NORTH HERTFORDSHIRE DISTRICT COUNCIL

30 October 2026

Our Ref Overview and Scrutiny Committee 10 November 2026
Contact. Committee Services
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To: Members of the Committee: Councillors Jon Clayden (Chair), Claire Winchester (Vice-Chair), Sadie Billing, David Chalmers, Elizabeth Dennis, Dominic Griffiths, Nigel Mason, Caroline McDonnell, Ralph Muncer, Martin Prescott, Paul Ward and Daniel Wright-Mason

Substitutes: Councillors Matt Barnes, Sam Collins, Sarah Lucas, Bryony May, Steven Patmore, Vijaiya Poopalasingham and Claire Strong

NOTICE IS HEREBY GIVEN OF A

MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE

to be held in the

COUNCIL CHAMBER - DISTRICT COUNCIL OFFICES, GERNON ROAD, LETCHWORTH, SG6 3JF

On

TUESDAY, 10TH NOVEMBER, 2026 AT 7.30 PM

Yours sincerely,

Isabelle Alajooz
Director – Governance

****MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION ON YOUR TABLET BEFORE ATTENDING THE MEETING****

Agenda
Part I

Item **Page**

1. APOLOGIES FOR ABSENCE

Members are required to notify any substitutions by midday on the day of the meeting.

Late substitutions will not be accepted and Members attending as a substitute without having given the due notice will not be able to take part in the meeting.

2. MINUTES - 8 SEPTEMBER 2026 (Pages 5 - 14)

To take as read and approve as a true record the minutes of the meeting of the Committee held on the 8 September 2026.

3. NOTIFICATION OF OTHER BUSINESS

Members should notify the Chair of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.

The Chair will decide whether any item(s) raised will be considered.

4. CHAIR'S ANNOUNCEMENTS

Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chair of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.

5. PUBLIC PARTICIPATION

To receive petitions, comments and questions from the public.

6. URGENT AND GENERAL EXCEPTION ITEMS

The Chair to report on any urgent or general exception items which required their agreement. At the time of printing the agenda, the Chair had not agreed any urgent or general exception items.

7. CALLED-IN ITEMS

To consider any matters referred to the Committee for a decision in relation to a call-in of decision. At the time of printing the agenda, no items of business had been called-in.

8. MEMBERS' QUESTIONS

To receive and respond to any questions from Members either set out in the agenda or tabled at the meeting.

9. PRESENTATION: LIFESTONE HOMES OVERVIEW

To receive a presentation from Lifestone Homes (formerly SettleParadigm) on their work in North Herts.

10. INFORMATION NOTE: DECARBONISATION OF COUNCIL BUILDINGS (Pages 15 - 20)

INFORMATION NOTE OF THE DIRECTOR – ENVIRONMENT

Information note for Members of the Overview & Scrutiny Committee related to the project to decarbonise Council buildings.

11. SPOTLIGHT REVIEW: PARKING SERVICES - DRAFT SCOPE (Pages 21 - 30)

REPORT OF THE SCRUTINY OFFICER

This report is to provide Members with details for a Spotlight Review to assess whether North Herts Council's Parking Strategy 2019–2031 remains effective and fit for purpose considering changing travel patterns, climate priorities and development pressures.

It proposes that the core elements of the scope for the Member led group be endorsed including: the title, objectives of the spotlight review, the key lines of enquiry, timeframe and potential witnesses and contributors.

12. INFORMATION NOTE: SECTION 106 (S106) TASK & FINISH GROUP UPDATE (Pages 31 - 40)

INFORMATION NOTE OF THE DIRECTOR – PLACE

To provide a six-month update, following the initial presentation of the Task & Finish Group recommendations to Cabinet in April 2026.

13. OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2026-27 (Pages 41 - 52)

REPORT OF THE SCRUTINY OFFICER

This report highlights items scheduled in the work programme of the Overview and Scrutiny Committee for the 2026-27 civic year. It also includes items that have not yet been assigned to a specific meeting of the Committee.