohn, Val Bryant, Juan Cowell, Dominic Griffiths, Gerald Morris, Ralph Muncer, Sean Prendergast, Richard Thake and Alistair Willoughby.

(Substitutes: Councillors Amy Allen, James Denselow, Faye S Frost, David Levett and Nigel Mason).

Parish Councillors Rebecca Elliott and Martin Griffin.

Independent Persons Nicholas Moss OBE  
(Reserve – Independent Person) – advisory roles  
Peter Chapman and John Richardson.

**NOTICE IS HEREBY GIVEN OF A**

**MEETING OF THE STANDARDS COMMITTEE**

to be held in the

**COUNCIL CHAMBERS, DISTRICT COUNCIL OFFICES,  
GERNON ROAD, LETCHWORTH GARDEN CITY, SG6 3JF**

On

**WEDNESDAY, 1ST NOVEMBER, 2023 AT 7.30 PM**

Yours sincerely,

Jeanette Thompson  
Service Director – Legal and Community

**\*\*MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION ON YOUR TABLET BEFORE ATTENDING THE MEETING\*\***

## **Agenda** **Part I**

<b>Item</b>	<b>Page</b>
<p><b>1. APOLOGIES FOR ABSENCE</b> Members are required to notify any substitutions by midday on the day of the meeting.</p> <p>Late substitutions will not be accepted and Members attending as a substitute without having given the due notice will not be able to take part in the meeting.</p>	
<p><b>2. MINUTES - 22 MARCH 2023</b> To take as read and approve as a true record the minutes of the meeting of the Committee held on the 22 March 2023.</p>	(Pages 5 - 10)
<p><b>3. NOTIFICATION OF OTHER BUSINESS</b> Members should notify the Chair of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.</p> <p>The Chair will decide whether any item(s) raised will be considered.</p>	
<p><b>4. CHAIR'S ANNOUNCEMENTS</b> Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chair of the nature of any interest declared at the commencement of the relevant item on the agenda.</p> <p>Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.</p>	
<p><b>5. PUBLIC PARTICIPATION</b> To receive petitions, comments and questions from the public.</p>	
<p><b>6. STANDARDS MATTERS REPORT</b> The report updates Members of the Committee on standards issues locally and nationally. It contains a summary of the complaints received since the last report was presented, as well as any other relevant issues that have arisen between Committee meetings on national standards issues and training.</p>	(Pages 11 - 16)