ANNUAL COUNCIL
21 MAY 2019

PART 1 – PUBLIC DOCUMENT

TITLE OF REPORT: SCHEDULE OF COUNCIL MEETINGS 2019/20

REPORT OF THE CHIEF EXECUTIVE

COUNCIL PRIORITY: RESPONSIVE AND EFFICIENT

1. EXECUTIVE SUMMARY

1.1 The purpose of this report is to seek approval to a programme of ordinary meetings of the Council for the Civic Year 2019/20.

2. RECOMMENDATIONS

2.1 That the following programme of ordinary meetings of the Council be approved for the Civic Year 2019/20:

Thursday, 11 July 2019 – 7.30pm
Thursday, 12 September 2019 – 7.30pm
Thursday, 21 November 2019 – 7.30pm
Thursday, 6 February 2020 – 7.30pm
Thursday, 2 April 2020 - 7.30 pm

2.2 That the Calendar of Meetings for 2019/20, as attached as Appendix A, be approved.

3. REASONS FOR RECOMMENDATIONS

3.1 To enable Members to agree a programme of ordinary meetings of the Council for 2019/20.

3.2 To enable Members to agree the Calendar of meetings for 2019/20.

4. ALTERNATIVE OPTIONS CONSIDERED

4.1 A number of alternative dates were considered during consultation.

5. CONSULTATION WITH RELEVANT MEMBERS AND EXTERNAL ORGANISATIONS

5.1 Consultation has been undertaken with the political Group Leaders.

6. FORWARD PLAN

6.1 This report does not contain a recommendation on a key decision and has not been referred to in the Forward Plan.

7. BACKGROUND

7.1 Standing Order 4.8.1(a)(xi) requires the Council, at its Annual meeting, to approve a programme of ordinary meetings of the Council for the ensuing Civic Year.

8. RELEVANT CONSIDERATIONS

8.1 Following consultation with the political Group Leaders, the following dates are recommended for ordinary meetings of the Council during the Civic Year 2019/20:

Thursday, 11 July 2019 – 7.30pm
Thursday, 12 September 2019 – 7.30pm
Thursday, 21 November 2019 – 7.30pm
Thursday, 6 February 2020 – 7.30pm
Thursday, 2 April 2020 - 7.30 pm

8.2 Should circumstances dictate that any extraordinary meetings of the Council are required to deal with time critical issues in addition to the above programme of meetings then these will be arranged as necessary.

8.3 Following consultation with the political Group Leaders, the Calendar of Meetings for 2019/20 as attached as Appendix A, is recommended for the Civic Year

9. LEGAL IMPLICATIONS

9.1 The terms of reference for the Annual Council include “approving a programme of ordinary meetings of the Council for the year”.

10. FINANCIAL IMPLICATIONS

10.1 No financial implications arise directly from this report. A schedule of meetings forms part of the Council’s usual business arrangements.

11. RISK IMPLICATIONS

11.1 There are no direct risk implications arising from this report.

12. EQUALITIES IMPLICATIONS

12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2 There are no equalities implications in this report.

13. SOCIAL VALUE IMPLICATIONS

13.1 The Social Value Act and “go local” policy do not apply to this report.

14. HUMAN RESOURCE IMPLICATIONS

14.1 There are no human resource implications.

15. APPENDICES

15.1 Appendix A – Calendar of Meetings 2019/20

16. CONTACT OFFICERS

Author

16.1 Hilary Dineen, Committee, Member and Scrutiny Manager
hilary.dineen@north-herts.gov.uk
01462 474353

Contibutors

16.2 David Scholes, Chief Executive
david.scholes@north-herts.gov.uk
01462 474300

16.3 Melanie Stimpson, Democratic Services Manager
melanie.stimpson@north-herts.gov.uk
01462 474208

17. BACKGROUND PAPERS

17.1 None.