

7 June 2024

Our Ref Finance, Audit and Risk Committee 19
June 2024
Contact. Committee Services
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To: Members of the Committee Councillors: Sean Nolan (Chair), Vijaiya Poopalasingham (Vice-Chair), Tina Bhartwas, Ruth Brown, Dominic Griffiths, Steven Patmore, Paul Ward and Stewart Willoughby

Substitute Councillors: Cathy Brownjohn, Sam Collins, Nigel Mason, Caroline McDonnell, Ralph Muncer, Claire Strong, Claire Winchester and Daniel Wright-Mason

Independent Member: John Cannon *Non-voting advisory role*

**NOTICE IS HEREBY GIVEN OF A
MEETING OF THE FINANCE, AUDIT AND RISK COMMITTEE**

to be held in the

**COUNCIL CHAMBER, DISTRICT COUNCIL OFFICES,
LETCWORTH GARDEN CITY, SG6 3JF**

On

WEDNESDAY, 19TH JUNE, 2024 AT 7.30 PM

Yours sincerely,

Jeanette Thompson
Service Director – Legal and Community

****MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION ON YOUR TABLET BEFORE ATTENDING THE MEETING****

Agenda Part I

Item		Page
1. APOLOGIES FOR ABSENCE	Members are required to notify any substitutions by midday on the day of the meeting. Late substitutions will not be accepted and Members attending as a substitute without having given the due notice will not be able to take part in the meeting.	
2. MINUTES - 13 MARCH 2024	To take as read and approve as a true record the minutes of the meeting of the Committee held on the 13 March 2024.	(Pages 5 - 16)
3. NOTIFICATION OF OTHER BUSINESS	Members should notify the Chair of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chair will decide whether any item(s) raised will be considered.	
4. CHAIR'S ANNOUNCEMENTS	Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chair of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
5. PUBLIC PARTICIPATION	To receive petitions, comments and questions from the public.	
6. VALUE FOR MONEY INTERIM REPORT 22/23 (ERNST AND YOUNG) REPORT OF ERNST AND YOUNG	Value for Money interim Report in relation to the audit of North Hertfordshire District Council 2022/23.	(Pages 17 - 38)

7. **EXTERNAL AUDIT PLAN & STRATEGY 23/24 (KPMG)** (Pages
REPORT OF KPMG 39 - 70)
- To receive the Audit Plan for 2023/24.
8. **SIAS ANNUAL ASSURANCE STATEMENT AND INTERNAL AUDIT** (Pages
ANNUAL REPORT 2023-24 71 - 100)
REPORT OF THE SHARED INTERNAL AUDIT SERVICE
- To receive the SIAS Annual Assurance Statement and Annual Report 2023-24.
9. **DRAFT ANNUAL GOVERNANCE STATEMENT 2023/24** (Pages
REPORT OF THE POLICY AND COMMUNITIES MANAGER 101 -
116)
- For the Finance, Audit & Risk Committee to review the draft Annual Governance Statement (AGS) 2023/24 including Action Plan for the year 2024-25.
10. **REVENUE BUDGET OUTTURN 2023/24** (Pages
REPORT OF THE SERVICE DIRECTOR - RESOURCES 117 -
136)
- To consider the Revenue Budget Outturn 2023/24.
11. **INVESTMENT STRATEGY (CAPITAL AND TREASURY) END OF YEAR** (Pages
REVIEW 2023/24 137 -
REPORT OF THE SERVICE DIRECTOR – RESOURCES 172)
- To consider the Investment Strategy (Capital and Treasury) End of Year Review.
12. **FINANCE, AUDIT AND RISK COMMITTEE ANNUAL REPORT 2023-24** (Pages
REPORT OF THE SERVICE DIRECTOR – RESOURCES 173 -
186)
- To consider the Annual Report of the Finance, Audit and Risk Committee for the 2023/24 Civic Year.
13. **ANNUAL REPORT ON RISK MANAGEMENT GOVERNANCE** (Pages
REPORT OF THE SERVICE DIRECTOR – RESOURCES 187 -
210)
- A year end report on the Councils' Risk Management Governance for 2023/24.
14. **EXCLUSION OF PRESS AND PUBLIC**
- To consider passing the following resolution:
- That under Section 100A of the Local Government Act 1972, the Press and Public be excluded from the meeting on the grounds that the following report will involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the said Act (as amended).

- 15. LEISURE INVESTMENT OPTIONS - PART 2** 211 -
REPORT OF THE SERVICE DIRECTOR – PLACE 214

To consider and comment on the Leisure Investment Options available to the Council.

- 16. LEISURE INVESTMENT OPTIONS - PART 1** (Pages
REPORT OF THE SERVICE DIRECTOR – PLACE 215 -
228)

To consider and comment on the Leisure Investment Options available to the Council.

- 17. POSSIBLE AGENDA ITEMS FOR FUTURE MEETINGS**
The Chair to lead a discussion regarding possible agenda items for future meetings.