

REPORT (FOR RECOMMENDATION & NOTING BY AREA FORUM)

LETCHWORTH AREA FORUM
DATE 28 FEBRUARY 2024

*PART 1 – PUBLIC DOCUMENT

SERVICE DIRECTORATE: LEGAL & COMMUNITY

1. EXECUTIVE SUMMARY

- 1.1 To advise the Area Forum on the current expenditure and balances of the Community Grant budget.
- 1.2 To bring to the Forum's attention details of recent requests received for Community grant funding, made by community groups and local organisations.
- 1.3 To enable Forum Members to make recommendations to the Executive Member for Community & Partnerships on grant applications.
- 1.4 To advise the Forum of the activities and schemes with which Community & Partnerships officers have been involved in and some important community-based activities that will take place during the next few months.

2. RECOMMENDATIONS

That the Area Forum:

- 2.1 Considers and notes the information within this report.
- 2.2 Makes recommendations to the Executive Member for Community & Partnerships on the grant applications detailed below.
- 2.3 Garden City Samba - **£400** towards funding for several free performances that are offered to local charities and good causes.
- 2.4 Letchworth Garden City Bowls Club - **£2,500** towards a stairlift for current and potential new members.
- 2.5 Home-start Herts - **£2,060** towards the cost of funding support for a family currently waiting for support in Letchworth, with weekly, 1:1 home-visiting support and operational running costs.

3. BACKGROUND/ RELEVANT CONSIDERATIONS

- 3.1 The community grant base budget for Letchworth Area Forum 2023/24 is **£11,000**
- 3.2 The grant budget carried over from 2022/23 is **£84**.
- 3.3 In addition, Letchworth Area Committee grants previously awarded to Wilbury & Icknield Schools Parents Association and Garden City Samba, totalling **£2,600**, were paid back to the Council during the year, meaning a total resource available to the Letchworth Area Forum for community grants in 2023/24 of **£13,684**.

3.4 **£8,072** has been allocated to date in 2023/24, leaving **£5,612** available to allocate for community grants.

4. LEGAL IMPLICATIONS

4.1 Following the decision of Full Council on 18 April 2023, an Area Forum shall consider applications for community grants in its area and make recommendations to the Executive Member for Community & Partnerships on them. The Executive Member has delegated authority to make these Executive decisions under section 14.6.8(b)(ii)A 5 of the constitution, in consultation with the Service Director: Legal & Community. That decision will be subject to a 5 clear working day call-in period, following publication in the Members Information Service (MIS) and on the Council's website.

4.2 Other issues raised in this report are for information and noting and therefore no direct legal implications arise.

5. FINANCIAL IMPLICATIONS

5.1 As outlined in Appendix 1, and under item 3.4, the remaining Community Grant budget available is **£5,612**.

5.2 If the applications outlined in Appendices 2, 3, and 4 are recommended and approved, there would be **£652** available to carry forward into the 2024/25 budget, subject to approval from Cabinet.

6. RISK IMPLICATIONS

6.1 Good risk management supports and enhances the decision-making process, increasing the likelihood of the Council meeting its objectives and enabling it to respond quickly and effectively to change. When taking decisions, risks and opportunities must be considered.

6.2 There are no relevant risk entries that have been recorded on Ideagen Risk Management, the Council's performance and risk system. Individual events should have their own risk assessments in place to mitigate any health and safety issues. Whenever a request for grant funding for equipment is received, the recipient of the funding will be advised to obtain insurance for the item to avoid a repeat request for funding in the event of the equipment being stolen or damaged. There are no pertinent risk implications for the Authority associated with any items within this report.

7. EQUALITIES IMPLICATIONS

7.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

7.2 Community Grant funds are awarded to community groups that clearly demonstrate positive impact on the community and wider environment. The projects outlined in this report seek to advance equality of opportunity and foster good relations.

8. SOCIAL VALUE IMPLICATIONS

8.1 The Social Value Act and "go local" policy do not apply to the matters contained within this report, as there are no recommendations on procurement.

9. ENVIRONMENTAL IMPLICATIONS

9.1 There are no known Environmental impacts or requirements that apply to this report.

10. HUMAN RESOURCE IMPLICATIONS

10. The activities of the Community & Partnerships team are covered by existing budgets.

11. BACKGROUND PAPERS

11.1 Terms of Reference for Area Forums, Section 9 of Council Constitution updated May 2023.

11.2 Community Grants Criteria Policy May 2023.

12. APPENDICES

12.1 Appendix 1. Letchworth Community Grant Budget 23-24

12.2 Appendix 2. Garden City Samba

12.3 Appendix 3. Letchworth Garden City Bowls Club

12.5 Appendix 4. Home-start Herts

12.6 Appendix 5. Community Updates

13. CONTACT OFFICERS

13.1 Author

Danny Pearson – Community & Partnerships Officer
Email: danny.pearson@north-herts.gov.uk

13.2 Contributors

Reuben Ayavoo, Policy & Communities Manager
Email: reuben.ayavoo@north-herts.gov.uk

Claire Morgan, Community & Partnerships Team Leader
Email: claire.morgan@north-herts.gov.uk

Antonio Ciampa, Accountancy Manager
Email: antonio.ciampa@north-herts.gov.uk

Rebecca Webb, HR Services Manager
Email: rebecca.webb@north-herts.gov.uk

Tim Everitt, Performance & Risk Officer
Email: tim.everitt@north-herts.gov.uk