

9 January 2026

Our Ref Planning Control Committee 22 January  
2026  
Contact. Committee Services  
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Email. [committee.services@north-herts.gov.uk](mailto:committee.services@north-herts.gov.uk)

To: Members of the Committee: Councillors Nigel Mason (Chair), Emma Fernandes (Vice-Chair), Clare Billing, Ruth Brown, Val Bryant, Ian Mantle, Bryony May, Caroline McDonnell, Louise Peace, Martin Prescott, Tom Tyson and Dave Winstanley

Substitutes: Councillors Daniel Allen, Tina Bhartwas, Sadie Billing, Jon Clayden, Mick Debenham, Joe Graziano, Steve Jarvis and Claire Strong

**NOTICE IS HEREBY GIVEN OF A**  
**MEETING OF THE PLANNING CONTROL COMMITTEE**

to be held in the

**COUNCIL CHAMBER, DISTRICT COUNCIL OFFICES,  
LETCWORTH GARDEN CITY, SG6 3JF**

On

**THURSDAY, 22ND JANUARY, 2026 AT 7.00 PM**

Yours sincerely,

Isabelle Alajooz  
Director – Governance

**\*\*MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION ON YOUR TABLET BEFORE ATTENDING THE MEETING\*\***

## **Agenda**

### **Part I**

<b>Item</b>		<b>Page</b>
<b>1. APOLOGIES FOR ABSENCE</b>	Members are required to notify any substitutions by midday on the day of the meeting.  Late substitutions will not be accepted and Members attending as a substitute without having given the due notice will not be able to take part in the meeting.	
<b>2. MINUTES - 11 DECEMBER, 18 DECEMBER 2025</b>	To take as read and approve as a true record the minutes of the meetings of the Committee held on the 11 December and 18 December 2025.	(Pages 5 - 22)
<b>3. NOTIFICATION OF OTHER BUSINESS</b>	Members should notify the Chair of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.  The Chair will decide whether any item(s) raised will be considered.	
<b>4. CHAIR'S ANNOUNCEMENTS</b>	Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chair of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
<b>5. PUBLIC PARTICIPATION</b>	To receive petitions, comments and questions from the public.	
<b>6. 25/02115/FP KIRKBY MANOR FARM, NORTHFIELD ROAD, ASHWELL, BALDOCK, HERTFORDSHIRE, SG7 5JQ REPORT OF THE DEVELOPMENT AND CONSERVATION MANAGER</b>	Conversion of 3 existing agricultural buildings to provide 8 residential units, including gardens and formation of vehicular access.	(Pages 23 - 38)

7. **PLANNING APPEALS** (Pages  
REPORT OF THE DEVELOPMENT AND CONSERVATION MANAGER 39 - 44)

To update Members on appeals lodged and any decisions made.

8. **INFORMATION NOTE: PLANNING ENFORCEMENT ANNUAL REPORT 2025 - PART 1** (Pages  
INFORMATION NOTE OF THE DEVELOPMENT AND CONSERVATION 45 - 54)  
MANAGER

To provide Members with an update of planning enforcement activity in 2025.

9. **EXCLUSION OF PRESS AND PUBLIC**  
To consider passing the following resolution: That under Section 100A of the Local Government Act 1972, the Press and Public be excluded from the meeting on the grounds that the following report will involve the likely disclosure of exempt information as defined in Paragraph 7 of Part 1 of Schedule 12A of the said Act (as amended).

10. **INFORMATION NOTE: PLANNING ENFORCEMENT ANNUAL REPORT 2025 - PART 2** 55 - 56  
INFORMATION NOTE OF THE DEVELOPMENT AND CONSERVATION  
MANAGER

To provide Members with an update of planning enforcement activity in 2025.