

LICENSING AND REGULATION COMMITTEE
30 October 2023

PART 1 – PUBLIC DOCUMENT

TITLE OF REPORT: THE FUTURE ROLE OF THE LICENSING AND REGULATION COMMITTEE

REPORT OF: THE LICENSING AND COMMUNITY SAFETY MANAGER

EXECUTIVE MEMBER: HOUSING AND ENVIRONMENTAL HEALTH

COUNCIL PRIORITIES: PEOPLE FIRST, SUSTAINABILITY, A BRIGHTER FUTURE TOGETHER

1. EXECUTIVE SUMMARY

The purpose of this report is for the Licensing and Regulation Committee to discuss the future role of the Licensing and Regulation Committee, having had regard to the Annual Licensing Report

2. RECOMMENDATIONS

- (a) That the Committee considers the its future role having considered the content of the Annual Report.
- (b) That the Committee advises officers of any additional information it requires to undertake its licensing scrutiny function.

3. REASONS FOR RECOMMENDATIONS

- 3.1. To ensure that the committee is receiving the information it requires in the Annual Report and that it is content with its role in the licensing process.

4. ALTERNATIVE OPTIONS CONSIDERED

- 4.1 No alternative options were considered as the annual report is required by the Constitution and is reporting past activity.

5. CONSULTATION WITH RELEVANT MEMBERS AND EXTERNAL ORGANISATIONS

- 5.1 No consultation was necessary as the Committee are not being asked to make a decision.

6. FORWARD PLAN

- 6.1 This report does not contain a recommendation on a key Executive decision and has therefore not been referred to in the Forward Plan.

7. BACKGROUND

- 7.1. At the meeting of the Committee on Tuesday 28 November 2017, the licensing manager presented an oral update on various licensing matters.
- 7.2 Following discussion, Members indicated that they found the oral update beneficial and would like to receive further updates. The licensing manager suggested that a formal annual report could be introduced to support this request to allow the Committee to discuss and comment on the service's work.
- 7.3 The Constitution was subsequently amended to incorporate the presentation of an Annual Report to the Committee.

8. RELEVANT CONSIDERATIONS

- 8.1. An Annual Licensing Report has been presented annually since 2018 based on a format provided by officers.
- 8.2 The Committee are requested to discuss the content of the report and discuss if the inform is sufficient for it to undertake its licensing scrutiny function.

9. LEGAL IMPLICATIONS

- 9.1. As the Committee is not being asked to make a decision, there are no specific legal implications relating to this report other than the reference to the Council Constitution in paragraph 3.1 above.

10. FINANCIAL IMPLICATIONS

- 10.1 As the Committee is not being asked to make a decision, there are no financial implications arising from this report.

11. RISK IMPLICATIONS

- 11.1 As the Committee is not being asked to make a decision, there are no risk implications arising from this report.

12. EQUALITIES IMPLICATIONS

- 12.1. In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.
- 12.2. As the Committee is not being asked to make a decision, there are no equalities implications arising from this report.

13. SOCIAL VALUE IMPLICATIONS

13.1. The Social Value Act and “go local” requirements do not apply to this report.

14. ENVIRONMENTAL IMPLICATIONS

14.1. As the Committee is not being asked to make a decision, there are no environmental impacts or requirements arising from this report.

15. HUMAN RESOURCE IMPLICATIONS

15.1 As the Committee is not being asked to make a decision, there are no human resource implications arising from this report.

16. CONTACT OFFICERS

16.1 Steve Cobb, Licensing and Community Safety Manager
steven.cobb@north-herts.gov.uk; ext. 4833

17. BACKGROUND PAPERS

18.1 None