

**EXTRAORDINARY COUNCIL
9 DECEMBER 2024**

PART 1 – PUBLIC DOCUMENT

TITLE OF REPORT: NOMINATION OF REPRESENTATIVES ON PARKING AND TRAFFIC REGULATIONS OUTSIDE LONDON ADJUDICATION JOINT COMMITTEE (PATROL)

REPORT OF: DEMOCRATIC SERVICES MANAGER

COUNCIL PRIORITY: THRIVING COMMUNITIES / ACCESSIBLE SERVICES / RESPONSIBLE GROWTH / SUSTAINABILITY

1. EXECUTIVE SUMMARY

- 1.1 To consider appointment of a Member Representative to the Parking and Traffic Regulations Outside London Adjudication Joint Committee (PATROL), following the resignation of the previous appointed Member.

NB If a Member is nominated to or is on an outside body, they have an Interest under the Code of Conduct, they must comply with the Code requirements Section 17, Appendix B – Constitution [[page click here](#)]. If unclear, seek advice from the Monitoring Officer or Deputy Monitoring Officer.

2. RECOMMENDATIONS

- 2.1. That Council nominate a Member to the outside organisation the Parking and Traffic Regulations Outside London Adjudication Joint Committee (PATROL).

3. REASONS FOR RECOMMENDATIONS

- 3.1 To comply with the provision of Standing Order 4.8.2(j) of the Council's Constitution.

4. ALTERNATIVE OPTIONS CONSIDERED

- 4.1. None.

5. CONSULTATION WITH RELEVANT MEMBERS AND EXTERNAL ORGANISATIONS

- 5.1 None.

6. FORWARD PLAN

- 6.1 This report does not contain a recommendation on a key Executive decision and has therefore not been referred to in the Forward Plan.

7. BACKGROUND

- 7.1. At Annual Council on 23 May 2024, former Councillor Chris Hinchliff was nominated as representative on the Outside Organisation, the Parking and Traffic Regulations Outside London Adjudication Joint Committee (PATROL).
- 7.2. Following the resignation of Chris Hinchliff on 4 September 2024, the position has been vacant awaiting reappointment at Council.

8. RELEVANT CONSIDERATIONS

- 8.1 The appointment cannot wait until Annual Council as the Council is required to appoint a Member on the Joint Committee as representative for the Council and to ensure the Council is represented on the body.
- 8.2 A review of Outside Organisations will take place during 2024/25 Civic Year, during which Members and Organisations will be contacted to ensure the correct number of appointments are made and that Member involvement is still of value. Details of this review will be included in the report to Annual Council in May 2025.

9. LEGAL IMPLICATIONS

- 9.1 The legal and constitutional requirements are set out in the main body of this report.
- 9.2 Whilst Annual Council delegated that Political Group Leaders notify the Democratic Services Manager of nominations to the remaining vacancies or any changes to the existing representatives on outside organisations, in the interests of openness and transparency Council is being requested to agree and nominate a District Councillor representative.
- 9.3 Members are required to include any appointments to Outside Organisations or Bodies on their Register of Interests within 28 days of the appointment.

10. FINANCIAL IMPLICATIONS

- 10.1 There are no financial implications arising directly from this report

11. RISK IMPLICATIONS

- 11.1. Good Risk Management supports and enhances the decision-making process, increasing the likelihood of the Council meeting its objectives and enabling it to respond quickly and effectively to change. When taking decisions, risks and opportunities must be considered. Each year the Council undertakes a review of outside bodies, including whether Members are insured, or indemnity provided by the outside body. This is a relevant consideration when nominating any Member to an external organisation.

12. EQUALITIES IMPLICATIONS

- 12.1. In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2. There are no direct equalities implications arising from this report. However, equalities implications from the individual recommendations will continue to be considered and assessed during the decision-making process.

13. SOCIAL VALUE IMPLICATIONS

13.1. The Social Value Act and “go local” requirements do not apply to this report as it is not a procurement.

14. ENVIRONMENTAL IMPLICATIONS

14.1. There are no known Environmental impacts or requirements that apply to this report.

15. HUMAN RESOURCE IMPLICATIONS

15.1 There are no human resource implications.

16. APPENDICES

16.1 None.

17. CONTACT OFFICERS

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18. BACKGROUND PAPERS

18.1 [Reports and Minutes from Annual Council meeting on 23 May 2024.](#)