

Appendix 5: Hitchin British Schools Trust

=Document Control:

Version	Issue Date	Changes
1.0	NA	First Draft (BE)

Reference	CG-329			
Name of Organisation	The British Schools Museum operated by Hitchin British Schools Trust			
Organisation Type	Museum – Registered Charity			
Ward	The Museum is in Hitchin Highbury Ward			
Project Type	Youth			
Green option considered?	Not applicable			
NHC Councillor involvement that may constitute a conflict of interest	Cllr Clayden is a NHC Member representative for the Museum Cllr Hoskins is a member of Friends of British Schools Museum			
Previous financial support within six years	£1,133 in December 2024 from Hitchin Community Forum towards updating their display room			
Documentation reviewed and approved*	Safeguarding	Yes	Accounts	Yes
	Demonstrates clear governance	Yes		
Total applied for	£1,501	Total project cost	£2,186	
Officer Summary				
<p>The British Schools Museum (BSM) connects its heritage of educational history with local communities and wider audiences. Through the preservation of its historic buildings and collections, the Museum enables people of all ages to explore and enjoy the story of learning and schooling.</p> <p>BSM are requesting funding towards its first weeklong Summer School to expand its summer programming and meet the needs of local families. During the summer school, up to 15 children will explore the museum site through drama and filming activities designed to enhance their creative skills and teamwork. The project will also help BSM build lasting relationships with participants and begin developing a youth community connected to the Museum. In addition, the programme will contribute to their financial sustainability.</p> <p>To deliver the programme safely and to a high standard, they will hire three camp supervisors who will lead activities and ensure full compliance with health, safety, and child protection procedures. They are seeking support from the Community Grant to cover their wages for the duration of the weeklong Summer School. The grant will also help keep participation fees affordable to local families.</p> <p>They anticipate raising £300 from the participant fees to go towards the project. And BSM are contributing £385 towards it. This will also go towards costs of DBS checks, meals for participants, marketing and paid hours of preparation.</p>				

*Funding will only be released on receipt and approval of all supporting documentation