

# NORTH HERTFORDSHIRE DISTRICT COUNCIL

## DECISION SHEET

Meeting of the Overview and Scrutiny Committee held in the Council Chamber, District Council Offices, Gernon Road, Letchworth Garden City, SG6 3JF  
on Tuesday, 4th February, 2025 at 7.30 pm

### 1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Tina Bhartwas and Elizabeth Dennis.

Having given due notice, Councillor Emma Fernandes substituted for Councillor Bhartwas.

### 2 MINUTES - 7 JANUARY 2025

**RESOLVED:** That the Minutes of the Meeting of the Committee held on 7 January 2025 be approved as a true record of the proceedings and be signed by the Chair.

### 3 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

### 4 CHAIR'S ANNOUNCEMENTS

- (1) The Chair advised that, in accordance with Council Policy, the meeting would be recorded.
- (2) The Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.
- (3) The Chair advised that for the purposes of clarification clause 4.8.23(a) of the Constitution does not apply to this meeting.
- (4) The Chair reminded Members of the adopted North Herts Scrutiny Charter and the need to ensure that the meeting was conducted with independence, initiative and integrity. The full Charter was available to Members via the Scrutiny Intranet pages.
- (5) The Chair advised that the updates and questions on Agenda Item 11 and Agenda Item 12 would be considered together, however the recommendations would be voted upon separately. The report for these two agenda items would be merged into one for future meetings.

### 5 PUBLIC PARTICIPATION

There was no public participation at this meeting.

### 6 URGENT AND GENERAL EXCEPTION ITEMS

No urgent or general exception items were received.

### 7 CALLED-IN ITEMS

There have been no called-in items.

**8 MEMBERS' QUESTIONS**

No questions had been submitted by Members.

**9 HEALTH MATTERS**

Herts and West Essex Integrated Care Board provided a presentation on dentistry provision in North Herts, following which Members asked questions.

**10 DIGITAL TRANSFORMATION PROGRAMME UPDATE**

Councillor Ian Albert, as Executive Member for Finance and IT, presented the information note entitled 'Digital Transformation Programme Update' and invited the Customer and Digital Services Manager to give a presentation on the Digital Transformation Programme, following which Members asked questions.

**11 OVERVIEW AND SCRUTINY WORK PROGRAMME**

***RESOLVED:***

- (1) That the Committee prioritises topics for inclusion in the Work Programme attached as Appendix A and, where appropriate, determines the high-level form and timing of scrutiny input.
- (2) That the Committee, having considered the most recent iteration of the Forward Plan, as attached at Appendix B, suggests a list of items to be considered at its meetings in the coming civic year.
- (3) That the Corporate Peer Challenge Action Plan as attached at Appendix C be considered.

***REASONS FOR DECISIONS:***

- (1) To allow the Committee to set a work programme which provides focused Member oversight, encourages open debate and seeks to achieve service improvement through effective policy development and meaningful policy and service change.
- (2) The need to observe Constitutional requirements and monitor the Forward Plan for appropriate items to scrutinise remains a key aspect of work programming.

**12 OVERVIEW AND SCRUTINY DECISIONS AND MONITORING**

***RESOLVED:*** That the content of the Decisions and Monitoring Tracker was noted.

***REASON FOR DECISION:*** To enable the Overview and Scrutiny Committee to review and comment on actions and feedback received regarding resolutions previously made.