

# NORTH HERTFORDSHIRE DISTRICT COUNCIL



03 November 2025

Our Ref Finance, Audit and Risk Committee 12  
November 2025  
Contact. Committee Services  
Direct Dial. (01462) 474655  
Email. [committee.services@north-herts.gov.uk](mailto:committee.services@north-herts.gov.uk)

To: Members of the Committee Councillors: Sean Nolan (Chair), Vijaiya Poopalasingham (Vice-Chair), Ruth Brown, Dominic Griffiths, Sarah Lucas, Steven Patmore, Paul Ward and Stewart Willoughby

Substitute Councillors: Cathy Brownjohn, Sam Collins, Ralph Muncer, Daniel Wright-Mason and Matt Barnes

Independent Member: John Cannon *Non-voting advisory role*

## **NOTICE IS HEREBY GIVEN OF A MEETING OF THE FINANCE, AUDIT AND RISK COMMITTEE**

to be held in the

**COUNCIL CHAMBER, DISTRICT COUNCIL OFFICES,  
LETCHWORTH GARDEN CITY, SG6 3JF**

On

**WEDNESDAY, 12TH NOVEMBER, 2025 AT 7.30 PM**

Yours sincerely,

Isabelle Alajooz  
Director – Governance

**\*\*MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL  
AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION  
ON YOUR TABLET BEFORE ATTENDING THE MEETING\*\***

## **Agenda** **Part I**

<b>Item</b>		<b>Page</b>
<b>1. APOLOGIES FOR ABSENCE</b>	Members are required to notify any substitutions by midday on the day of the meeting.  Late substitutions will not be accepted and Members attending as a substitute without having given the due notice will not be able to take part in the meeting.	
<b>2. MINUTES - 10 SEPTEMBER 2025</b>	To take as read and approve as a true record the minutes of the meeting of the Committee held on the 10 September 2025.	(Pages 5 - 14)
<b>3. NOTIFICATION OF OTHER BUSINESS</b>	Members should notify the Chair of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.  The Chair will decide whether any item(s) raised will be considered.	
<b>4. CHAIR'S ANNOUNCEMENTS</b>	Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chair of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
<b>5. PUBLIC PARTICIPATION</b>	To receive petitions, comments and questions from the public.	
<b>6. EXTERNAL AUDIT PLAN AND STRATEGY 2024-25 REPORT OF DIRECTOR – KPMG</b>	To receive the Audit Plan for 2024/25.	(Pages 15 - 56)

7. **EXTERNAL AUDIT - AUDITORS ANNUAL REPORT 2024-25** (Pages  
REPORT OF DIRECTOR – KPMG 57 - 74)
- To receive the Auditors Annual Report for 2024/25.
8. **SAFS PROGRESS REPORT 2025/26** (Pages  
REPORT OF THE SHARED ANTI-FRAUD SERVICE (SAFS) 75 - 80)
- To review the progress and delivery of the Anti-Fraud plan 2025/26.
9. **PROCUREMENT STRATEGY 2025-28** (Pages  
REPORT OF THE SERVICE DIRECTOR – RESOURCES 81 - 90)
- To update Cabinet on a new Procurement Strategy (Appendix A) that reflects the Procurement Act 2023 (the Act), our Contract Procurement Rules and our Council Plan.
10. **MEDIUM TERM FINANCIAL STRATEGY 2026-30** (Pages  
REPORT OF THE DIRECTOR: RESOURCES 91 - 106)
- For Committee to consider the Medium-Term Financial Strategy (MTFS) for 2026/27 to 2029/30, which will guide and inform the Council's Business Planning Process.
11. **POSSIBLE AGENDA ITEMS FOR FUTURE MEETINGS**
- The Chair to lead a discussion regarding possible agenda items for future meetings.