











**2018/2019 reporting against Projects identified in the Corporate Plan – as at 18/02/2019**





For Q3 2018/2019 North Hertfordshire District Council is reporting against 10 Projects identified in the Corporate Plan 2018-23


**Key for the Report**


Status key	
	Project Halted / Project more than 12 months late.
	Project behind original due date/ unlikely to hit original due date.
	Project not due for completion in 2018/19 or has not reached due date
	Project Completed.


Status	Q3	Q2	Summary of Movement this Qtr
	1	1	
	2	2	
	5	7	
	2	0	Shared Waste Project/ Construction of road and pathway Wilbury Hills Cemetery
Total	10	10	


- Where projects are carried over from 1718 their status is retained until they are complete – to ensure transparency



Description in Corporate Plan	Corporate Objective	Portfolio	Milestones – current year and beyond	Due Date	Overall Status	Comments
<b>Status – RED - 1</b>						
Complete the fit out and open the North Hertfordshire Museum and Community Facility  <b>Prince II</b> <b>Date of Last Project Board – 18 July 2017.</b> <b>Exception report since last Quarter – None.</b>	Prosper & Protect	Leisure	Continue to negotiate on possible acquisition of 14/15 Brand Street.  Report to Cabinet on proposed way forward.  Complete fit out of Museum.	Original due date 30 September 2015  31/07/2018  September 2018 		The purchase of 14/15 Brand Street concluded on 30/01/2019. The Council can now move forward with completing the final fit out of the Museum, with the intention of being fully open this Summer. A joint press release between NHDC, Hitchin Town Hall Ltd and Hitchin Town Hall Finance Ltd was also sent out confirming the completion of the sale.
<b>Status – AMBER - 2</b>						
Development of a Crematorium in North Hertfordshire - subject to approval by Cabinet March 2017  <b>NOT Prince II</b>	Prosper & Protect	Waste, Recycling & Env	Obtain outline planning permission from Central Beds.  Agree the Heads of Terms and Options Agreements with our nominated partner.  Prospective tenant exercises the option and	July 2018  July 2018   31 Dec 2018		NHDC are in the process of responding to further enquiries raised by Central Beds Planning. We have requested a further one month extension to determine the planning application. Once Central Beds has responded to our enquiries we shall request confirmation from Central Beds Planning on where we stand with the planning application.

			<p>enters into an agreement for lease (the prospective tenant will be responsible for applying for detailed planning permission).</p> <p>The prospective tenant enters into a lease, in accordance with the Heads of Terms, following the grant of detailed planning permission</p> <p>Practical Completion of Crematorium</p>	<p>31 Mar 2019</p> <p>December 2020</p>		
<p>Investigating a range of options to improve use of Council assets</p> <p><b>NOT Prince II b/f from 1718</b></p>	<p>Responsive &amp; Efficient</p>	<p>Various</p>	<p>Report to Cabinet Shareholder Sub-Committee on potential options</p> <p>Obtain Cabinet approval to establish a Property Company</p> <p>Set up Property Company</p>	<p>15 March 2018</p> <p>31 Mar 2018</p> <p>Mid 2018</p>		<p>Draft legal documentation has been prepared, including the articles of association and a shareholders agreement. These documents will provide governance for the Company and set out the relationship between the Company and the Council. Officers are also producing a business plan for the Company and once this is complete, the legal paperwork will be finalised. The Council has now agreed a name for the</p>

						Company. It is anticipated that the Company will be registered and ready for business by the end of March 2019. Although this is behind the original target date of 30 September 2018, this does not impact on the associated projects, as the first piece of work that requires a company is the letting of Harkness Court, which is currently programmed to complete in Autumn 2019
<b>Status – GREEN -5</b>						
Submission of a Local Plan for North Herts	Prosper & Protect	Planning & Enterprise	<p>Consultation on major modifications (timescale dependant upon Planning Inspectorate)</p> <p>Publication of Inspectors Report (timescale dependant upon Planning Inspectorate)</p> <p>Adoption of the new local plan report to Full Council (timescale dependant upon Planning Inspectorate)</p>	<p>Jan - March 2019</p> <p>TBC</p> <p>TBC</p>		<p>Currently the Inspector's focus is on the Main Modifications consultation and the consultation on the additional work submitted to the Examination. Responses will be collated and forwarded to the Inspector for his consideration.</p> <p>The relevant timescales are dependent upon the Planning Inspectorate and the content of its report. As such, the remaining milestone due dates have been removed until the relevant requirements have been clarified</p>
<b>Not Prince II</b>						

