

1 November 2024

Our Ref Overview and Scrutiny Committee 12
November 2024
Contact. Committee Services
Direct Dial. (01462) 474655
Email. committee.services@north-herts.gov.uk

To: Members of the Committee: Councillors Matt Barnes (Chair), Tom Tyson (Vice-Chair),
Tina Bhartwas, Jon Clayden, Elizabeth Dennis, Ralph Muncer, Louise Peace,
Martin Prescott, Laura Williams, Claire Winchester, Donna Wright and Daniel Wright-Mason

Substitutes: Councillors David Barnard, Clare Billing, David Chalmers, Emma Fernandes,
Keith Hoskins, Vijaiya Poopalasingham, Sean Prendergast and Claire Strong

NOTICE IS HEREBY GIVEN OF A

MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE

to be held in the

**COUNCIL CHAMBER, DISTRICT COUNCIL OFFICES, GERON
ROAD, LETCHWORTH GARDEN CITY, SG6 3JF**

On

TUESDAY, 12TH NOVEMBER, 2024 AT 7.30 PM

Yours sincerely,

Jeanette Thompson
Service Director – Legal and Community

****MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION ON YOUR TABLET BEFORE ATTENDING THE MEETING****

Agenda **Part I**

Item		Page
1. APOLOGIES FOR ABSENCE	Members are required to notify any substitutions by midday on the day of the meeting. Late substitutions will not be accepted and Members attending as a substitute without having given the due notice will not be able to take part in the meeting.	
2. MINUTES - 3 SEPTEMBER 2024	To take as read and approve as a true record the minutes of the meeting of the Committee held on the 3 September 2024.	(Pages 5 - 20)
3. NOTIFICATION OF OTHER BUSINESS	Members should notify the Chair of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chair will decide whether any item(s) raised will be considered.	
4. CHAIR'S ANNOUNCEMENTS	Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chair of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
5. PUBLIC PARTICIPATION	To receive petitions, comments and questions from the public.	
6. URGENT AND GENERAL EXCEPTION ITEMS	The Chair to report on any urgent or general exception items which required their agreement. At the time of printing the agenda, the Chair had not agreed any urgent or general exception items.	

- 7. CALLED-IN ITEMS**
To consider any matters referred to the Committee for a decision in relation to a call-in of decision. At the time of printing the agenda, no items of business had been called-in.
- 8. MEMBERS' QUESTIONS**
To receive and respond to any questions from Members either set out in the agenda or tabled at the meeting.
- 9. 3CS HALF YEAR 24/25 UPDATE** (Pages 21 - 30)
INFORMATION NOTE OF THE CUSTOMER AND DIGITAL SERVICES MANAGER

To provide a half year update for Comments, Compliments & Complaints for 24/25.
- 10. SUPPORTED HOUSING SCHEME FOR WOMEN** (Pages 31 - 46)
REPORT OF THE SERVICE DIRECTOR – HOUSING AND ENVIRONMENTAL HEALTH

To consider the allocation of £73k of ringfenced MHCLG Homelessness Prevention Grant to Herts County Council to match fund the two-year pilot of Druglink's Supported Housing Scheme for Women.
- 11. ENTERPRISE DIRECTORATE UPDATE** (Pages 47 - 64)
REPORT OF THE SERVICE DIRECTOR – ENTERPRISE

To provide the committee with an update on the progress of the Enterprise Directorate.
- 12. MUSEUM STORAGE OPTIONS APPRAISAL** (Pages 65 - 136)
REPORT OF THE CULTURE AND FACILITIES SERVICE MANAGER AND PRINCIPAL ESTATES SURVEYOR

This report explores the current options with regards to solving or alleviating the storage pressures facing the museum collection of North Hertfordshire.
- 13. TASK AND FINISH GROUP ON SECTION 106 CONTRIBUTIONS - DRAFT SCOPING DOCUMENT** (Pages 137 - 152)
REPORT OF THE SCRUTINY OFFICER

To consider establishing a Task and Finish Group on Section 106 Contributions and alternatives available.
- 14. OVERVIEW AND SCRUTINY WORK PROGRAMME** (Pages 153 - 170)
REPORT OF THE SCRUTINY OFFICER

This report highlights items scheduled in the work programme of the Overview and Scrutiny Committee for the 2024-25 civic year. It also includes items that have not yet been assigned to a specific meeting of the Committee.

15. SCRUTINY DECISIONS AND MONITORING
REPORT OF THE SCRUTINY OFFICER

(Pages
171 -
176)

To consider the outcome of Overview and Scrutiny Committee resolutions, decisions and referrals.