

15 October 2024

Our Ref Standards Committee 23 October 2024  
Contact. Committee Services  
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To: The Chair and Members of the Standards Committee of North Hertfordshire District Council

District Councillors Alistair Willoughby (Chair), Ian Albert (Vice-Chair),  
Ruth Brown, Val Bryant, Elizabeth Dennis,  
Dominic Griffiths, Keith Hoskins, Caroline McDonnell,  
Michael Muir, Vijaiya Poopalasingham, Sean Prendergast,  
Emma Rowe and Tom Tyson

Substitutes: Councillors David Barnard, Clare Billing, Sam Collins, Emma  
Fernandes, Ralph Muncer, Paul Ward and Donna Wright

Parish Councillors Parish Councillor Rebecca Elliott and Parish Councillor  
Martin Griffin (Co-opted non-voting Members)

Independent Persons Nicholas Moss OBE (Independent Person)  
Patrick Hodson and Steve Tant (Reserve – Independent  
Person) – advisory roles

**NOTICE IS HEREBY GIVEN OF A**

**MEETING OF THE STANDARDS COMMITTEE**

to be held in the

**COUNCIL CHAMBER, DISTRICT COUNCIL OFFICES,  
LETCWORTH GARDEN CITY, SG6 3JF**

On

**WEDNESDAY, 23RD OCTOBER, 2024 AT 7.30 PM**

Yours sincerely,

Jeanette Thompson  
Service Director – Legal and Community

**\*\*MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION ON YOUR TABLET BEFORE ATTENDING THE MEETING\*\***

## **Agenda** **Part I**

<b>Item</b>		<b>Page</b>
<b>1. APOLOGIES FOR ABSENCE</b>	Members are required to notify any substitutions by midday on the day of the meeting.  Late substitutions will not be accepted and Members attending as a substitute without having given the due notice will not be able to take part in the meeting.	
<b>2. MINUTES - 27 MARCH 2024</b>	To take as read and approve as a true record the minutes of the meeting of the Committee held on the 27 March 2024.	(Pages 5 - 10)
<b>3. NOTIFICATION OF OTHER BUSINESS</b>	Members should notify the Chair of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.  The Chair will decide whether any item(s) raised will be considered.	
<b>4. CHAIR'S ANNOUNCEMENTS</b>	Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chair of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
<b>5. PUBLIC PARTICIPATION</b>	To receive petitions, comments and questions from the public.	
<b>6. STANDARDS MATTERS REPORT</b>	REPORT OF THE SERVICE DIRECTOR LEGAL & COMMUNITY / THE MONITORING OFFICER.  The report updates Members of the Committee on standards issues locally and nationally. It contains a summary of the complaints concluded or received since the last report was presented, as well as any other relevant issues that have arisen between Committee meetings on relevant local (e.g. training provided/ undertaken, and consultation on changes to the Standards Committee).	(Pages 11 - 22)

7. **CODE FOR STATUTORY OFFICERS (HEAD OF PAID SERVICE,  
SECTION 151 AND MONITORING OFFICERS)**  
REPORT OF THE LEGAL MANAGER / DEPUTY MONITORING OFFICER.

(Pages  
23 - 28)

The report updates Members of the Committee on the LLG Code of Practice on Good Governance for Local Authority Statutory Officers. It contains a summary of the key objectives, roles and responsibilities.