

Revised application incorporating operating schedule conditions agreed with the Police

Performance of Plays (indoors and outdoors)		
Day	Start	Finish
Monday to Saturday	12.00	23.30
Sunday	12.00	23.00
Outdoor performances to finish at 21.30		

Exhibition of Films (indoors and outdoors)		
Day	Start	Finish
Monday to Saturday	12.00	23.30
Sunday	12.00	23.00
Outdoor screenings to finish at 21.30		

Live Music (indoors and outdoors)		
Day	Start	Finish
Sunday to Wednesday	12.00	23.00
Thursday to Saturday	12.00	23.30
Outdoor performances to finish at 21.30 and be unamplified only		

Recorded Music (indoors and outdoors)		
Day	Start	Finish
Sunday to Thursday	12.00	23.00
Friday and Saturday	12.00	23.45
Outdoor performances to finish at 21.30		

Performance of Dance (indoors only)		
Day	Start	Finish
Monday to Thursday	12.00	23.00
Friday and Saturday	12.00	23.30

Anything of a similar description to live music, recorded music, or a performance of dance (indoors and outdoors)		
Day	Start	Finish
Sunday to Thursday	12.00	23.00
Friday and Saturday	12.00	23.30

Supply of Alcohol (for consumption on the premises)		
Day	Start	Finish
Monday to Thursday	12.00	23.00
Friday and Saturday	12.00	23.45
Sunday	12.00	22.00

Hours Premises are Open to the Public		
Day	Start	Finish
Monday to Saturday	10.00	midnight
Sunday	12.00	23.00

Operating schedule conditions offered as part of the original application

1. The premises licence holder will ensure that, when employed, Security Industry Authority (SIA) door staff will be asked to search bags and, where appropriate, 'pat search' patrons at the entrance.
2. The premises licence holder will ensure that, when employed, Security Industry Authority (SIA) door staff will be positioned on the front door and patrolling the main room/terrace (including toilets).
3. The premises licence holder will ensure that, when employed, Security Industry Authority (SIA) door staff will be employed for thirty (30 minutes at the end of the event to supervise quick and quiet dispersal of patrons.
4. The premises licence holder will ensure that only non-glass drinking vessels are used for consumption of drinks on the terrace and that no drinks are permitted in the smoking area or off the premises.
5. The premises licence holder will ensure that the capacity for the outside terrace does not exceed sixty (60) persons at any one time.
6. The premises licence holder will ensure that all events will be pre-booked or ticketed only with a list of guests available at the front door for private events.
7. The premises licence holder will ensure that clear and legible signage is placed at exits requesting patrons to leave quickly and quietly.
8. The premises licence holder will ensure that all children under the age of sixteen (16) years attending private events must leave the premises no later than 21.30hrs and be accompanied by an adult, save for under eighteen (18) age events.

Additional Operating schedule conditions offered following discussion with the Police

9. The designated premises supervisor (DPS) and premises licence holder will ensure that a closed-circuit television (CCTV) system is installed at the premises, maintained in full working order and will continually record at all times, both inside and outside the premises, whilst open to the public.
10. The designated premises supervisor (DPS) and premises licence holder will ensure that viewable and un-edited copies of recordings from the closed-circuit television (CCTV) system will be provided to Police, no later than twenty-four (24) hours after a request has been made.
11. The designated premises supervisor (DPS) and premises licence holder will ensure that all closed-circuit television (CCTV) recordings will be date and time stamped and will be kept for a minimum of twenty-eight (28) days.
12. The designated premises supervisor (DPS) and premises licence holder will ensure that prior to opening the premises to the public in accordance with the premises licence operating hours, the closed-circuit television (CCTV) system will be checked to ensure that it is recording for a minimum of twenty-eight (28) days.
13. The designated premises supervisor (DPS) and premises licence holder will ensure that a minimum of two (2) persons, namely the owner/DPS and duty manager are fully trained to access and operate the closed-circuit television (CCTV) system and download copies of any footage, upon request by police officers, police community support officers and police licensing officers. One (1) of these persons will be at the premises at all times when the premises are open to the public.
14. The designated premises supervisor (DPS) and premises licence holder will ensure that the closed-circuit television (CCTV) cameras cover key and vulnerable parts of the premises, including the entry and exit points to the premises.

15. The designated premises supervisor (DPS) and premises licence holder will ensure that the closed-circuit television (CCTV) system is located in a safe and secure location, where it is only accessible by premises management.
16. The designated premises supervisor (DPS) and premises licence holder will ensure that all licensable activities that are conducted in the outside terrace area, marked on the plan as 'outdoor space', will end at 22:00hrs.
17. The designated premises supervisor (DPS) and premises licence holder will ensure that during 'events' including underage events, film screening events and private hire parties, there will be a minimum of two (2) Security Industry (SIA) approved door staff at the premises, with at least one covering the entry/exit point downstairs and one upstairs. They will be on duty from the start of the event until time of closing.
18. All Security Industry (SIA) door staff will comply with SIA requirements relating to the wearing of SIA registration badges and availability of registration documents and/or identification for inspection.
19. All Security Industry (SIA) door staff employed at the entrance/exit of the premises, whilst on duty will wear high visibility clothing (reflective jackets/tabards).
20. The designated premises supervisor (DPS) and premises licence holder will ensure that at least one personal licence holder is on duty at the premises at all times when sale of alcohol is being undertaken at the premises and will ensure that persons identity is known to all other staff engaged in the sale of alcohol.
21. The designated premises supervisor (DPS) and premises licence holder will ensure that a refusals log/book is maintained and kept at the premises at all times, whether electronically or hard copy.
22. The designated premises supervisor (DPS) and premises licence holder will ensure that the refusals log/book will be made available for inspection upon request by police officers, police community support officers and police licensing officers.
23. The designated premises supervisor (DPS) and premises licence holder will ensure that an incident book is maintained and kept at the premises at all times.
24. The designated premises supervisor (DPS) and premises licence holder will ensure that the incident book will be made available for inspection upon request by police officers, police community support officers and police licensing officers.
25. The designated premises supervisor (DPS) and premises licence holder will ensure that customers are not permitted to leave the premises with any open vessels of alcohol.
26. The designated premises supervisor (DPS) and premises licence holder will ensure that a Challenge 25 policy is in operation at the premises at all times and signage will be displayed to inform customers that such a scheme is in operation.
27. The designated premises supervisor (DPS) and premises licence holder will adopt a 'No ID No Sale' policy.
28. The designated premises supervisor (DPS) and premises licence holder will ensure that whilst the premises are used during term time for education purposes from Monday to Friday between 10:00hrs – 16:00hrs, sale of alcohol will not be permitted during those days and times.
29. The designated premises supervisor (DPS) and premises licence holder will ensure that regular checks are conducted in the outside terrace area, marked on the plan as 'outdoor space', to ensure that vessels are removed once the customer has finished their food/drink.