

APPENDIX A – WORK PROGRAMME AND ACTION TRACKER 2025/26

PROGRAMME FOR CABINET PANEL ON THE ENVIRONMENT MEETINGS 2025-26

Meeting 1. 17th September 2025	Letchworth Heritage Foundation's Design Principles and sustainability
Meeting 2. 14th January 2026	Letchworth Garden City Heritage Foundation – Environmental Update Green Heat Co-op – Community Energy Presentation
Meeting 3. 11th February 2026	TBC
Meeting 4. 1st April 2026	TBC

CABINET PANEL ON THE ENVIRONMENT – ACTION TRACKER

Action Number	Action	Objective	Team/Individual Responsible	Timeframe	Measurable	Status
1	Contact iChoosr to query inverter type and use of stored power during a power cut.	To resolve a query around inability to use stored power from system during a power outage.	Policy & Strategy Team Leader	To be completed by 22 nd January 2025	Response from iChoosr	Complete (see Information Note for 22/01/25 meeting for response. Webpage also updated with info).
2	Review the asks of Decarbonise Letchworth regarding retrofitting and Supplementary Planning Guidance; ascertain whether NHC can help progress action; ascertain NHC plans for SPDs and design guidance and communicate these to the group.	To help Decarbonise Letchworth progress retrofit in Letchworth Garden City.	Policy & Strategy Team Leader	To be completed by 1 st May 2025.	Communication to Decarbonise Letchworth.	Complete – Letchworth Heritage Foundation presented at the September Letchworth Forum meeting on this matter.

Action Number	Action	Objective	Team/Individual Responsible	Timeframe	Measurable	Status