

19 December 2025

Our Ref Overview and Scrutiny Committee 6
January 2026
Contact. Committee Services
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To: Members of the Committee: Councillors Claire Winchester (Chair), Jon Clayden (Vice-Chair), Tina Bhartwas, Sadie Billing, Cathy Brownjohn, David Chalmers, Elizabeth Dennis, Dominic Griffiths, Ralph Muncer, Martin Prescott, Paul Ward and Daniel Wright-Mason

Substitutes: Councillors Matt Barnes, Sam Collins, Sarah Lucas, Caroline McDonnell, Vijaiya Poopalasingham and Claire Strong

NOTICE IS HEREBY GIVEN OF A

MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE

to be held in the

**COUNCIL CHAMBER, DISTRICT COUNCIL OFFICES, GERON
ROAD, LETCHWORTH GARDEN CITY, SG6 3JF**

On

TUESDAY, 6TH JANUARY, 2026 AT 7.30 PM

Yours sincerely,

Isabelle Alajooz
Director – Governance

****MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL
AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION
ON YOUR TABLET BEFORE ATTENDING THE MEETING****

Agenda **Part I**

| Item | | Page |
|--|--|-------------------|
| 1. APOLOGIES FOR ABSENCE | Members are required to notify any substitutions by midday on the day of the meeting. Late substitutions will not be accepted and Members attending as a substitute without having given the due notice will not be able to take part in the meeting. | |
| 2. MINUTES - 11 NOVEMBER 2025 | To take as read and approve as a true record the minutes of the meeting of the Committee held on the 11 November 2025. | (Pages 5 - 16) |
| 3. NOTIFICATION OF OTHER BUSINESS | Members should notify the Chair of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chair will decide whether any item(s) raised will be considered. | |
| 4. CHAIR'S ANNOUNCEMENTS | Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chair of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote. | |
| 5. PUBLIC PARTICIPATION | To receive petitions, comments and questions from the public. | |
| 6. URGENT AND GENERAL EXCEPTION ITEMS | The Chair to report on any urgent or general exception items which required their agreement. At the time of printing the agenda, the Chair had not agreed any urgent or general exception items. | |

7. CALLED-IN ITEMS

To consider any matters referred to the Committee for a decision in relation to a call-in of decision. At the time of printing the agenda, no items of business had been called-in.

8. MEMBERS' QUESTIONS

To receive and respond to any questions from Members either set out in the agenda or tabled at the meeting.

9. CRIME AND DISORDER MATTERS

To receive an update from Hertfordshire Constabulary on crime against the LGBTQ+ Community and cybercrime against elderly residents in North Herts.

**10. COUNCIL DELIVERY PLAN 2025-26 (QUARTER 2 UPDATE)
REPORT OF THE DIRECTOR – RESOURCES**

(Pages
17 - 58)

This report presents progress on delivering the Council Delivery Plan for 2025-26.

**11. INFORMATION NOTE: MUSEUM COLLECTION FACILITY UPDATE
INFORMATION NOTE OF THE CULTURE AND FACILITIES SERVICE
MANAGER**

(Pages
59 - 66)

An Information Note on the Museum Collection Facility Project in response to a request for a progress update.

**12. EFFECTIVENESS OF COUNCIL TAX REDUCTION SCHEME AND
PROPOSALS FOR 2026/27
REPORT OF THE DIRECTOR – RESOURCES**

(Pages
67 - 86)

This report sets out the context of Council Tax support provided by the Council and the proposed minor changes to the Council Tax Reduction Scheme for 2026/27.

**13. INFORMATION NOTE: COMMUNITY SAFETY OVERVIEW
INFORMATION NOTE OF THE LICENSING AND COMMUNITY SAFETY
MANAGER**

(Pages
87 - 90)

The purpose of this Information Note is to provide the committee with an overview of the work undertaken by the Community Safety Team.

**14. OVERVIEW AND SCRUTINY WORK PROGRAMME
REPORT OF THE SCRUTINY OFFICER**

(Pages
91 - 104)

This report highlights items scheduled in the work programme of the Overview and Scrutiny Committee for the 2025-26 civic year. It also includes items that have not yet been assigned to a specific meeting of the Committee.