<p>Designating air quality management areas in Hitchin to address the improvement of the air quality – Stevenage Road and Paynes Park. (5 Year Plan commenced 2018)</p> <p><b>Not Prince II</b></p>	<p>Attractive &amp; Thriving</p>	<p>Housing &amp; Env Health</p>	<ul style="list-style-type: none"> <li>•Development of ECOstars scheme for business to reduce emissions from freight deliveries</li> <li>•Investigate options for extending and improving electric vehicle recharging facilities in the district</li> <li>•Anti-idling campaign to encourage drivers to switch off when stationary, including investigation of enforcement options</li> <li>•Review of on-street parking in air quality management areas</li> <li>•Participate in National Clean Air Day</li> </ul>	<p>To be confirmed</p> <p>On-going</p> <p>Spring/Summer 2019</p> <p>TBC subject to Parking strategy Action Plan</p> <p>Annual</p>		<p>The Council were not successful with a bid to DEFRA for a grant to progress this scheme. Officers are reviewing alternative funding options.</p> <p>Briefing meeting held with Executive and Shadow Executive Members leading to a one-off bid for funding to support the provision of a strategy in association with the Council's revised Parking Strategy. The funding was approved by Full Council on 07/02/19.</p> <p>Officers are negotiating with developers through the planning process to implement charging points within new homes</p> <p>Initial survey of Hitchin town centre completed Feb. 2019. Research &amp; preparation of anti-idling leaflet underway.</p> <p>Will be co-ordinated with next general review of parking in Hitchin - date to be confirmed</p> <p>Completed for 2018 - retweeting</p>
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			<ul style="list-style-type: none"> <li>•Contribute development of Air Alert texting scheme with HCC and other partners</li> </ul>	2019		<p>HCC are supporting NHDC to promote the scheme implementation and target audience. This is a joint Herts/Beds initiative led by NHDC. A contract has been placed in conjunction with a number of other authorities to provide the proposed text service. Commencement date is February 2019. There will be publicity about this service coming out once the 'go live' date is confirmed.</p>
<p>Churchgate</p> <p>Project will span more than one financial year</p> <p><b>Once actual project commences will be Prince II</b></p> <p><b>Date of Last Project Board n/a</b></p>	Attractive & Thriving	Commercial	<p>Full Council approval obtained to principle of joint venture funded by the Council. Further work required to look at detail of proposals before reporting back to Full Council.</p> <p>Further work to be undertaken to explore potential options prior to reporting back to Full Council at a future date</p>	Tbc		<p>Full Council 7 February 2019 noted that the SPG proposals would not be proceeding following the failure to secure LEP funding</p> <p>Consideration is being given to a potential Future High Streets Fund bid. This decision is to be taken by Full Council at a special meeting. Date to be confirmed.</p>

Bancroft recreation ground MUGA (£170,000) Subject to securing Sport England grant  <b>Not Prince II</b>	Attractive & Thriving	Leisure & Environment	Procurement Exercise  Completion of MUGA	Oct 2018  July 2019		£60k grant secured from Sport England.  Planning permission for lighting columns obtained. Procurement of contractors to carry out work currently at evaluation stage. Project due to commence April 2019 and is on course to complete July 2019.
Renovation of Play area, District Park, Great Ashby (£75,000)  <b>Not Prince II</b>	Attractive & Thriving	Leisure & Environment	Consultation on design  Carry out procurement exercise  Completion of Works	Sept 2018  Nov 2018  July 2019		A Public Consultation event was held on 8 September to inform design. Order raised and we are currently awaiting delivery of equipment, after which the works will commence.
<b>Status – COMPLETE -2</b>						
Renewing our waste and street cleansing contracts, continuing to provide an efficient and effective service  <b>Prince II</b>	Attractive & Thriving	Waste, Recycling & Env	Tenders returned  Inter Authority agreement signed  Contract Award  Contract	July 2017  July 2017  Sept 2017  May 2018		The new shared waste contract commenced on time in May 2018, but has continued to be reported due to the issues with performance. The project has now been signed off by the Project Board, so marked as complete. Officers are still working closely with the Contractor in order to ensure any

