

**Hertfordshire CCTV Partnership Joint Executive
5th September 2022**

***PART 1 – PUBLIC DOCUMENT**

TITLE OF REPORT: CCTV Operations Report

REPORT OF: CCTV Operations Manager, Stevenage Borough Council

EXECUTIVE MEMBER: COMMUNITY ENGAGEMENT

COUNCIL PRIORITY: A BRIGHTER FUTURE TOGETHER

1. EXECUTIVE SUMMARY

1.1 To outline the performance and work of the CCTV Control Room to date and the emerging priorities for 2022/23

2. RECOMMENDATIONS

The Joint Executive is asked to:

2.1 Note the performance of the CCTV Partnership to date and note the outcomes as documented.

2.2 Approve the changes to the Codes of Practice to reflect the updates for the new Monitoring Contractors.

3. REASONS FOR RECOMMENDATIONS

3.1 To provide the Joint Executive with an update on CCTV performance and issues related to CCTV operations. To seek approval to changes to the Codes of Practice.

4. ALTERNATIVE OPTIONS CONSIDERED

4.1 None, this report is in accordance with the terms of reference of the Joint Executive.

5. CONSULTATION WITH RELEVANT MEMBERS AND EXTERNAL ORGANISATIONS

5.1 None, the Joint Executive is the opportunity to discuss partnership performance and issues.

6. FORWARD PLAN

- 6.1 This report does not contain a recommendation on a key Executive decision and has therefore not been referred to in the Forward Plan.

7. BACKGROUND

- 7.1 The following operational objectives were agreed in 2021/22 and will continue for 2022/23:

1. **Intelligence** - To have a better understanding of the requirements and needs of partners in respect of the use of CCTV and how it relates to tackling crime and ASB.
2. **Expand the Partnership** - To meet with other districts to discuss their CCTV requirements and expand the partnership.
3. **Communications** - To communicate with partners, members of the public and governing bodies to reassure safety in and around the areas/locations covered by our CCTV provision.

8. RELEVANT CONSIDERATIONS

- 8.1 Security Services Group Ltd ,(SSG),are now embedded as the CCTV control room contractors following the re-procurement of the monitoring contract. Operational performance management arrangements have been established as part of the contract. A review of The Code of Practice 2022/23 took place following the change in the CCTV control room contractors; The update is clause 14, which shows the full name and address of the control room contractors. The document has been added to the website A copy has been added to this report as Appendix A
- 8.2 Bishop Stortford, Hertford, and Ware Town Councils have confirmed that they will continue to be part of the Partnership, via East Herts District Council, after completing an exercise to test the CCTV market and the value for money achieved through the partnership.
- 8.3 The Control Room continues to expand, the partnership currently monitors 609 cameras 175 of those are public cameras monitored pro-actively and 434 are monitored reactively..
- 8.4 Officers continue to liaise with police colleagues regarding the Digital Asset Management System project which is a cloud-based link between the Police Downloading suite and the Force Control Room. Officers will continue to meet with the police to assist with their digital ambitions.
- 8.5 The Partnership has received one application for RIPA since the Joint Executive meeting in March 2022. The RIPA was for the Stevenage area and was part of a police/council led operation.
- 8.6 There have been recently a number of mobile cameras purchased within the partnership over the last few months. The Control Room now manages 54 re deployable units. A full breakdown can be provided for each district if required...
- 8.7 There have been no Data Protection Act/GDPR breaches or complaints since the Executive Board in March 2022
- 8.8 A statistical overview of the data collected by the control room for Q1 2022/23 can be seen at Appendix B. The data collection shows that there has been an increase of 78

incidents compared to 2020-21. Overall ASB is the biggest incident reported followed by concern for welfare.

- 8.9 A review has commenced regarding the recharging cost for the monitoring and overheads associated with the management of CCTV for each district. The breakdown will consider both re-active and pro-active monitoring requirements of each district.
- 8.10 An inventory of capital equipment located in the control room has been completed and a forecast for end of life has been included to assist with future planning for capital funding.

9. LEGAL IMPLICATIONS

- 9.1. There are no legal implication arising from this report and the report is delivered in line with the CCTV Code of Practice.
- 9.2. The terms of reference for the Joint Executive include “to deal with all matters defined under the CCTV ‘Code of Practice’ as the responsibility of the CCTV Joint Executive Committee”, “to consider operations and performance reports from the CCTV Operations Manager” and “to consider and agree changes to the CCTV ‘Code of Practice’ “.

10. FINANCIAL IMPLICATIONS

- 10.1 There are no direct financial implications arising from this report. As detailed in paragraph 8.10, a capital forecast has been completed. Each partner Council should consider adding their share to their respective capital programmes.

11. RISK IMPLICATIONS

- 11.1 Operational risks relating to reliance on one data controller for CCTV have been further mitigated by training other members of the Stevenage Community Safety team
- 11.2 An up-to-date CCTV Code of Practice ensures risks are appropriately reduced through robust operational governance.
- 11.3 An internal operational audit has been programmed for quarter 3 2022/23.

12. EQUALITIES IMPLICATIONS

- 12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.
- 12.2 There are no equalities implications arising from this report.

13. SOCIAL VALUE IMPLICATIONS

- 13.1 The Social Value Act and “go local” requirements do not apply to this report.

14. ENVIRONMENTAL IMPLICATIONS

14.1 There are no known Environmental impacts or requirements that apply to this report.

15. HUMAN RESOURCE IMPLICATIONS

15.1 Paragraph 11.1 refers to additional training for members of the Stevenage Community Safety Team. There are no other HR implications arising from this report.

16. APPENDICES

- 16.1 A Codes of Practice
- B Q1 2022/23 Partnership Stats.

17. CONTACT OFFICERS

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18. BACKGROUND PAPERS

18.1 None