

27 September 2024

Our Ref Planning Control Committee 10 October  
2024  
Contact. Committee Services  
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To: Members of the Committee: Councillors Elizabeth Dennis (Chair), Nigel Mason (Vice-Chair), Amy Allen, Sadie Billing, Ruth Brown, Emma Fernandes, Ian Mantle, Bryony May, Caroline McDonnell, Michael Muir, Louise Peace and Tom Tyson

Substitutes: Councillors Val Bryant, Jon Clayden, Mick Debenham, Joe Graziano, Keith Hoskins, Steve Jarvis, Sean Nolan and Martin Prescott

**NOTICE IS HEREBY GIVEN OF A**

**MEETING OF THE PLANNING CONTROL COMMITTEE**

to be held in the

**COUNCIL CHAMBER, DISTRICT COUNCIL OFFICES, GERON  
ROAD, LETCHWORTH GARDEN CITY, SG6 3JF**

On

**THURSDAY, 10TH OCTOBER, 2024 AT 7.30 PM**

Yours sincerely,

Jeanette Thompson  
Service Director – Legal and Community

**\*\*MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION ON YOUR TABLET BEFORE ATTENDING THE MEETING\*\***

## **Agenda** **Part I**

<b>Item</b>		<b>Page</b>
<b>1. APOLOGIES FOR ABSENCE</b>	Members are required to notify any substitutions by midday on the day of the meeting.  Late substitutions will not be accepted and Members attending as a substitute without having given the due notice will not be able to take part in the meeting.	
<b>2. MINUTES - 5 SEPTEMBER 2024</b>	To take as read and approve as a true record the minutes of the meeting of the Committee held on the 5 September 2024.	(Pages 5 - 14)
<b>3. NOTIFICATION OF OTHER BUSINESS</b>	Members should notify the Chair of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.  The Chair will decide whether any item(s) raised will be considered.	
<b>4. CHAIR'S ANNOUNCEMENTS</b>	Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chair of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
<b>5. PUBLIC PARTICIPATION</b>	To receive petitions, comments and questions from the public.	
<b>6. 24/00756/FP COACH HOUSE CLOISTERS, HITCHIN STREET, BALDOCK, HERTFORDSHIRE, SG7 6AE</b>	<b>REPORT OF THE DEVELOPMENT AND CONSERVATION MANAGER</b>  Change of use of rearward buildings from offices to five 2-bed dwellings, retention of office use class to main front building, provision of 9 parking spaces and bin storage. Removal of existing archway gates and installation of new sliding gates.	(Pages 15 - 34)

7. **24/00757/LBC COACH HOUSE CLOISTERS, HITCHIN STREET, BALDOCK, HERTFORDSHIRE, SG7 6AE** (Pages 35 - 40)  
REPORT OF THE DEVELOPMENT AND CONSERVATION MANAGER
- Internal and external alterations including alteration to existing roof and fenestration, to facilitate conversion of rearward buildings from offices into 5 x 2 bed dwellings and installation of sliding entrance gates.
8. **24/01489/FPH 68 CHILTERN ROAD, BALDOCK, HERTFORDSHIRE, SG7 6LS** (Pages 41 - 48)  
REPORT OF THE DEVELOPMENT AND CONSERVATION MANAGER
- Hip to gable roof extension to include insertion of rooflights to front roofslope and insertion of box dormer to rear roofslope to facilitate conversion of loftspace into habitable accommodation. Erection of single storey side and rear extension and front entrance porch. Alterations to fenestration and external materials, insertion of coursing to side gable wall at eaves level, formation of rear access steps and provision of two parking spaces at front, following demolition of existing detached garage.
9. **24/00482/FP MUNTS, MAIDEN STREET, WESTON, HITCHIN, HERTFORDSHIRE, SG4 7AG** (Pages 49 - 64)  
REPORT OF THE DEVELOPMENT AND CONSERVATION MANAGER
- Erection of one 4-bed detached dwelling with detached outbuilding.
10. **24/00497/FP AUTOGLYM, WORKS ROAD, LETCHWORTH GARDEN CITY, HERTFORDSHIRE, SG6 1LU** (Pages 65 - 80)  
REPORT OF THE DEVELOPMENT AND CONSERVATION MANAGER
- Extension to main warehouse/production building and reconfiguration of existing car parking areas following demolition of existing buildings.
11. **PLANNING APPEALS** (Pages 81 - 106)  
REPORT OF THE DEVELOPMENT AND CONSERVATION MANAGER
- To update Members on appeals lodged and any decisions made.