

**OVERVIEW AND SCRUTINY COMMITTEE  
15 MARCH 2022**

**\*PART 1 – PUBLIC DOCUMENT**

**TITLE OF REPORT – 3rd QUARTER MONITORING REPORT ON KEY PROJECTS FOR  
2021 - 22**

REPORT OF: THE CONTROLS, RISK AND PERFORMANCE MANAGER

EXECUTIVE MEMBER: LEADER OF THE COUNCIL

COUNCIL PRIORITY: BE A MORE WELCOMING INCLUSIVE AND EFFICIENT COUNCIL /  
BUILD THRIVING AND RESILIENT COMMUNITIES / RESPOND TO CHALLENGES TO THE  
ENVIRONMENT / ENABLE AN ENTERPRISING AND CO-OPERATIVE ECONOMY /  
SUPPORT THE DELIVERY OF GOOD QUALITY AND AFFORDABLE HOMES

**1. EXECUTIVE SUMMARY**

This monitoring report provides a 3rd quarter update on the delivery of the key projects for 21/22, first identified to the Committee in March 2021.

**2. RECOMMENDATIONS**

- 2.1. That delivery against the key projects for 21/22 be noted and commented on by the Overview & Scrutiny Committee.

**3. REASONS FOR RECOMMENDATIONS**

- 3.1. To enable achievements against the key projects for 2021/22 to be considered.

**4. ALTERNATIVE OPTIONS CONSIDERED**

- 4.1. There are no alternative options as this is a monitoring report.

**5. CONSULTATION WITH RELEVANT MEMBERS AND EXTERNAL ORGANISATIONS**

- 5.1. No external consultation has been undertaken in the preparation of this report as it is a monitoring report. Members will, however, be aware that a report setting out the key projects was brought to this Committee on 16 March 2021.





**6. FORWARD PLAN**

6.1 This report does not contain a recommendation on a key Executive decision and has therefore not been referred to in the Forward Plan.

## 7. BACKGROUND

7.1. This report provides details on the status of the key projects for 21/22. It does not include any projects initiated after the document was agreed and is not a full report on all the projects that the Council is undertaking

7.2. This report summarises the status of each of the key projects. The following symbols have been used to summarise progress.

Status key	
	Project Halted / funding not available/ Extremely Late
	Project behind original due date/ unlikely to hit original due date.
	Project not due for completion in this year or has not reached due date
	Project Completed.

## 8. RELEVANT CONSIDERATIONS

8.1. The 3rd Quarter monitoring report against key projects for 2021/22 is included in Appendix A.

8.2. Appendix A includes the original milestones which were reported to this Committee in March 2021 and progress made against those actions. In addition, updates may have been provided to Executive Members and where relevant through the Members Information Service. Progress against some, will also have been monitored through the Capital monitoring reports to the Finance Audit and Risk Committee and to Cabinet.

8.3. For Q3, 13 projects are being reported, 7 with Green status, 4 with Amber status and 2 projects marked as complete.

8.4 **Renovate Play area, Howard Park, Letchworth - Complete**– Work completed and the park was made available for use on 20 December 2021. The project will therefore be removed from any future monitoring reports.

8.5 **Local Plan – Amber** - The Inspector has advised that he is not at this point going to be drawn into any further forecasting about when his report may be completed. However, the Council and all other participants can be assured that his aim is to release a robust report as soon as possible.

All information has been added to the Councils website

- 8.6 **Preparation of a Cycling and Walking Strategy – Moved to Amber** - The project is taking a little longer than originally planned. HCC's consultants now expect to be issuing a draft for consultation around March 2022 before final adoption by the HCC Highway and Transport Panel. We are waiting for HCC to advise on the updated programme, and it is unlikely that it will be completed within 2021/22 given the lead time for committee reports etc. Although the due date has currently been estimated as 30 June 2022, the project could be completed earlier dependent on confirmation of the revised programme from HCC in the new year.
- 8.7 **Refurbishment of Lifts at Lairage Car Park – Project Complete** – The lifts were signed off as complete on 17 February.

## **9. LEGAL IMPLICATIONS**

- 9.1. No direct legal implications arise from this report. Legal implications for the projects listed in Appendix A are considered as part of those projects and will include (but are not limited to) governance, property, planning, and contractual issues. Under the Local Government Act 2000 there is a legal requirement for Councils operating Executive arrangements to appoint an overview and scrutiny committee with remit to review decisions and other actions.
- 9.2. Overview and Scrutiny's terms of reference include at paragraph 6.2.7(s) of the Constitution "to review performance against the Council's agreed priorities and scrutinise the performance of the Council in relation to its policy objectives, performance targets and/or service areas". This report gives the Committee an opportunity to comment on progress made against the projects that have been identified for delivery against the Council's objectives.

## **10. FINANCIAL IMPLICATIONS**

- 10.1. There are no specific revenue implications.
- 10.2. The actions identified were resourced through the corporate business planning process cycle for 2021/22 that was undertaken in 2020/21. A number of these projects formed part of the Council's capital programme for 2021/22.
- 10.3. The Council continues to face difficult spending decisions in view of the expected reduction in government support in future years and the availability of funding continues to impact on the projects that can be undertaken.

## **11. RISK IMPLICATIONS**

- 11.1. The Lead Officer for each project is responsible for identifying any risks to the successful delivery of the Project

- 11.2. Any major projects are identified as Corporate Risks for the Council and these are monitored by Risk Management Group and the Finance Audit and Risk Committee. These include the Local Plan.

## **12. EQUALITIES IMPLICATIONS**

- 12.1. In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.
- 12.2. By reporting delivery against the key projects for 2020/21 this provides a means to monitor whether the council are meeting the stated outcomes of the district priorities, its targets or delivering accessible and appropriate services to the community to meet different people's needs. This enables the Council to fulfil a number of obligations arising from the Public Sector Equality Duty.

## **13. SOCIAL VALUE IMPLICATIONS**

- 13.1. The Social Value Act and "go local" requirements do not apply to this report.

## **14. ENVIRONMENTAL IMPLICATIONS**

- 14.1. There are no known Environmental impacts or requirements that apply to this report. Environmental Impact Assessments will be undertaken where required for individual projects.

## **15. HUMAN RESOURCE IMPLICATIONS**

- 15.1 There are no additional human resource implications arising from this monitoring report. The resources needed to deliver projects should be considered through the Corporate Business Planning process.

## **16. APPENDICES**

- 16.1 Appendix A – 3<sup>rd</sup> Quarter Monitoring against Key Projects for 2021/2022

## **17. CONTACT OFFICERS**

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## **18. BACKGROUND PAPERS**

18.1 None.