

7 June 2024

Our Ref Overview and Scrutiny Committee 18 June
2024
Contact. Committee Services
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To: Members of the Committee: Councillors Matt Barnes (Chair), Tom Tyson (Vice-Chair),
Tina Bhartwas, Jon Clayden, Elizabeth Dennis, Ralph Muncer, Louise Peace,
Martin Prescott, Laura Williams, Claire Winchester, Donna Wright and Daniel Wright-Mason

Substitutes: Councillors David Barnard, Clare Billing, David Chalmers, Emma Fernandes,
Keith Hoskins, Vijaiya Poopalasingham, Sean Prendergast and Claire Strong

NOTICE IS HEREBY GIVEN OF A

MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE

to be held in the

**COUNCIL CHAMBER, DISTRICT COUNCIL OFFICES, GERONON
ROAD, LETCHWORTH GARDEN CITY, SG6 3JF**

On

TUESDAY, 18TH JUNE, 2024 AT 7.30 PM

Yours sincerely,

Jeanette Thompson
Service Director – Legal and Community

****MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION ON YOUR TABLET BEFORE ATTENDING THE MEETING****

Agenda **Part I**

Item		Page
1. APOLOGIES FOR ABSENCE	Members are required to notify any substitutions by midday on the day of the meeting. Late substitutions will not be accepted and Members attending as a substitute without having given the due notice will not be able to take part in the meeting.	
2. MINUTES -12 MARCH 2024	To take as read and approve as a true record the minutes of the meeting of the Committee held on the 12 March 2024.	(Pages 5 - 12)
3. NOTIFICATION OF OTHER BUSINESS	Members should notify the Chair of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chair will decide whether any item(s) raised will be considered.	
4. CHAIR'S ANNOUNCEMENTS	Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chair of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
5. PUBLIC PARTICIPATION	To receive petitions, comments and questions from the public.	
6. URGENT AND GENERAL EXCEPTION ITEMS	The Chair to report on any urgent or general exception items which required their agreement. At the time of printing the agenda, the Chair had not agreed any urgent or general exception items.	

- 7. CALLED-IN ITEMS**
To consider any matters referred to the Committee for a decision in relation to a call-in of decision. At the time of printing the agenda, no items of business had been called-in.
- 8. MEMBERS' QUESTIONS**
To receive and respond to any questions from Members either set out in the agenda or tabled at the meeting.
- 9. RESOLUTIONS OF THE OVERVIEW AND SCRUTINY COMMITTEE** (Pages
REPORT OF THE COMMITTEE, MEMBER AND SCRUTINY MANAGER 13 - 14)

To consider the outcome of the Overview and Scrutiny Committee resolutions.
- 10. OVERVIEW AND SCRUTINY WORK PROGRAMME** (Pages
REPORT OF THE COMMITTEE, MEMBER AND SCRUTINY MANAGER 15 - 32)

To consider the issues that the Overview and Scrutiny Committee plans to review at future meetings and the activities of its sub-groups.
- 11. INFORMATION NOTE - FULL YEAR UPDATE ON 3CS 23/24** (Pages
To provide an update on the Councils comments, compliments, and 33 - 42)
complaints statistics for 2023 / 2024.
- 12. REPORT FOLLOWING CALL TO ACCOUNT - HARKNESS COURT** (Pages
REPORT OF THE VICE-CHAIR OF OVERVIEW AND SCRUTINY 43 - 48)
COMMITTEE (for civic year 2023-24)

To consider the Vice-Chair of the Overview and Scrutiny Committee 2023-24 report into the Call to Account on the Harkness Court Refurbishment.
- 13. Q4 COUNCIL DELIVERY PLAN UPDATE** (Pages
REPORT OF THE SERVICE DIRECTOR – RESOURCES 49 - 80)

This report presents progress on delivering the Council Delivery Plan for 23-24 at the end of year.
- 14. KEY PERFORMANCE INDICATORS 2024/25** (Pages
REPORT OF THE SERVICE DIRECTOR – RESOURCES 81 - 88)

To consider and provide comments on the adoption of Council key performance indicators for 2024/25.
- 15. EXCLUSION OF PRESS AND PUBLIC**
To consider passing the following resolution: That under Section 100A of the Local Government Act 1972, the Press and Public be excluded from the meeting on the grounds that the following report will involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the said Act (as amended).
- 16. PART 2 MINUTES - 7 NOVEMBER, 5 DECEMBER 2023** 89 - 94
To take as read and approve as a true record the Part 2 minutes of the meeting of the Committee held on the 7 November and 5 December 2023.

- 17. LEISURE INVESTMENT OPTIONS - PART 2** 95 - 98
REPORT OF THE SERVICE DIRECTOR – PLACE

To consider and comment on the Leisure Investment Options available to the Council.

- 18. LEISURE INVESTMENT OPTIONS - PART 1** (Pages
REPORT OF THE SERVICE DIRECTOR – PLACE 99 - 112)

To consider and comment on the Leisure Investment Options available to the Council.