

**ANNUAL COUNCIL  
23 MAY 2024**

**PART 1 – PUBLIC DOCUMENT**

**TITLE OF REPORT: APPOINTMENT OF CHAIRS AND VICE-CHAIRS OF COMMITTEES  
FOR 2024/25**

REPORT OF THE DEMOCRATIC SERVICES MANAGER

COUNCIL PRIORITY: PEOPLE FIRST / SUSTAINABILITY / A BRIGHTER FUTURE  
TOGETHER

**1. EXECUTIVE SUMMARY**

1.1 The purpose of this report is to inform the Council of the appointment of Chairs and Vice-Chairs of Committees (except Community Forums) for 2024/25.

**2. RECOMMENDATIONS**

2.1 That the Chairs and Vice-Chairs of Committees (except Community Forums) for 2024/25 be appointed in accordance with the details set out in Appendix A to the report.

**3. REASONS FOR RECOMMENDATIONS**

3.1 To comply with the provisions of Standing Order 4.8.1(a)(ix) of the Council's Constitution.

**4. ALTERNATIVE OPTIONS CONSIDERED**

4.1 None.

**5. CONSULTATION WITH RELEVANT MEMBERS AND EXTERNAL ORGANISATIONS**

5.1 The Leaders of the Political Groups have been consulted and have informed the Democratic Services Manager of their nominations for Chairs and Vice-Chairs of Committees (except Community Forums) for 2024/25.

**6. FORWARD PLAN**

6.1 This report does not contain a recommendation on a key decision and has not been referred to in the Forward Plan.

## **7. BACKGROUND**

- 7.1 Standing Order 4.8.1(a)(ix) of the Council's Constitution states that the Annual Council will:

“appoint the Chair and Vice-Chair of Committees subject to any requirements of this Constitution concerning who may be appointed to such positions. Community Forums will appoint their own Chair and Vice Chair. In the event that a Chair and Vice Chair cannot be appointed at the first meeting of a Community Forum or at the next available meeting, such appointment shall be made at the subsequent ordinary Council meeting.”

## **8. RELEVANT CONSIDERATIONS**

- 8.1 Appendix A to the report (to be circulated subsequent to the agenda publication) comprises nominations for the appointment of Chairs and Vice-Chairs of Committees (except Community Forums) for 2024/25.

## **9. LEGAL IMPLICATIONS**

- 9.1 The legal and constitutional requirements are set out in the main body of this report.
- 9.2 The appointments are due to be made in line with the provisions of the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990 as amended by the Local Government (Committees and Political Groups) (Amendment) Regulations 1991.

## **10. FINANCIAL IMPLICATIONS**

- 10.1 There are no direct financial implications arising directly from this report

## **11. RISK IMPLICATIONS**

- 11.1 Good Risk Management supports and enhances the decision-making process, increasing the likelihood of the Council meeting its objectives and enabling it to respond quickly and effectively to change. When taking decisions, risks and opportunities must be considered. Each year the Council undertakes a review of outside bodies, including whether Members are insured or indemnity provided by the outside body. This is a relevant consideration when nominating any Member to an external organisation.

## **12. EQUALITIES IMPLICATIONS**

- 12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.
- 12.2 There are no direct equalities implications arising from this report. However, equalities implications from the individual recommendations will continue to be considered and assessed during the decision-making process.

### **13. SOCIAL VALUE IMPLICATIONS**

13.1 The Social Value Act and “go local” policy do not apply to this report.

### **14. ENVIRONMENTAL IMPLICATIONS**

14.1. There are no known Environmental impacts or requirements that apply to this report.

### **15. HUMAN RESOURCE IMPLICATIONS**

15.1 There are no human resource implications.

### **16. APPENDICES**

16.1 Appendix A – Appointment of Chairs and Vice-Chairs of Committees (except Community Forums) for 2024/25. *(A more comprehensive Appendix A will be circulated as a supplement when appointments are available).*

### **17. CONTACT OFFICERS**

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### **18. BACKGROUND PAPERS**

18.1 None.